

REMINDER

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI
EMAIL: arupdate@nic.in

Office of the Secretary (SW/WCD)
Dept. of Social Welfare
Govt. of NCT of Delhi
07 NOV 2017
Dy. No... 5659
To,

No.F.15/01/2017/AR/ 9175-9274

Dated: 01/11/17

Dairy No. 3797
Date... 16/11/17
Spl. Director (WCD)
GNCTD/CWCD

- 1 All Pr. Secretaries/Secretaries/Head of Departments, Govt. of NCT of Delhi, Delhi/New Delhi.
- 2 District & Session Judges, Tis Hazari/Karkardooma/Rohini/Dwarka/Saket/Patiala House Courts, Delhi/New Delhi.
- 3 All M.D's/Chairman of Local/Autonomous Bodies, Undertakings/Corporations, Govt. of NCT of Delhi, Delhi/New Delhi.
- 4 The Commissioners of Municipal Corporations of Delhi, East/North/South Districts, Delhi/New Delhi.
- 5 The Commissioner of Police, Delhi Police, Delhi/New Delhi.
- 6 The Chairperson /CEO NDMC/ DJB, Delhi/New Delhi.

For wide circulation in all Sections/Units

4635
8/11/17
Director of Women & Child Development
New Delhi

Sub: Manual of Office Procedure Test-2017, to be held in December, 2017. Extended date for submission of application upto 30th November, 2017.

Sir /Madam,

In continuation of the AR Department's Circular of even number dated 03/10/2017 on the subject cited above, it is to inform that the last date for submission of application form for aforesaid test has been extended upto 30th November, 2017.

Therefore, applications from desirous candidates may please be sent to Administrative Reforms Department in prescribed proforma (also available on the website of this Department) **latest by 30th November, 2017.** The test is likely to be held in the month of December, 2017. The exact date, time and venue of the test will be intimated in due course. In case, the roll numbers for the test are not received, concerned candidate may obtain the same from A.R. Department, in person.

Encl: As above.

Sh. Vinay
All staff

Yours faithfully,
(Signature)
(L.R. SINGH)
DEPUTY DIRECTOR (AR)
PH.23392620

No.F.15/01/2017/AR/ 9175-9274

Dated: 01/11/17

Copy forwarded for necessary action to:-

- 1. All Addl. Secretaries/Addl. Commissioners/Joint Secretaries/Dy. Secretaries/Under Secretaries, Govt. of NCT of Delhi, District Judiciaries, Delhi Police, Municipal Corporation/Council and Autonomous Bodies/ Undertakings of Govt. of NCT of Delhi.
- 2. OSD to Lt. Governor, Raj Niwas, Delhi.

3946/DDA
16/11/17

Dir (WCD) - on leave

SP/Dir (Admn)
7.11.17
Recd on 14/11

DD/Admn

SP
16/11

SO

REMINDER

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, I.P.ESTATE, NEW DELHI

No.F.13/5/2017/AR/RTI/ 9275-9374

Dated: 01/11/17

To,

- 1 All Pr. Secretaries/Secretaries/Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi.
- 2 District & Session Judges,
Tis Hazari/Karkardooma/Rohini/Dwarka/Saket/Patalia House Courts,
Delhi/New Delhi.
- 3 All M.D's/Chairman of Local/Autonomous Bodies,
Undertakings/Corporations,
Govt. of NCT of Delhi, Delhi/New Delhi.
- 4 The Commissioners of Municipal Corporations of Delhi,
East/North/South Districts,
Delhi/New Delhi.
- 5 The Commissioner of Police,
Delhi Police,
Delhi/New Delhi.
- 6 The Chairperson /CEO
NDMC/ DJB,
Delhi/New Delhi.

For wide circulation
in all Sections/Units

Sub: Comprehension Test on Right to Information Act, 2005, to be held in December, 2017.
Extended date for submission of application upto 30th November, 2017.

Sir /Madam,

In continuation of the AR Department's Circular of even number dated 21/09/2017 on the subject cited above, it is to inform that the last date for submission of application form for aforesaid test has been extended upto 30th November, 2017.

Therefore, applications from desirous candidates may please be sent to Administrative Reforms Department in prescribed proforma (also available on the website of this Department) **latest by 30th November, 2017**. The test is likely to be held in the month of December, 2017. The exact date, time and venue of the test will be intimated in due course. In case, the roll numbers for the test are not received, concerned candidate may obtain the same from A.R. Department, in person.

Yours faithfully,

(L.R.SINGH)

DEPUTY DIRECTOR (AR)
PH.23392620

No.F.13/5/2017/AR/RTI/ 9275-9374

Dated: 01/11/17

Copy forwarded for necessary action to:-

1. All Addl. Secretaries/Addl. Commissioners/Joint Secretaries/Dy. Secretaries/Under Secretaries, Govt. of NCT of Delhi, District Judiciaries, Delhi Police, Municipal Corporation/Council and Autonomous Bodies/ Undertakings of Govt. of NCT of Delhi.
2. OSD to Lt. Governor, Raj Niwas, Delhi.
3. OSD to Chief Minister/Ministers, Delhi Govt., Delhi Secretariat.
4. PS to Speaker/Leader of Opposition, Delhi Vidhan Sabha, Old Secretariat, Delhi.
5. OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat.

(L.R.SINGH)

DEPUTY DIRECTOR (AR)
PH.23392620