

Government of NCT of Delhi  
Revenue Department  
(General Administration Branch)  
5-Sham Nath Marg:Delhi – 110 054

**I. T. BRANCH**  
**Revenue Department**  
Diary .....568.....  
Date.....12/06/17.....

No.F.Pr.Branch/DCW/2017/ 1462

Dated, 09/6/17

Order

Approval of the Secretary(Revenue)/Divisional Commissioner is hereby conveyed for granting **12 days' earned leave from 12-06-2017 to 23-06-2017 to Shri Shiv Kumar, District Magistrate(West)** to visit Home Town, i.e. Gaya, Bihar. Approval is also conveyed to prefix 10<sup>th</sup> & 11<sup>th</sup> of June and suffix 24<sup>th</sup> to 26<sup>th</sup> June, being Saturdays, Sundays and Holiday.

During the leave period of Shri Shiv Kumar, D.,M.(West), District Magistrate(North-West) will look after the work assigned to the former, in addition to his own duties without any extra remuneration. Further, if the latter is also not available, the District Magistrate(South-West), being the 2<sup>nd</sup> link officer will perform the duties as ordered by the Spl. Secretary(Services) vide order No.543 dated 07-10-2016.



(Dinesh Jha)  
Sub-Divisional Magistrate-VI

No.F.Pr.Branch/DCW/2017/ 1462

Dated, 09/6/17

Copy for information/further necessary action to the:-

1. Shri Shiv Kumar, District Magistrate(West), Revenue Department,
2. District magistrate(North-West), Revenue Department,
3. District Magistrate(South-West), Revenue Department,
4. Jt. Director(I.T.), Revenue Department(HQ),
5. SDM(HQ/Admn.), District West, Revenue Department,
6. PA to Secretary(Revenue)/Divisional Commissioner.,
7. PAs to Deputy Commissioner(HQ)-I/II/III, Revenue Department,
8. Guard file.



(Dinesh Jha)  
Sub-Divisional Magistrate-VI