

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT,  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,  
1, PT. RAVI SHANKAR SHUKLA LANE, K.G. MARG, NEW DELHI-01**

No.F. 4(33)/Admn./DWCD/IT/2015/ 6471-6494

Dated

May, 2016

31 MAY 2016


**CIRCULAR**

As per instructions contained in circular No. Secy./Min./WCD/2016/1774-79 dated 23.05.2016, received from the Office of the Hon'ble Minister, Women & Child Development/ Social Welfare and SC/ST, Govt. of NCT of Delhi, it has been desired that files to Hon'ble Minister's office shall be send electronically only.

Further for sending files to Finance Department, GNCT of Delhi following login-ID are to be used for e-office purpose:-

S.No.	Name of the officials	Designation	Login I-D
01	Sh. Aaditya Parashar	UDC	aaditya.parashar.73@gov.in
02	Sh. Ravinder Singh Rawat	UDC	rs.rawat.77@gov.in

All Branch In-charges WCD (HQ)/DDs/Account Officer are requested to note for compliance.

  
(G.C. Lohani)  
Dy. Director (Admn..)

No.F. 4(33)/Admn./DWCD/IT/2015/ 6471-6494


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Copy to:-

1. P.S. to the Secretary, WCD/DSW
2. P.A. to the Director-WCD
3. Special/Additional Directors, DWCD
4. All Branch In-Charges/DDs/Account Officer, WCD (HQ)
5. Assistant Programmer (IT), WCD (HQ)

  
(G.C. Lohani)  
Dy. Director (Admn..)