

Department of Women and Child Development

Government of N.C.T. of Delhi

1- A, Pandit. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi

(RGO BRANCH)

No. F. 59/ (31)/DWCD/RGO/Publicity/2015-16 /Part-III

34786-87

Date

27 JAN 2017

To,

The Director
Directorate of Information & Publicity,
Govt. of NCT of Delhi,
Old Sect., Delhi

Sub: - Advertisement /Tender Notice.

Sir,

Please find enclosed herewith publication material in **Hindi & English** regarding "Tender Notice" from the Department of Women & Child Development. I am directed to request you to get this published at DAVP rates in Black and white, with Black Border, size 12X14 cms, in the following Newspapers on **04.02.2017**

S.No.	Publication	Language	Edition
1.	The Nav Bharat Times	Hindi	Delhi& NCR
2.	The Hindustan Times	English	Delhi& NCR

As desired, a soft copy of the same is submitted through pen drive on **27. 01. 2017**

This issues with the approval of the Director, Department of Women & Child Development GNCTD.

Encl. : Advertisement Material

Yours faithfully,

(Sumita Moza)
PO (R.G.O)

F.59(31)/DWCD/RGO/Publicity./16-17/ 34786-87

Date: 27 JAN 2017

Copy to: 1. The Asst. Programmer, Computer Cell, 1A, Pt. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi-110001, for uploading the advertisement on the website of the Department.

(Sumita Moza)
PO (R.G.O)

महिला एवं बाल विकास विभाग

राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार

(केयरटेकिंग शाखा)

१-ए, पंडित रवि शंकर शुक्ला लेन, कस्तूरबा गाँधी मार्ग, नई दिल्ली -110001

दूरभाष नं०: - 23071378, फैक्स: - 23070379 <http://www.wcddel.in>

Tender ID: - 2016_DWCD_120395_1

ई- निविदा नोटिस

महिला एवं बाल विकास विभाग द्वारा कार्यालय के लिए फर्नीचर खरीदने हेतु पंजीकृत विक्रेताओं/संस्थाओं द्वारा निविदा आमंत्रित की जाती है। सामान की सूची एनआईटी विस्तार में नियमों, शर्तों और विनिर्देशों के साथ अपलोड और उपलब्ध की गयी है। सभी बोली दाताओं को ऑनलाइन आवेदन अंतिम तिथि और समय पर या उससे पहले प्रदान करना चाहिए।

अनुमानित लागत (एक वर्ष) : Rs. 24.50 लाख रुपये
धरोहर राशि : Rs 49000/- @ 2% (अनुमानित लागत का)

खुली निविदा के रिलीज की तारीख
ई-खरीद समाधान के माध्यम से : 25 जनवरी 2017

पूर्व निविदा बैठक हेतु दिनांक व समय : 09 फरवरी, 2017 को 15.00 बजे

ई-खरीद समाधान द्वारा निविदाओं की प्राप्ति
की अंतिम तिथि / समय : 22 फरवरी 2017, 12.00 बजे दोपहर

ऑनलाइन के पूर्व योग्यता बोलियां
खोले जाने की तिथि : 22 फरवरी, 2017, 15.00 बजे

निविदा की आगे की जानकारी देखी जा सकती है : <https://govtprocurement.delhi.gov.in>

नोट - ई-निविदा में सहायता के लिए ई-प्रोक्योरमेंट सेल 6th तल, सी विंग, विकास भवन- द्वितीय, (नियर मेटकाल्फ हाउस), सिविल लाइंस, दिल्ली-110054, फोन 011-23813523 (सोमवार - शुक्रवार, 09:30 AM - 06:00 PM) पर संपर्क करें। अन्य विवरण और नियम एवं शर्तें (आगे शुद्धिपत्र, यदि कोई हो) वेबसाइट <https://govtprocurement.delhi.gov.in> पर देखा जा सकता है। ई-टेंडर के प्रति भागीदार होने की इच्छुक संस्थाएँ उपरोक्त वेबसाइट पर खुद का इलेक्ट्रानिकली पंजीकरण कराये, जिसके लिए उन्हें डिजिटल सिग्नेचर सर्टिफिकेट प्राप्त करना होगा।

हस्ता/-

निदेशक, महिला एवं बाल विकास विभाग

1

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(CARETAKING BRANCH)
1-A, PANDIT RAVI SHANKAR SHUKLA LANE, K.G. MARG, NEW DELHI-110001
Contact No: - 23071378, Fax: - 23070379
<http://www.wcd Delhi.in>

Tender ID: 2016_DWCD_120395_1

TENDER - NOTICE

The Present Tender is being *invited for procurement of Furniture Items* for Office use from registered suppliers/agencies. The list of articles is enclosed in Annexure-II. The NIT has been uploaded and is available along with terms and conditions and detailed specifications. All the Bidders should apply **online on or before the Last Date and Time.**

