

MOST IMMEDIATE/TIME BOUND

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NATIONAL CAPITAL TERRITORY
G.L.N.S. COMPLEX, DELHI GATE, NEW DELHI-110 002
[ADMINISTRATION BRANCH-II]

No.F. 42(113-A)/DSW/Admn-II/WO-ICSI/2015/

Dated:

OFFICE ORDER

It is brought to your kind notice that Government of NCT of Delhi has directed that payment of wages to contractual/outsourced workers shall be made by 7th of every month and a Certificate shall be sent to this office for the information of Chief Secretary, Delhi.

It is, therefore, again impressed upon all the Head of Offices/DDOs working in Social Welfare Department to ensure to send details/Certificate by 7th of every month positively.

Further contractual/outsourced workers shall also mark their attendance on biometric devices wherever installed in the office/institution where they perform their duty.

The above instructions may be followed scrupulously, any dereliction in the matter will be viewed seriously.

This issues with the approval of Competent Authority.

2442/cc
09/06/16

Stamp
8/6/16
(SEEMA BAWA)

DEPUTY DIRECTOR (ADMN-II)

All Head of Offices/DDO,
Social Welfare Department.

No.F. 42(113-A)/DSW/Admn-II/WO-ICSI/2015/

6834-6904

Dated:

09 JUN 2016

Copy forwarded for information to :

4. PS to Secretary (SW/WCD), GLNS Complex, Delhi Gate, New Delhi.
5. PA to Director (DSW), GLNS Complex, Delhi Gate, New Delhi.
6. Accounts Officer, DSW, GLNS Complex, Delhi Gate, New Delhi.
- ✓ 7. Sr.System Anylist, DSW to upload on the website of the Department.

Stamp
8/6/16
(SEEMA BAWA)

DEPUTY DIRECTOR (ADMN-II)