

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT,
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI,
12, PT. RAVI SHANKAR SHUKLA LANE, K.G.MARG, NEW DELHI-01**

No.F.10(23)/DWCD/Admn./PGC/2015/45120-238 Dated 05 FEB 2016

ORDER

In pursuance of the instructions contained in U.O. Note No. CMO/2016/SSCMG/208 dated 27.01.2016 of Additional Secretary-II to the Chief Minister, Delhi, reference of Member of Legislative Assembly (MLAs), seeking intervention of Hon'ble Chief Minister for solution of various problems being faced by the citizens in their Assembly Constituencies shall be forwarded to the Departments concerned for giving feedback on following lines (Copy of feedback form enclosed):-

1. How the problem can be addressed
2. Timeline for implementing/completing the solution;
3. Whether any inter-departmental coordination is involved; if so the names of such departments along with their role;
4. Existing/anticipated bottlenecks in the execution of the work along with solutions;
5. Additional budget required if any, with complete justification;
6. If the work cannot be carried out, reasons therefore,
7. Any other relevant information.

Further, it has been instructed that on receipt of feedback from the departments to the reference of Hon'ble MLAs, a meeting with the Hon,ble MLA, Hon'ble Minister in charge, HOD concerned and other associated departments, under the chairmanship of Hon'ble Chief Minister, shall be scheduled to firm up the proposal.

To coordinate the work relating to submission of feedback on references of the MLA's received from Hon'ble CM office, Mrs. Manju Varshney, Deputy Director (Financial Assistance Scheme) of the Department of Women and Child Development (Phone No. 23384573) is nominated as Nodal Officer for the Department.

This issues with the approval of the Director-WCD.

Vinay Kumar

(Vinay Kumar)

Special Director (Admn.)

No.F.10(23)/DWCD/Admn./PGC/2015/45120-238 Dated

05 FEB 2016

Copy to:-

1. The Additional Secretary-II, Office of the Chief Minister of Delhi, Delhi Secretariat, New Delhi
2. P.S. to the Secretary, Deptt. of Women & Child Development, GNCT of Delhi, New Delhi
3. P.A. to the Director, Deptt. of Women & Child Development, GNCT of Delhi, New Delhi
4. Mrs. Manju Varshney, DD (FAS), DWCD, GNCT of Delhi, New Delhi along with the U.O Note dated 27.01.16 and the feedback performa for further necessary action.
5. All Branch In Charges, WCD (HQ)
6. All District Women & Child Development OFFICER, Delhi/New Delhi
7. All HOO of Homes/Institutions of DWCD
8. Asstt. Programmer for uploading the order on web site of Department.

Vinay Kumar

(Vinay Kumar)

Special Director (Admn.)