



Dairy No. 2719  
Date 6/9/17  
Spl. Director (WCD)

**IMMEDIATE**

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT. BRANCH.IV/CONFIDENTIAL CELL  
B.WING : 7TH LEVEL : DELHI SECRETARIAT  
I.P.ESTATE : NEW DELHI

No.F.1/2/2017/S.IV/CC/Pt.1/219

2654/201A  
7/9/17

Dated 22/08/2017

Office of the Secretary (SW/WCD)  
Deptt. of Social Welfare  
Govt. of NCT of Delhi  
30 AUG 2017  
4341  
Dy. No.....

To  
Sh. Anil Kumar Singh, IAS  
Secretary  
(Social Welfare / Women & Child Development)  
Govt. of NCT of Delhi,  
GLNS Complex, Delhi Gate,  
Delhi.  
Sub: Amendment to AIS (PAR) Rules, 2007 - reg.  
Sir/Madam,  
I am directed to refer to the subject cited above and to say that Ministry of Home Affairs, Govt. of India vide letter No. 14017/07/2013-UTS-i dated 8th August, 2017 has forwarded DoP&T's letter No.11059/01/2016-AIS-III dated 20th July, 2017 alongwith Gazette Notification No.G.S.R.596(E) dated 16th June, 2017 (copy enclosed) regarding amendment to the AIS(PAR) Rules, 2007.  
2. The amended rules have come into force with effect from 16th June, 2017.  
3. The contents of the above said letters and notification are self-explanatory and the same are being forwarded to you for information and compliance.  
Yours faithfully,  
(ASHWANI KUMAR MEHTA)  
DEPUTY SECRETARY (SERVICES)  
Dated: 22/08/2017  
Copy forwarded for information to:  
1. Principal Secretary to Lt. Governor, Delhi, Raj Niwas, Delhi - 110054.  
2. Special Secretary to Chief Minister, Delhi, 3rd Level, Delhi Secretariat, I.P.Estate, New Delhi - 110002.  
3. Staff Officer to Chief Secretary, Govt. of NCT of Delhi, A-Wing, 5th Level, Delhi Secretariat, New Delhi - 110002.  
4. Section Officer (UTS-I), Ministry of Home Affairs, Govt. of India, North Block, New Delhi-110001.  
May be uploaded on the website of the Deptt.  
Submitted by [Signature] 07/09/17  
Subdt (Admn) [Signature] 27/09/17  
Asst Prog. [Signature]

To  
Sh. Anil Kumar Singh, IAS  
Secretary  
(Social Welfare / Women & Child Development)  
Govt. of NCT of Delhi,  
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DEPUTY SECRETARY (SERVICES)

May be uploaded on the website of the Deptt.

Submitted by [Signature] 07/09/17

Subdt (Admn)

[Signature] 27/09/17

Asst Prog.

Spl. Dir. (Admn) 01/09/17

D.P. Admn

[Signature]

[Signature]

[Signature] 07/09/17

B.WING : 7TH LEVEL : DELHI SECRETARIAT  
I.P.ESTATE : NEW DELHI

No.F.1/2/2017/S.IV/CC/Pt.1/219

Dated: 22/08/2017

copy To  
for  
admission  
letter  
20/08/17  
rw

**Sh. Anil Kumar Singh, IAS**  
Secretary  
(Social Welfare / Women & Child Development)  
Govt. of NCT of Delhi,  
GLNS Complex, Delhi Gate,  
Delhi.

Office of the Secretary (SW/WCD)  
Deptt. of Social Welfare  
Govt. of NCT of Delhi

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4. Section Officer (UTS-I), Ministry of Home Affairs, Govt. of India, North Block, New Delhi-110001.

  
(ASHWANI KUMAR MEHTA,  
DEPUTY SECRETARY (SERVICES)

- To
1. The Chief Secretary, Govt. of Arunachal Pradesh, Itanagar.
  2. The Chief Secretary, Govt. of Goa, Porvorim.
  3. The Chief Secretary, Govt. of Mizoram, Aizwal.
  4. The Chief Secretary, Govt. Puducherry.
  5. The Chief Secretary, Govt. of Andaman and Nicobar Island, Port Blair.
  6. The Chief Secretary, Govt. of NCT of Delhi.
  7. The Advisor to Administrator, Chandigarh.
  8. The Administrator, Daman & Diu and Dadra & Nagar Haveli.
  9. The Administrator, Lakshdweep.
  10. The Commissioner of Police, Delhi Police.

SSD  
11/8/17

02 APR 2017

GAD/2017/54599

Sub: Amendment to AIS(PAR) Rules, 2007 - reg.

Sir/Madam,

I am directed to refer to the subject cited above and to say that DoP&T vide letter 11059/01/2016-AIS-III dated 20.07.2016 has intimated that DoPT vide notification num G.SR No 596(E) dated 16.6.2017 (copy enclosed) have amended the AIS(PAR) Rules, 2007 and the amended rules have come into force with effect from 16.06.2017.

2. A Copy of DoP&T letter No 11059/01/2016-AIS-III dated 20.07.2016 is enclosed ready reference.
3. It is further clarified that all the provisions of the amended rules(except those relate consideration of representation of the officer reported upon) shall be applicable for the PARs where the officer to be reported upon has submitted his or her assessment on or 16.06.2017.
4. Further, the amended AIS(PAR) rules provided for a "competent authority" to consider the representation of the officer reported upon against PAR as explained in newly substituted sub-rules 7 to 7(C). Accordingly, representation against PARs written even prior to 16.6.2017 under AIS(PAR) Rules, 2007, will now be considered by the competent authority as provided in the amended rules, wherever applicable.
5. You are requested to bring the above mentioned instructions to the notice of IAS officers posted in your segments for strict compliance.

