DEPARTMENT OF WOMEN & CHILD DEVELOPMENT GOVT. OF NCT OF DELHI PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG NEW DELHI-110001

F.No.9(3)/DWCD/Admn./Misc.Cor./Pt.File/2008/011 - 166

Dated : 1 APR 2016

To

All Supdt./CDPO/Head of Offices/D.O./All Branch Incharges, All Homes/Institutions/ICDS Projects/D.Os./JJBs, Department of Women & Child Development, Govt. of NCT of Delhi New Delhi

Sub: Completion of Annual Performance Appraisal Report (APAR) for reporting year 2014-15 & 2015-16 in respect of officials/officers of W&CD

Sir,

On the subject cited above, I am to inform you that the APARs for the reporting year 2014-15 & 2015-16 in respect of Ex-cadres officials/officers of W&CD and other officials/officers who are deployed by Services Department in this Department may please be got completed and submitted to the concerned Department i.e. Vigilance Branch, W&CD after proper review of the concerned Reporting Officer & Services Department at the earliest.

The Proforma of APARs may be downloaded by this website i.e. http://www.delhi.gov.in/wps/wcm/connect/services/Services/Home/Forms.

Yours faithfully

(S. M. Ali)

Asstt. Director (Admn.)

F.No.9(3)/DWCD/Admn./Misc.Cor./Pt.File/2008/ 011-166 Copy to :-

1. Office Supdt., Vig. Branch, WCD (HQ) for information

Dated: 71 APR 2016

(S. M. Ali)

Asstt. Director (Admn.)