

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT,
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
1, Pt. RAVI SHANKAR SHUKLA LANE, K.G. MARG, NEW DELHI-110001**

No. F.18/ (7)/2009/Admn./DWCD/PF/ 2294-2301

Dated April, 2016

26 APR 2016

CIRCULAR

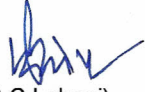
Recruitment Rules for the posts of Welfare Officer/Probation Officer/Prison Welfare Officers of the Department of Social Welfare/Women & Child Development and Central Jail as notified vide Notification dated 02.03.1970 and amended from time to time vide Notification dated 17.03.1975; 13.06.1985, 18.01.1988; 05.04.1990 and 28.03.2000 are proposed to be further emended after obtaining mandatory advice of the Union Public Service Commission (UPSC) as per Annexure-I (copy enclosed).

As per instructions contained in O.M. No.AB-14017/61/2008-Estt.(RR) dated 13. 10.2015 of Government of India Ministry of Personnel and P.G. & Pensions, DOPT it is stipulated that before referring any proposal for framing/amendment in the Recruitment Rules of a post in the Department and its subordinate and attached office, proposed amendments in the Recruitment Rules will be put up on the website of respective Departments for 30 days for inviting comments from the stakeholders. Thereafter, taking into account the comments so received, the proposal would be sent to UPSC for finalization.

Accordingly draft of the Recruitment Rules of the posts of Welfare Officer/Probation Officer/Prison Welfare Officers incorporating all proposed amendments as per Annexure-I (Copy attached) is being uploaded on the website of all concern Departments for necessary action/comments.

These issues with the approval of the Secretary, Department of Social Welfare/Women & Child Development.

Encl.; Annexure-I



(G.C.Lohani)
Dy. Director (Admn.)

No. F.18/ (7)/2009/Admn./DWCD/PF/ 2294-2301
Copy to:-

Dated April, 2016

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1. The Under Secretary (RR), Union Public Service Commission, Shahjahan Road, New Delhi,
2. Deputy Secretary (Services), Services Deptt., Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
3. P.S. to the Secretary, Deptt. of Social Welfare/WCD, GNLS Complex, Delhi Gate, New Delhi-02,
4. P.A. to the Director, Deptt. of Social Welfare, GNCT of Delhi, GNLS Complex, Delhi Gate, New Delhi
5. P.A. to the Director, Deptt. of WCD, GNCT of Delhi, K.G.Marg, New Delhi
6. DD(Admn.), Deptt. of Social Welfare, GNCT of Delhi, GNLS Complex, Delhi Gate, New Delhi with request to get the Circular and Annexure uploaded on the web site of Deptt. of Social Welfare.
7. Supdt. (Estt.) Central Jail, Tihar, New Delhi for uploading the circular and Annexure on web site of Central Jail,
8. Asstt. Programmer, DWCD with instruction to upload the circular with Annexure on web site of DWCD


(G.C.Lohani)
Dy. Director (Admn.)

ANNEXURE-I

Recruitment Rules for the post of Welfare Officer/Probation Officer/Prison Welfare Officer in the Department of Social Welfare/Women & Child Development, Govt. of NCT of Delhi.

<u>S.No.</u>	<u>Particulars</u>	<u>Description</u>
1.	Name of the post	Welfare Officer/Probation Officer/Prison Welfare Officer
2.	Number of posts	228* (Two hundred and twenty eight) year 2016 *Depending on work load
3.	Classification	Group-B, Non-Gazetted, Non-Ministerial
4.	Scale of pay	Pay Band Rs.9300-34800+ Grade Pay Rs. 4200/-
5.	Whether selection post or non-selection post	Selection Post
6.	Age limit for direct recruits	Upto 30 years (Relaxable as per orders/instructions issued by Govt. of India from time to time)
7.	Educational and other qualifications required for direct recruits	Essential: Master Degree in Social Work or M.A.(Sociology) or PG Degree in Criminology from a recognized University. Desirable: (i) One year practical experience in the field of social work in any Government Department/recognized voluntary organization in a regular paid capacity. (ii) Hindi must be studied as a subject at Secondary or higher level.
8.	Whether age & educational Qualifications prescribed for direct Recruits will apply in the case of Promotees	Age-No Educational Qualifications- For promotion Graduation in any discipline shall be essential qualification for promotion
9.	Period of probation, if any	Two Years
10.	Method of recruitment: Whether By direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	By Direct-85% By Promotion-15% (Failing which by Direct Recruitment) On promotion training for appropriate period by NIPCCD in the appropriate area shall be mandatory.
11.	In case of recruitment by promotion/ Deputation/transfer, grades from which promotion/deputation/ transfer to be made;	Promotion: (1)House Father/House Mother/ Matron/Asstt. Boarding Superintendent and Basic Teacher in the Scale of 5200-20200+2400(GP) with ten year regular service in the grade and possessing Graduate Degree from a Recognized University. NOTE:- Male candidates are eligible for promotion to the male side and female to the female side.
12.	If a DPC exists, what is its composition	Constitution of Department Promotion Committee for considering promotion :- 1. Development Commissioner, Govt. of NCT of Delhi- Chairman 2. Administrative Secretary of the department- Member 3. Jt. Director/Special Director(Admn) Department of Social Welfare- Member Secretary 4. To be nominated Member Deptt. Confirmation Committee shall consists of:- Director of the Department as Chairperson with Addl. Director (Admn.) and District Officers of any two Districts of the respective Departments as members of the Departmental Confirmation Committee. Note: The senior most member shall act as Chairman in case the notified Chairman of the DPC happens to be junior to another members of the DPC
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

Place: New Delhi

Date: April, 2016

Signature of the officer sending the proposal
Telephone No. 23383661