

DEPARTMENT OF SOCIAL WELFARE  
GOVT. OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE, N. DELHI-02  
(ADMINISTRATION BRANCH-I)

F.No.10(139)/2013/DSW/Estt./

Dated:

ORDER

Dr. Rachna Bhardwaj, Supdt.(SHMR/ISPMR), Rohini, Avantika is hereby directed to procure day to day demand of items required by Smt. Sangeeta Khatri, Supdt. (Halfway Home), Sec.-3, Rohini from the budget allocated and transfer the items to Supdt.(Halfway Home) after making proper separate entries in a separate register till the allotment of DDO Code/attachment of PAO with Halfway Home on loan basis.

Further, the purchases should be made as per GFR 2017 and delegation of financial Powers.

This issues with the prior approval of the Competent Authority.

(Ajay Kumar Sinandi)  
Dy. Director(ADMN-I)

F.No.10(139)/2013/DSW/Estt./ 17471-484

Dated: 14 SEP 2017

Copy for information & necessary action to:

1. PS to Secretary (SW& WCD), GLNS Complex, Delhi Gate, New Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate, New Delhi.
3. PA to Spl. (Director), DSW(HQ), GLNS Complex, Delhi Gate, New Delhi.
4. Dy. Director(Vigilance), GLNS Complex, Delhi Gate, New Delhi.
5. DCA, Department of SW(HQ), GLNS Complex, Delhi Gate, New Delhi.
6. Administrator(Asha Kiran), Asha Kiran Complex, Avantika, Sec-1, Rohini, Delhi-110085.
7. DSWO(NW-I&II), Department of SW, NPS Building, Vishram Chowk, Sector-4, Rohini, Delhi-110085.
8. DDO/HOO (SHMR/ISPMR), Department of SW, Rohini, Avantika, Delhi-110085.
9. DDO/HOO(Halfway Home), Department of SW, Sector-3, Rohini, Delhi-110085.
10. PAO concerned through DDO concerned.
- ✓ 11. Sr. System Analyst, DSW(HQ) to upload the order on the website of the department.
- ✓ 12. Officers Concerned.
13. Office order file.
14. Guard File.

Dy. Director(ADMN-I)

SSA (on training)  
Smiley Singh  
14/09/17  
Sh. Santosh, AP'A

330/CC

14/9/17