

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF N.C.T OF DELHI
 1, Pt. Ravi Shankar Shukla Lane,
 Kasturba Gandhi Marg, New Delhi-110001

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File No. 02/DWCD/P.W.R./2017-18/ 40980-88

Dated :-

20 DEC 2017

Priority list of works for the financial year 2017-18 for I.C.D.S.

Dated: 18.12.2017 Time: 3.00 PM

Following Actions points emerged:-

S.no.	Issues	Comments	Person Responsible	TimeLine
1.	Inspections of AWCs	1. To prepare revised format for inspections. 2. To make a schedule for carrying out inspection of AWCs on every Monday & Saturday by the DDs of ICDS, CDPOs & Supervisors concerned. 3. The inspection report to be submitted online by the officer/official conducting inspection. 4. A detailed circular regarding inspection schedule & online reporting system to be issued by DD(ICDS)R&R.	Ms. Rakesh Bala DD(ICDS)R&R Sh. Shiv Shakti Asst. Programmer Ms Rakesh Bala DD(ICDS)R&R Ms Vijaya Bharati AD(ICDS) Ms. Sakshi Daksh & Ms. Jyoti Kaushik (Supervisors)	BY 20.12.2017 BY 26.12.2017 BY 27.12.2017

2.	Budget & Expenditure	To evaluate ICDS Scheme expenditure wise in respect of each component & to make efforts for utilization of unspent funds.	Ms. Suchi Sehgal DD(ICDS)P&P Ms. Rakesh Bala DD(ICDS)R&R	
3.	Training of AWHs	To get conducted training of AWHs on regular basis.	Ms. Suman AD(ICDS)	With in 7 days
4.	SABLA & KSY	To give comparative data in respect of Adolescent girls (Beneficiaries) of SABLA & KSY in regard to improvement in their health status for the month of Dec, 2017.	Ms. Anita Kaushal (Supervisor)	By end of January
5	Preparation for an interactive session of Hon'ble Dy. C.M. with field functionaries under ICDS Scheme	To find out availability & capacity of various stadiums such as Thyagraj, Talkatora, Indira Gandhi Stadium etc.	Ms. D. Nandini AD(ICDS)	With in 3 days

The meeting ended with vote of thanks to the chair.

This issues with the prior approval of Director.

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Copy to:-

1. Ms Suchi Sehgal, D.D.(ICDS)P/P
2. Ms Rakesh Bala, D.D.(ICDS)R/R
3. Ms Suman, A.D.(ICDS)
4. Ms Vijaya Bharti, A.D.(ICDS)
5. Ms. D.Nandini, A.D.(ICDS)
6. Ms. Anita Kaushal, Supervisor(ICDS)
7. Ms. Sakshi Daksh, Supervisor(ICDS)
8. Ms. Jyoti Kaushik, Supervisor(ICDS)
9. Sh. Shiv Shakti, Asst. Programer
10. Guard file

Symphony
(Symphony)
OSD to Director

Dated :-

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Symphony
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OSD to Director