

Government of National Capital Territory of Delhi
Directorate of Education
Old Secretariat, Delhi-110054

No. F.DE-15/ACT-I/WPC-4109/Part/13/ 7914-7923

Dated: 16-04-2016

ORDER

Whereas Hon'ble High Court of Delhi vide judgment dated 19.01.2016 in the Writ Petition No. 4109/2013 in the matter of Justice for All versus GNCTD and others has directed the Director of Education to ensure the compliance of term, if any, in the letter of allotment regarding the increase of the fee by all the recognised unaided schools which are allotted land by DDA;

And whereas, vide order no. F.DE-15/Act-I/WPC-4109/13/6750 dated 19.02.2016, the Directorate of Education informed all the HOSs/ Managers of all Private Unaided recognised Schools, allotted land by the land owning agencies on the condition of seeking prior sanction of Director of Education for increase in tuition fee/ fee, about the aforesaid directions of Hon'ble High Court of Delhi;

Now, therefore, all the HoSs/ Managers of Private Unaided recognised Schools, allotted land by the land owning agencies on the condition of seeking prior sanction of Director of Education for increase in fee, are directed to submit their proposals, if any, for prior sanction of the Director of Education for increase in tuition fee/fee for the academic session 2016-17, online through website of the Directorate and upload the returns and documents mentioned therein latest by 31st May, 2016. Any incomplete proposal shall be summarily rejected.

The proposals submitted by the schools shall be scrutinised by the Director through any officer or teams authorised in this behalf. In case, the schools have already charged any increased fee prior to issue of this order, the same shall be liable to be adjusted by the schools in terms of the sanction of the Director of Education on the proposal. In case, no proposal is submitted by the school in terms of this order, the school shall not increase the tuition fee/fee and any increased fee already charged shall be refunded/ adjusted by such schools.

The link of module for submitting the proposals online and uploading the returns and documents shall be uploaded soon on the website of the Directorate at the link school plant->fee structure->proposal for fee hike 2016-17 through school login and password.

Note: For future academic sessions i.e. 2017-18 onwards, guidelines with changed timeline will be issued separately.

This issues with the prior approval of the Competent Authority.


(SAUMYA GUPTA)
DIRECTOR OF EDUCATION
16/04/16

HoS/Manager,
Private Unaided Recognized Schools,
(Running on the land allotted by Delhi Development Authority/Land and Development Office & Ors.)NCT of Delhi.

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No. F.DE-15/ACT-I/WPC-4109/Part/13/ 7914-7923

Dated: 16-04-2016

Copy to:-

1. Pr. Secretary to Hon'ble Chief Minister, GNCT of Delhi.
2. Secretary to Hon'ble Dy. Chief Minister/MoE, GNCT of Delhi.
3. P.S. to Secretary (Education), Directorate of Education, GNCT of Delhi.
4. P.S. to Director (Education), Directorate of Education, GNCT of Delhi.
5. P.A. to Addl. Director of Education (Act-I), Directorate of Education, GNCT of Delhi.
6. All District DDEs to ensure that no such school falling under their jurisdiction shall increase rates of tuition fee without prior sanction of Director (Education) and in case of any violation, the matter may be referred to Act-I Branch, Directorate of Education for necessary action.
7. All DE's Nominees in respect of Private Unaided Recognized Schools through DDEs concerned.
8. O.S. (IT) with the direction to upload the same on the Department's website.
9. Guard file.

P. Lata Tara
16/04/16

(P. LATA TARA)

DEPUTY DIRECTOR OF EDUCATION (ACT-I)

Proposal for enhancement of fee for the academic session 2016-17

1. Name of school alongwith ID.:
2. Address & Phone No.:
3. Name of Society:
4. Recognition No. with year and class till which recognised:
5. Recognition under DSEAR'1973/RTE,2009
6. Type of recognition (provisional/permanent):
7. Entry level class:
8. Number of total Student on roll of the school:
9. Level of school - Middle/ Secondary/ Sr. Secondary
10. Year of Allotment of Land by DDA/ Other Agency:
11. Area of land allotted (in square meter):
12. Detail of fee :-

Class	No. of students on roll.	Tuition Fee		Development Fee		Annual Fee		Earmarked Levies (for each levy separately)*		
		Existing (2015-16)	Proposed (2016-17)	Existing (2015-16)	Proposed (2016-17)	Existing (2015-16)	Proposed (2016-17)	Description of fee (levy)	Existing (2015-16)	Proposed (2016-17)

(Please fill separate table for each class)

(* Note: Any type of fee levied by school by whatsoever name, not included in column 3 to 5 above, is to be included herein)

Undertaking

I hereby certify that the documents submitted in this proposal are true copies and as per school record and all information submitted herein is as per school record and true to best of my knowledge and belief.

Signature of Manager

(With Seal)

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Documents to be submitted by un-aided Recognised school seeking approval for enhancement of fee

1. Final Accounts, i.e., receipts and payment account, income and expenditure and balance sheet for the years 2013-14, 2014-15 (duly audited by the Chartered Accountant) in format as per appendix – II of DSER, 1973 specified vide order dated 16/04/2016.
2. Unaudited Final Accounts i.e., receipts and payment account, income and expenditure and balance sheet for the year 2015-16. (Duly certified by chartered Accountants) in format as per appendix – II of DSER, 1973 specified vide order dated 16/04/2016.
3. Budgets estimates of receipts and payments of ensuing year 2016-17
4. Staff Statement as on 01.04.2016.
5. Statement of salary disbursed as on 30.04.2016.
6. Detail of all funds such as Reserve Fund, General Fund, and Gratuity fund etc. and Surplus if any, as on 31st March, 2016
7. Detail of FDRs in r/o each fund separately, as on 31st March, 2016.
8. Detail justification of enhancement of fee for ensuing year with calculation sheet for year 2016-17.
9. Copy of letter of allotment and lease deed in r/o allotted land to school
10. Copy of resolution (alongwith relevant documents, if any) passed by the managing committee for enhancement of fee for the year 2016-17.