

Department of Women and Child Development
Govt. of NCT of Delhi
(Care taking branch)
1, Pt. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi-01

F.39(101)/CTB/Weedout/2017-18/ 18946-63
CIRCULAR

Dated: **SEP 2017**

Sub: Weeding out of old records.

The Competent Authority is pleased to constitute a committee of following officers to weed out old & unused office records.


1. Dy. Director (CTB)
2. Asst. Director (CTB)
3. Asst. Director (CPU I & II)
4. Asst. Director (ICDS)
5. Asst. Director (RTE)
6. Asst. Director (Litigation)
7. Asst. Director (WEC)
8. Asst. Director (License)
9. Asst. Director (RTI /VAC)
10. Asst. Director (FAS/Ladli)
11. Asst. Director (Estate)
12. Asst. Director/Supdt. (Admin)
13. Asst. Director (Vigilance)
14. Asst. Director/S.O. (Planning)
15. Asst. Account Officer

The committee will identify the records needs to be weeded out and Asst. Director / member of concerned branch will certify the said records.

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Copy to:

1. OSD to Director (WCD)
2. PA to Spl. Director (WCD)
3. All Deputy Director/Sr. Supdt (WCD)
4. All Members of Committee.


Asst. Director (CTB)

Dated: **SEP 2017**


Asst. Director (CTB)