

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
1-A, CANNING LANE, K.G MARG, NEW DELHI
(LITIGATION BRANCH)
(E-mail:- adlitdwcd@gmail.com , Ph.-23071383)

F.13 (51)/COURT CASE/ADMN./DWCD/2015 7858-7900 Dt:

19 JUN 2017

ORDER

Instructions for proper monitoring of court cases filed against the Government of NCT of Delhi concerning the involvement of Departments are being issued by the Chief Secretary, GNCTD in meetings of Head of Department and L& J Department from time to time. As per instructions of the L& J Department, Nodal Officers have also been appointed in the Department to monitor the court cases and submit the status to higher authorities for prompt decision apart from uploading the status on line.

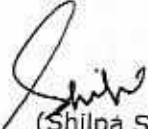
Even on setting of the mechanism, there is an apprehension that the court matters are not being given due attention which may lead to adverse orders and indictments from the Courts/Tribunal. For properly monitoring the defense status of the court cases and compliance of the orders of Hon'ble Court in a time bound manner following directions are issued for compliance:-

Sr.No	Role and Responsibilities of Litigation Branch/Nodal Officer, DWCD, GNCTD	Role and Responsibilities of Concerned Dy. Directors/District Officers/Branch In-Charge ,DWCD,GNCTD
1.	Receipt of Paper Books/Notices of fresh Court Cases from Govt. Counsel/ L&J Department.	To intimate Litigation Branch about any notice/court cases being received directly by the Branch, if so follow the actions for engagement of Govt. Counsel with Litigation Branch.
2.	Sending the copy of WP@/WP(Crl.)/SLPs/OA/CM/Notice etc to the concerned Br for appropriate action / Parawise comments.	Submission of Complete & factual Para wise comments to Litigation Branch at the earliest for appointment of Government Counsel and drafting of replies /Affidavits within a week time before the case is listed for hearing or as per directions.
3.	Engagement of Govt. Counsel	On nomination of Government Counsel to submit the para wise comments with supporting documents to the Government Counsel, in liaison with the staff of Litigation Branch.
4.	Arranging briefing with Concerned Govt. Counsel for drafting reply affidavit /counter affidavit/status report etc.	The Dy. Director/Branch In-Charges being well versed with the matter pertaining to their respective branch shall attend briefing with the Govt. Counsel to facilitate drafting of counter affidavit/replies. The concerned Dy. Director/Branch In-Charge shall personally monitor the court cases on weekly basis or as per requirement. They shall also take regular follow up with the Counsel till the counter is filed or cases are decided and payment is made to the Counsel.

5.	Collection of draft counters affidavit /rejoinder/status report/CM etc from the concerned Counsel.	Vetting of the Draft affidavit/Counter affidavit /status report etc., to ensure the correctness of facts & figures mentioned in the draft affidavit /counter affidavit etc. and seeking approval of the competent authority for filing the same before the Hon'ble Court.
6.	To Coordinate the process for filing of replies/counter with the Counsels and ensure timely filing of petitions/replies in the concerned Court.	<p>In case the matter relates to action of field units, concerned Branch/Nodal Officer of the field unit shall arrange collection of information & all relevant documents /para wise comments from such field units and processing the same for the purpose of Approval of Competent Authority before forwarding the Lit. Branch/ Govt. Counsel for onward submission to the Hon'ble Court. Hence, the matter shall be dealt by the concerned Dy. Director, HQ to whom the subject of the matter at large primarily related.</p> <p>The Concerned Officer shall personally sign the reply Affidavit/Counter Affidavit/Status Report if so directed by the Court concerned.</p> <p>In matters relating to PIL/Policy/Service Matter/Implementation of a particular act/scheme, affidavit etc shall be filed by the concerned Dy. Director, HQ.</p> <p>In cases where cases are purely related to field unit /District Office under DWCD, then affidavit shall be filed by the concerned District Officers.</p> <p>However, the Approval of the Competent Authority in all such cases is must.</p>
7	Day to day updation of status of court cases in the Court Case Monitoring System (E-Litigation online Module) of L& J Department.	Concerned Branch-In-Charges shall ensure that after attending the hearing a note detailing the directions issued during the hearing of the case by the Court are submitted to the competent authority. Status shall be got updated on Court Case Monitoring System by the concerned Parvi Officer based on the note through Litigation Branch.
8.	To remain in touch with Govt. Counsel for follow up the matter.	To sign & Stamp draft affidavit /counter affidavit /rejoinder etc.
9.	--	To ensure appropriate defense of all court cases before the concerned court by keeping a close liaison with the Govt. Counsel to watch interest of the Govt.
10.	--	To attend Court cases on each hearing with the representative of the Litigation Branch
11.	--	Maintaining the Record of all court cases having complete details including directions issued and compliance status relating to the respective branch .
12.	--	Report of disposal or any important judgments /orders/updated status should be reported to the Sr. Officers of the Department immediately with a copy to Nodal Officer.