Estimated cost (One Year)	:	Rs. 24.50 Laacs Estimated Cost
Earnest Money Deposit	:	Rs. 49000/- @ 2% of Estimated cost
Date of release of open tender	:	25-Jan-2017
Pre-bid meeting	:	09-Feb-2017 15:00 Hrs.
Last date/ Time of receipt of tenders through e-procurement solution	:	22-Feb-2017 12:00 Hrs
Date of opening of Online Pre-Qualification Bids	:	22-Feb-2017 15:00 Hrs
Further details of the tender can be seen at	:	https://govtprocurement.delhi.gov.in

Note: - For help in e-tender contact E-procurement cell 6th Floor, C- Wing, Vikas Bhavan-II. (Near Metcalfe House), Civil Lines, Delhi-110054. Phone 011-23813523 (*Monday -Friday, 09:30 AM to 06:00 PM*).

The other details and terms & conditions (further corrigendum, if any) can be seen on the website <https://govtprocurement.delhi.gov.in>. The firm which desires to participate against e-tender is advised to electronically register themselves on the above website for which they would be required to obtain Digital Signature Certificate.

-sd-
Director (WCD)



**DEPARTMENT WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(CARETAKING BRANCH)
1, RAVI SHANKER SHUKLA LANE, K.G. MARG, NEW DELHI-01
Contact No: - 23071378, Fax: - 23070379
<http://www.wcddel.in>**

NIT No: - **F.77 (5)/DO-WCD/CTB/2015-16**

Tender ID: **2016_DWCD_120395_1**

**NOTICE INVITING TENDER FOR
PROCUREMENT OF FURNITURE ITEMS**

The Present Tender is being invited for procurement of Furniture Items for Office use from registered suppliers/agencies. The list of articles is enclosed in Annexure-II. The NIT has been uploaded and available along with terms and conditions and detailed specifications. All the Bidders should apply **online on or before the Last Date and Time.**

Estimated cost (One Year)	: Rs. 24.50 Lacs Estimated Cost
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Date of release of open tender	: 25-Jan-2017
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**-sd-
Director (WCD)**

DEPARTMENT WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(Care Taking Branch)
1, RAVI SHANKER SHUKLA LANE, K.G. Marg, New Delhi-01
<http://www.wcddel.in>

TERMS AND CONDITIONS OF ONLINE OPEN TENDER FOR PROCUREMENT OF FURNITURE ITEMS FOR OFFICE USE FROM REGISTERED SUPPLIERS/AGENCIES IN DEPARTMENT WOMEN & CHILD DEVELOPMENT, GNCT DELHI FOR YEAR 2016-17

1. (a) An EMD of Rs.49,000/- in the form of Demand draft be deposited in the office in favour of Director, WCD(HQ), along with tender and valid for a period of 60 days beyond the final bid validity period. (b) Performance security @5% of value of contract in the form as described there in and should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of supplier including warranty obligations.
2. Price bids will be considered only for those bidders who qualify technically.
3. Exempted agencies need not deposit EMD.
4. Article will be accepted in good condition and of good quality and quantity of items can be increased or decreased as per demand.
5. The rates will be inclusive of all taxes and F.O.R.
6. Payment will be made on the basis of bills in duplicate on Credit basis as per Govt rules.
7. Articles have to be supplied within 15 days of placing the Supply order.
8. The Director (WCD) has the right to accept or reject any tender enquiry without assigning any reason thereof.

Note: - Price-Bid must be submitted online only. Price bid shall be opened only of those Bidders /Contractors/Vendors who are found eligible after evaluation of Technical Bid. Bidders should upload self attested scan copies at e-tender website of all the Technical Bid documents as well as submit self attested Xerox copies along with EMD (in original) to the office of **Spl. Director(CTB)** before closing time of Technical Bid.

The e-tender Website: <https://govtprocurement.delhi.gov.in/nicgep/app>

F.77(5)/DO-WCD/CTB/2015-16/

Dated:

SPECIFICATIONS AND GENERAL TERMS & CONDITIONS E-TENDER FOR PURCHASE OF FURNITURE ITEMS FOR THE FINANCIAL YEAR 2016-17 ARE AS UNDER:-

1. This is an open tender and bids are invited from all eligible Suppliers.
2. The contract may remain in force for the FY period of 2016-17.
3. Bids must be submitted before the date & Time as per e-tender notice along with the checklist (Annexure III) and details of the Tenderer (Annexure V).

