

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
GOVERNMENT OF NCT OF DELHI
1, PT. RAVI SHANKAR SHUKLA LANE, K.G. MARG
NEW DELHI-110001

No.F.Misc./Acctts./WCD 10401-06

Dated:

12 JUL 2017

CIRCULAR

Subject: Regarding payment to contractual staff.

As per standing guidelines regarding payment pertaining to the monthly salary/wages in respect of contractual staff engaged directly or through outsourced agencies are required to be paid by 20th of every month, a certificate in this regard is required to be submitted to the Chief Secretary, Delhi stating that payment for the preceding month had been paid by 20th of the month.

In this regard, it is observed that the various branches under this department are not issuing sanctions for payment of wages/salaries of contractual staff members timely due to which hardship is being faced in releasing payment of wages\salaries of contractual staff by the stipulated date i.e. 20th of every month.

It is hereby directed that the sanctions with regard to the payment of wages, salaries etc. to the contractual staff engaged directly or through outsourced agencies shall be issued by 10th of every month and the respective DDOs/HOOs shall ensure that the payment shall be released to the staff by 20th of every month for the preceding month.



(P.C. Jain)

Special Director (WCD)

No.F.Misc./Acctts./WCD - 10401-06

Dated:

12 JUL 2017

Copy forwarded to the following for information and necessary action:

1. All the Deputy Directors/District Officers.
2. All the HOOs/DDOs working under WCD.
3. Sr. Accounts Officer (HQ).
4. Asstt. Programmer to upload on website of the department.
5. PS to Secretary (SW & WCD).
6. PA to Director (WCD).