In case a contempt petition is filed against the Sr. Officers or personal appearance is made due to lack of adequate and timely action responsibility will be fixed on the Officers/Officials concerned for lapses.

All Branch In -Charges/Dy. Directors/District Officers are directed to ensure strict-compliance of the above directions.


(Shilpa Shinde)
Director, DWCD

Copy for information and necessary compliance:-

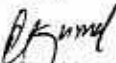
1. All District Office ,Deptt.of WCD
2. All HOO/DDO/Supdt./Institutions under the WCD Deptt.,GNCTD
3. All Branch In-Charge /Dy. Director of Branch Concerned at HQ, Deptt. of WCD
4. Asstt. Programmer (IT) , Deptt.of WCD for uploading the order on the website of the Department.

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Copy for kind Information:-

1. PS to Secretary, Deptt. of WCD& DSW, GLNS Complex Delhi gate Delhi
2. OSD to Director, Dep't of WCD, I-A, Canning Lane, K.G Marg, Delhi.
3. P.A to Spl. Director(Admn/Lit.),Dep't of WCD,I-A, Canning Lane,K.G Marg, Delhi


(Ravinder Kr.Yadav)
Nodal Officer (Court Cases)
DWCD

List of Dy. Director, Dept. of WCD, GNCTD

1. Dy. Director, Wec Branch, Deptt. of WCD,HQ
2. Dy. Director ,CPU/ICPS Branch, Deptt. of WCD,HQ
3. Dy. Director, RGO/RTE/GRC Branch ,Deptt. of WCD,HQ
4. Dy. Director ,Admn. Branch, Deptt. of WCD,HQ
5. Dy. Director, LADALI Branch ,Deptt. of WCD,HQ
6. Dy. Director, ICDS Branch, Deptt. of WCD,HQ
7. Dy. Director ,PROHIBITION, Deptt. of WCD,HQ
8. Dy. Director ,FAS Branch, Deptt. of WCD,HQ
9. Dy. Director ,VAC/IGMSY Branch, Deptt. of WCD,HQ
10. Dy. Director, CTB Branch, Deptt. of WCD,HQ
11. Dy. Director ,ACCOUNT Branch ,Deptt. of WCD,HQ
12. Dy. Director, VIGILANCE Branch ,Deptt. of WCD,HQ

List of District Officers,under the Dept. of WCD, GNCTD

1. The DDO/HOO, East District, Block-10, Geeta Colony, Delhi-31
2. The DDO/HOO, SouthDistrict, Kasturba Niketan Complex, Lajpat Nagar-II, New Delhi-24
3. The DDO/HOO, New DelhiDist.,1A, Pt. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi
4. The DDO/HOO , South-West Distt., C-22-23,Udyog Sadan, 3rd Floor, Sansthan Area Qutub Enclave, New Delhi
5. The DDO/HOO , North-East ,Sanskar Ashram Complex, Near GTB Hospital Dilshad Garden,94
6. The DDO/HOO, Central GLNS Complex, Delhi Gate, New Delhi-02
7. The DDO/HOO, North West-I NPS Deaf & Dumb School, Sec-4, Rohini Delhi-85
8. The DDO/HOO, North West-II Distt.,NPS Deaf & Dumb School, Sec-4, Rohini Delhi-85
9. The DDO/HOO , North District, 20-21, Shopping Complex, gulabi Bagh, Delhi-07
10. The DDO/HOO, West District, Nirmal Chhaya Complex, Jail Road, Hari Nagar,NewDelhi-64

