

**DEPARTMENT OF FOOD SAFETY
GOVT. OF NCT OF DELHI
8TH FLOOR MAYUR BHAWAN, SHANKAR MARKET
CONNAUGHT PLACE, NEW DELHI-110001.**

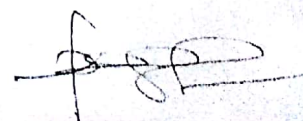
No. F. 211(100)/09/DOFS/HQ/2017/ 8545-52

Dated: 11.12.18

OFFICE INSTRUCTION No. 05/2018

One of the important functions of the Food Safety Officers is to launch Prosecution in respect of violations detected. Accordingly, the newly joined Food Safety Officers need to acquaint themselves with drafting of the complaints and familiarize with the court procedure and proceedings. Newly joined Food Safety Officers are therefore deployed with Dy. Legal Advisor (FS) and public prosecutors in the Hon'ble Court of Law to learn and get acquainted with the court proceedings regarding investigation of case file and filing a complaint as well as evidence and cross examination: -

Team	Name of Food Safety Officers	Date
Team A	Ms. Manisha Malik Ms. Suvidha Ms. Anjali Bhardwaj Sh. Naresh Sharma	24.12.2018 & 26.12.2018
Team B	Ms. Isha Kaushik Ms. Renu Sejwal Ms. Jiji Mary Johnson	27.12.2018 & 28.12.2018
Team C	Ms. Chitra Bamola Ms. Anjali Md. Zubair Sh. Akshay Bhalla	29.12.2018 & 31.12.2018
Team D	Sh. Praveen Kr. Musaida Sh. Kuldeep Singh Suman Sh. Umanath Awasthy Sh. Tarun Negi Sh. Pankaj Kumar Meena	01.01.2019 & 02.01.2019



After completion of their deployment as detailed above the Food Safety Officers are required to submit typed report on the following points / heading.

1. Brief of Case file studied.
2. Brief of Court proceeding attends.
3. Brief of discussion held with DLA.
4. Brief of discussion held with Sr. Public Prosecutor.
5. Any other observations



(L.R. Garg, IAS)
Commissioner (Food Safety)

Copy for strict compliance to:-

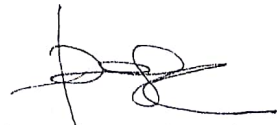
All Food Safety Officers concerned

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Copy to:-

1. HOO (FS)
2. Sr. Public Prosecutor, Patiala House Court
3. Dy. Legal Advisor(FS)
4. All Designated Officers
5. System Analyst(EDP Cell) with instruction to upload on website.
6. PA to Commissioner (FS)
7. Guard file.



(L.R. Garg, IAS)
Commissioner (Food Safety)



11/12

A.P.
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