Encl: As above

IS(S-I) (a)  
 Let us circulate among all  
 S/S-I/S (Cred.)  
 14/8/17  
 11/08/17  
 Yours faithfully  
 (Har Nath) Section Officer  
 Tel: 23  
 P.T.O

(Department of Personnel and Training)

NOTIFICATION

New Delhi, the 15th June, 2017

G.S.R. 596(E).—In exercise of the powers conferred by sub-section (1) of section 3 of the All India Services Act, 1951 (61 of 1951), the Central Government, after consultation with the State Governments, hereby makes the following rules for or to amend the All India Services (Performance Appraisal Report) Rules, 2007, namely:-

1. (1) These rules may be called the All India Services (Performance Appraisal Report) Amendment Rules, 2017.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. In the All India Services (Performance Appraisal Report) Rules, 2007 (hereinafter referred to as the said rules), in rule 2, after clause (b), the following clause shall be inserted, namely:-

"(ba) "competent authority" means the authority as mentioned in sub-rules (7A) and (7B) of rule 9 to decide the representation of the officer reported upon against performance appraisal report disclosed to the member of Service."

3. In the said rules, after rule 4, the following rule shall be inserted, namely:-

"4A (1) The performance appraisal report shall be generated and written by the officer reported upon electronically in the form as specified in Schedule 2.

(2) The comments of the reporting, reviewing and accepting authority shall be recorded electronically in case he is a government servant.

(3) The political executives may record their comments manually and the performance appraisal report so recorded shall be uploaded electronically as per time frame specified in Schedule 2:

Provided that in certain cases, with the approval of the Government and for reasons to be recorded in writing, performance appraisal report may be generated and written manually by the officer reported upon and any of the reporting authorities, that is, reporting or reviewing or accepting authority as per the guidelines specified by the Central Government from time to time :

Provided further that prior approval of the Central Government in consultation with Department of Personnel and Training shall be taken in cases where permanent exemption from electronic filing of performance appraisal report is sought on the grounds of national security, etc. for a particular class of posts."

4. In the said rules, in rule 5,-

- (i) For sub-rule (2), the following sub-rule shall be substituted, namely :-

"(2) Subject to the provisions of sub-rule (4), a performance appraisal report shall also be written when either the reporting or reviewing or accepting authority who is a government servant or the member of the Service reported upon relinquishes charge (other than retirement) of the post, and, in such a case, the report shall be written within the time frame as specified in Schedule 2 for completion of performance appraisal report in paragraph 9 of general guidelines for filling of the performance appraisal report form."

- (ii) For the first and second provisos to sub rule (3), the following provisos shall be substituted, namely :-

"Provided that only one report shall be written on a member of the Service for a particular period during the course of the financial year:

Provided further that if the member of Service occupies more than one post, the Government shall identify the post (substantive or additional charge) to report or review, well in advance of the relevant assessment year."

- (iii) after sub-rule (3), the following sub-rule shall be inserted, namely:-

"(3A) In general one person shall write the performance appraisal reports in the capacity of reporting, reviewing or accepting authority for a given period of time :

Provided that if more than one person supervises the performance of the member of Service for a given period of time, the Government shall identify the persons to report or review well in advance of the relevant assessment year."

P.T.O.

accept them and modify the performance appraisal report accordingly and the decision and final grading shall be communicated to the officer reported upon within fifteen days of receipt of the views of the reviewing authority, and the comments of the reporting and the reviewing authority are required to be sought even if he has retired or demitted or relinquished office.

(7C) If the competent authority has not seen the work for the reporting period, the representation shall be referred to the Referral Board.” :

- (iv) in sub-rule (9), in clause (a), for the words “and the accepting authority”, the words “, the accepting authority and the competent authority” shall be substituted;
- (v) after clause (b) of sub-rule (9), the following proviso shall inserted, namely: -

“ Provided that where the representation has been sent to the Referral Board when the competent authority has not seen the work of the officer reported upon, the Referral Board shall consider the representation of the officer reported upon in the light of the comments of the reporting authority, the reviewing authority and the accepting authority and confirm or modify the performance appraisal report, including the overall grade and the decision of the Referral Board shall be in respect of both factual observations and errors of facts and the decision of the Referral Board shall be final and the final grading shall be communicated to the officer reported upon within fifteen days of receipt of the decision of the Referral Board.”.

9. In the said rules, for rule 10, the following rule shall be substituted, namely:-

“10. **Memorial against assessment.** - Nothing in these rules shall be deemed to preclude an officer from making a memorial within the period of ninety days to the President on the performance appraisal report, as provided under rule 25 of the All India Services (Discipline and Appeal) Rules, 1969:

Provided that in cases where due to unavoidable circumstances it is not possible to make a memorial under these rules within the said period of ninety days, the competent authority may relax the timeline for submission of the memorial.”.

[F. No. 11059/01/2016-AIS-III]

RAJESH KUMAR YADAV, Under Secy. (Services)

Note: The principal rules were published in the Gazette of India, vide number G.S.R. 197(E), dated the 14th March, 2007 and were subsequently amended as under:-

- (i) G.S.R. 296 (E), dated 16th April, 2007.
- (ii) G.S.R. 256 (E), dated 31st March, 2008.
- (iii) Notification No. 11059/06/2010-AIS(III), dated the 22nd December, 2010.
- (iv) Notification No. 11059/03/2012-AIS(III), dated the 19th February, 2013.

RAKESH SUKUL Digitally signed by RAKESH SUKUL  
Date: 2017.06.10 18:13:29 +05'30'