LIST OF GOVERNMENT RUN CHILD CARE INSTITUTIONS

OBSERVATION HOMES FOR CHILDREN IN CONFLICT WITH LAW

S.NO.	NAME OF HOME	CONTACT DETAILS	SANCTIONED CAPACITY	CONCERNED DISTRICT
1	Observation Home for Boys-I, Prayas Behind Ambedkar Stadium 1 Firozshah Kotla, Delhi Gate, New Delhi - 10002	Mohd. Arif 8882296486, 9868419295 011-23318003, pohbdelhigate@gmail.com mohdaarif2010@gmail.com	50	Central
2	Adharshila Observation Home for Boys-II, Sewa Kutir Complex, Kingsway Camp, Delhi	Mr. Subhash Chandra: 9910553267 011-27654563 ohb.wcddel@gmail.com	100	North West II
3	Annexe-Adharshila Observation Home for Boys-II, 1 Magazine Road, Delhi	Mr. Rambir 9311601570 011-23810802, 011-23814278 placeofsafety22@gmail.com	10	North
4	Observation Home for Girls, Nirmal Chhaya Complex, Jail Road, Delhi	Ms. Cheshtha 9540212437 011-28520599	50	West
5	Special Home, 1 Magazine Road, Majnu Ka Tila, Delhi	Mr. Rambir 9311601570 011-23810802, 011-23814278 placeofsafety22@gmail.com	20	North
6	Place of Safety, 1 Magazine Road, Majnu Ka Tila, Delhi	Mr. Rambir, 9311601570 011-23810802, 011-23814278 placeofsafety22@gmail.com	20	North
7	Place of Safety for Girls, Nirmal Chhaya Complex, Delhi	Ms. Namrata Birulli 9910013417 011-28520348	30	West

GOVT. RUN CHILDREN HOMES FOR CHILDREN IN NEED OF CARE AND PROTECTION

N.	Name of Home	Contact Details	Sanctioned Capacity	Concer ned District
1	Phulwari Children Home for Boys-I, Alipur, Delhi-110036	Mr. Yogesh Mishra 9289460624, 011- 27202291, 27202339	200	North West I
2	Ashiyana Children Home for Boys-II, Alipur, Delhi-110036	phulwarichb1@gmail.com ashiyanaachb2@gmail.com	100	North West I
3	Ujjawal Children Home for Boys-I Lajpat Nagar, New Delhi-	Mrs. Aliya Sheikh chblajpatnagar@rediffmail.com 9818131206, 011-29810675, 011-29813688	100	South
4	Uday Children Home for Boys-II, Lajpat Nagar, New Delhi		100	South
5	Anupama Children Home for Girls-I, Nirmal Chhaya Complex, Jail Road, New Delhi- 110064	Ms. Cheshtha 9540212437 011- 28520599 childrenhomeforgirls@gmail.com	100	West
6	Anukriti Children Home for Girls-II, Nirmal Chhaya Complex, New Delhi- 110064		100	West
7	Village Cottage Home-I Kasturba Niketan Complex, Lajpat Nagar, New Delhi.	Ms. Asha Saxena 011-26473108, chblajpatnagar@rediffmail.com	40	South
8	Village Cottage Home-II, (for Boys & Girls), Kasturba Niketan Complex, Lajpat Nagar, New Delhi.	Kasturba Niketan Complex, Lajpat Nagar, New Delhi - 110024		South
9	Village Cottage Home-III (Boys & Girls), Kasturba Niketan, Lajpat Nagar, New Delhi-110024		40	South
10	Bal Niketan (M&F), Nirmal Chhaya Complex, Jail Road, New Delhi	Ms. Poonam Kakoriya 011-28520653, 996826082 achwomen@gmail.com	50	West
11	Balika Grah (Female), Nirmal Chhaya Complex, Jail Road, New Delhi		100	West
12	Sanskar Ashram for Boys-I GTB Enclave, Dilshad Garden, Delhi	Mr. Veerpal Singh 8285787248, 011-22116698 sanskarashramforboys@gmail.com	50	North East
13	Sanskar Ashram for Boys-II GTB Enclave, Dilshad Garden, Delhi		50	North East
14	Sanskar Ashram for Girls GTB Enclave, Dilshad Garden, Delhi	Ms. Yogita Gupta 011-22585557 sagdgn@gmail.com	100	North East