4. Technical Bid – Sealed envelope of 'Technical Bid' should consist of Documents as given in Annexure III.

5.1. EMD:- The contractor shall deposit Bid Security (EMD) for an amount of Rs. 49,000/- in the form of an Account Treasury Challan or demand draft or pay order or Banker's cheque or deposit at Call Receipt or fixed deposit receipt drawn in favour of Director, Department of Women and Child Development , issued by a scheduled bank. The same shall be scanned and uploaded to the e-tendering website within the period of bid submission. The original EMD should be deposited in the office of DWCD within the period of bid submission,

5.2. Performance security @ 5% of the value of contract in the form as described there in and should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations shall be deposited by L-I.

5.3. Experience:- All registered agencies who are providing similar kind of work having 30% average annual turnover of the estimated cost in last three financial year (years considered for purpose in 2013-14 ,2014-15, 2015-16, average will be calculated as addition of turnover for the period 2013-14, 2014-15 & 2015-16 and divided by 3.

5.4. The bidder should have the experience of completion of similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following in any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government or Public Sector Banks or Local Bodies/Municipalities as follows:-

(a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost; or

(b) Two similar works costing not less than the amount equal to 50% of the estimated cost; or

(c) One similar work costing not less than the amount equal to 80% of the estimated cost.

Note :- With Experience certificate, Satisfactory performance/ Work Completion certificate required which shows that work done by the agency or payment has been received must be attached for experience certificate.....

6. Article will be accepted in good condition and of good quality and quantity of items can be increased or decreased as per demand.

7. The rates will be inclusive of all taxes and F.O.R.

8. Payment will be made on the basis of bills in duplicate on Credit basis as per Govt rules.

9. Articles must have to be supplied within 15 days of placing the Supply order.

10. The time for and the date of delivery of the stores stipulated in the 'Purchase Order' shall be deemed to be of the essence of the contract and delivery of the stores must be completed by the date specified.

11. In the event of failure to delivery or dispatch the items within the stipulated date/period in accordance with the specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, Department of Women and Child Development should have the right :

(i) To recover from the successful tenderer as agreed liquidated damages, a sum not less than 0.5%(half percent) of the price of any item which the successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10%. Where felt necessary the limit of 10% can be increased to 15% at the discretion of Director, WCD.

(ii) To purchase elsewhere, after due notice to the successful tenderer on the account and at the risk of the defaulting supplier the stores not supplied or others of a similar description without cancelling the supply order in respect of the consignment not yet due for supply or –

(iii) To cancel the supply order or a portion thereof, and if so desired to purchase the stores at the risk and cost of the defaulting supplier and also –

(iv) To extend the period of delivery with or without penalty as may be considered fit and proper, the penalty, if imposed shall not be more than the agreed Liquidated Damages referred to in clause (a) above.

(v) To forfeit the security deposit full or in part.

(vi) Whenever under this contract a sum of money is recoverable from any payable by the supplier, Department of Women and Child Development shall be entitled to recover such sum by appropriating, in part or in whole by deducting any sum or any other contract should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay Department of Women and Child Development on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.

12. If the execution of the contract/supply order is delayed beyond the period stipulated in the contract/supply order as a result of outbreak of hostilities, declaration of an embargo or blockade, or fire, flood, acts of nature or any other contingency beyond the supplier's control due to act of God then Department of Women and Child Development any allow such additional time by extending the delivery period, as it considers to be justified by the circumstances of the case and its decision shall be final. If and when additional time is granted by the Department of Women and Child Development, the contract/supply order shall be read and understood as if it had contained from its inception the delivery date as extended.

13. An affidavit must be submitted that the bidder has never been black listed by any government department / government under taking/any other agency (as per annexure-IV)

14. The Director (WCD) has the right to accept or reject any tender without assigning any reason thereof.

15. Financial bid – The Price schedule, i.e., Annexure-II will be accepted online and separately in sealed cover. No columns should be left blank which would otherwise make the tender liable for rejection. Rates quoted shall remain valid for one year and price bid is valid for 365 days. The quoted bid price in the tender shall be inclusive of all taxes and duties. **DVAT registration is mandatory.**

F.77(5)/DO-WCD/CTB/2015-16/

Dated:

**LIST OF ITEMS/PRICE BID
(TO BE SUBMITTED ONLINE ONLY)**

Sl.	Item	Specification	Qty.	Rate per piece Inclusive of all taxes (In Rs.)	Amount to be filled by bidder inclusive of all taxes(COL.4X5) (In Rs.)
1.	2.	3.	4.	5.	6.
1	Almirah without locker	Conforming to ISI Specification 1980x910x480 MM(78"x36"x19") with 4 Shelves making 5 Compartments without locker 20/22 gauge	14		
2	Almirah with locker	Conforming to ISI Specification 1980x910x480 MM(78"x36"x19") with 4 Shelves making 5 Compartments with locker, 20/22 gauge	22		
3	Officer Chair	High Back Revolving Chair 80x48x38 cm, weight 18 kg., black leatherette, pneumatic lift, torsion knob, tilt lock, extra padding on back seat and armrests , high quality metal	20		
4.	Chair for staff	Low Back revolving chair 48.3 x 58.4 x 91.4 cm, primary material: wood, frame material: hardwood, weight: 9 kg., black & traditional, nylon netted mesh	98		
5.	Computer Table	Computer Table with drawer ergonomically with side in key board shelf and a storage shelf for printer and stabilizer, on side of size 48" x 24" x 30 mm	8		
6	Table for Staff	54" x 27" x 30" comprising of 3 drawer unit on left side and cupboard on right side.	75		
7	Visitor Chair	Visitor chair, 83.8 x 58.4 x 45.7 cm, Iron metal, frame in hardwood and leatherette	41		
8	Officer Table	Size 72" x 36" x 30" with 3 Drawers and cupboard with front facia covered	9		
9	Bench	For visitors 5 seater (as per DGS&D specifications)	35		
10.	Cabinet	1380 x 470 x 700 mm- 4 drawers	15		
11.	Iron Rack	84"x36"x15" Closed Type	25		
TOTAL in Rs.			362		

Note:- No blank columns should be left which would otherwise make the tender liable for rejection. Rates quoted shall remain valid for one years. The quoted bid price in the tender shall be inclusive of all taxes and duties, VAT registration is mandatory. Financial Bid will be open only those bidder who qualify the technical bids for all the items.

**List of documents to be scanned and uploaded
within a period of bid submission**

Following check list confirming the enclosures provided in the tender shall be provided along with technical bid

Sr. No.	Description	Enclosed(Yes/No)	Page no.
1.	Earnest money deposit (as per annexure-I)		
2.	Duly filled copy of Annexure III		
3.	Duly filled copy of Annexure V		
4.	Registration certificate of the company issued under the company act or by any competent authority in case of proprietary concern and partnership firm		
5.	Proof of ownership of the manufacturing facility or authorized dealership		
6.	Income Tax return acknowledgement for the last three years along with Copy of PAN issued under Income Tax Act 1961		
7.	DVAT return acknowledgement for the last three years along with DVAT Registration Certificate		
8.	Proof of annual average turnover for the last three financial year (as per annexure-I & VI) i.e. Balance sheets certified by the CA		
9.	List of clients to whom the bidder has supplied similar furniture in the previous three year (as per annexure-I) along with successful completion certificate		
10.	An affidavit that the bidder has never been black listed by any government department / government under taking/any other agency (as per annexure-IV)		
11.	Authorized dealers/distributors certificate of the brand quoted if the tenderer is not an OEM/Authorised letter from OEM		
12.	Statement of submission of audited report in Form 704		
13.	Copy of tender document attested by the Tenderer		

Note: The tender of the bidders which do not comply with the enclosures in above mentioned annexure, will summarily be rejected

Signature & Seal of the tenderer

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary / Executive Magistrate on Rs.20/- non judicial Stamp paper by the bidder)

I / We _____ Manufacture / Partner(s)/ Authorized Distributor /agent of M/S.

_____ hereby declare that the firm/company namely M/s. _____

has not been blacklisted or debarred in the past by Union / State Government/ Union Territory or by any other organization from taking part in tenders in India/Delhi.

Or

I / We _____ Manufacture / Partner(s)/ Authorized Distributor / agent of M/s. -----

_____ hereby declare that the Firm /company namely M/s. _____

was blacklisted or debarred by Union / State Government / Union Territory or any Organization from taking part in tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/contract will be rejected/cancelled by University and EMD / SD shall be forfeited. In addition to the above University will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Name _____

Address _____

Attested:
(Public Notary/Executive Magistrate)

DETAILS OF THE TENDERER

Sr.No.	Particulars
1	Name of the Company
2	Mailing address
3	Telephone and Fax Numbers
4	Email
5	Legal Status (Proprietary / Partnership/ Pvt. Ltd. /Public Ltd, certified copy in respect of registration must be enclosed)
6	Experience in business (In number of years)
7	Annual Turnover 2013-14 2014-15 2015-16
8	D.V.A.T. Registration No.
9	PAN No.
10	Details of Earnest Money (i. e. D.D. NO. and bank details etc.)
11	No. and date of the Authorization letter issued by OEM for having appointed the bidder as the authorized seller / distributor.

Signature & Seal of the Tenderer

Certificate of Annual Turn Over

Sr.No.	Financial year	Annual turnover In Rs.
1	2013-14	
2	2014-15	
3	2015-16	

Seal & Signature of the
chartered accountants