DEPARTMENT OF SOCIAL WELFARE
GOVT. OF. N.C.T. OF DELHI
GLNS COMPLEX DELHI GATE, NEW DELHI
[LITIGATION BRANCH]

No.4A(878)/DSW/LC/2015-16/Misc/ 26579-649 Dated: 15 DEC 2017

ORDER

In order to streamline the processing and follow up of court matters and in order to avoid delay of communication, it is decided by the Competent Authority to delegate powers as under :
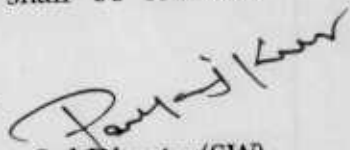
I. The replies to court cases filed against the Department shall be approved at the level of following officers as under :

(a)	Pr.Secretary/Secretary(SW)	Replies pertaining to Supreme Court matters and Policy issues of the Department, also the replies which relate to WCD in part.
(b)	Director (SW)	All replies to be filed in Hon'ble High Court/CAT.
(c)	Spl.Director/Addl.Director(SW)	All replies in Subordinate Courts like District Courts.

II. To avoid multiple submissions of same matters, in case there is no deviation in the final draft received from the Govt. Counsel from the parawise comments duly approved by the Competent Authority, the same will not be required to be re-approved by the said Concerned Authority and such replies can be finalised for signatures etc. at the level of Dy.Director concerned with the approval of Spl.Director. Further, the approved reply duly signed by concerned branch Incharge/Dy.Director shall be immediately sent to Litigation branch for filing it in Court.

In this regard, the procedure already defined as circulated vide order No.4A(878)/DSW/LC/2015-16/26276-356 dated 03.1.2017 shall be followed scrupulously.

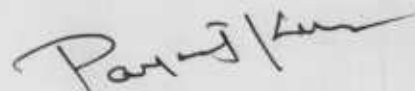This issues with the approval of Secretary(SW/WCD).

Spl.Director(SW)

No.4A(878)/DSW/LC/2015-16/Misc/ 26579-649 Dated: '15 DEC 2017
Copy for information and strict compliance to:-

1. All District Social Welfare Officers, Social Welfare Department.
2. All HOO/DDO/Superintendents/Institutions under Social Welfare Department.

3. All Branch Incharges/Dy.Directors of Branch concerned at HQ, Social Welfare Department.
4. System Analyst, Social Welfare Department for uploading it on the website of the Department.

Copy also for information to :-

1. PS to Secretary, Social Welfare Department, Delhi.
2. PA to Director, Social Welfare Department, Delhi.
3. PA to Spl.Director, Social Welfare Department, Delhi.
4. Guard file.

Spl.Director(SW)