

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT: DELHI  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI-54.

No.F.7/3/GA/Estt./DC/06/Part-III/ 570

Dated : 04/4/2018

All the Deputy Commissioners (Revenue),  
Government of NCT of Delhi,  
Delhi/New Delhi.

Sub:- Engagement of contractual staff in the Revenue Department.

I. T. BRANCH  
Revenue Department  
Diary 1398  
Date 05-04-2018

Sir/Madam,

I am directed to convey the approval/sanction of Secretary (Revenue)/Divisional Commissioner, GNCTD in continuation of the Finance Department vide their U.O. No.286/DS 6 dated 08.03.2016 towards extension/engagement of 21 (Twenty One) Drivers on contract basis through outsource against vacant posts of Drivers for the period from 01/03/2018 to 28/02/2019 or till the vacancies are filled on regular basis, whichever is earlier, subject to observance of all codal formalities and availability of funds.

The district wise allocation of 21 drivers is given as under:-

S.No.	District	Engagement of contractual staff against Vacant post of drivers
1.	North	04
2.	North East	03
3.	North West	02
4.	East	02
5.	West	03
6.	South	00
7.	South West	03
8.	New Delhi	03
9.	Central	01
	TOTAL	21

The guidelines regarding the mode of hiring and deployment of contractual staff are enclosed as Annexure-I.

The rates in r/o contractual staff detailed above will be revised as and when the minimum wages rates are revised by Labour Department.

Yours faithfully,

(DINESH JHA)

SUB DIVISIONAL MAGISTRATE-VI(HQ)

Dated : 04/4/2018

Encl:- as above.

No.F.7/3/GA/Estt./DC/06/Part-III/ 570

Copy forwarded for information and further necessary action to:-

- 1.The Deputy Secretary (Finance E-VI), Finance Department, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
- 2.The Controller of Accounts/DCA (HQ) Revenue Department, Delhi,
- 3.The Joint Director (IT) Revenue Department (HQ) with the request to upload this order on website of the department.
- 4.PAOs concerned through all the Districts.
- 5.PA to Secretary (Revenue)/Divisional Commissioner, Delhi.
- 6.PA to Dy. Commissioner (HQ)-I, II, III Revenue Department, Delhi.
- 7.Guard file /Office order file.

(DINESH JHA)

SUB DIVISIONAL MAGISTRATE-VI(HQ)

60/C

CONDITIONS FOR ENGAGEMENT OF CONTRACTUAL STAFF AND GUIDELINES  
REGARDING THE MODE OF HIRING AND DEPLOYMENT OF CONTRACTUAL STAFF

1. The engagement of contractual staff are against the vacant post of Drivers.
2. It would be ensured that the candidates to be engaged would fulfill the conditions of educational qualifications, experience, if any, age etc. as prescribed in the Recruitment Rules of the Driver.
3. It would be ensured that the character and antecedents of eligible persons will be checked.
4. It would be ensured that all the eligible candidates will undergo the medical test in Govt. hospital.
5. It would be ensured that the contract will be upto Feb. 2013 automatically terminate on the date of completion of one year or till the regular appointment is made against the posts, whichever is earlier.
6. For engaging drivers on contract basis, concerned Districts/ Headquarter shall execute agreement with the empanelled agencies circulated by the Services Department vide its circular No. 3(25)/DSSSB/2008-S.III/Pt.file/1465-1473 dated 04.04.2008 (copy enclosed) after due procedure as per the terms and conditions which shall be adhered to and in addition to those conditions, the following conditions shall also be added while hiring the services of contractual staff and these conditions shall be incorporated in the agreement with the empanelled agency of Govt. of NCT of Delhi for providing the contractual staff:-
  - A. The contractual staff shall be subject to ethical conduct on similar lines as conduct and disciplinary rules as applicable to the Government Employee.
  - B. Any serious misconduct on the part of contractual staff while performing his duties in the Revenue Department shall be liable to criminal prosecution, besides immediate termination of his services.
  - C. The empanelled agency shall be obliged to provide a panel of screened candidates for final selection by the Revenue Department and to bring all these conditions to the notice of the contractual staff.

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