

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI-54.

No.F.1(161)/Misc./GA/DC/2013/3059

Dated, 25/10/16

To

The SDM (HQ),  
All the Districts of Revenue Department,  
Govt. of NCT of Delhi,  
New Delhi

Subject:-One week In-service training programme for AIS officers.

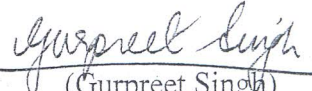
Madam/Sir,

Please find enclosed a copy of letter No.F.2/25/2007/S.I/3123 dated 23/09/2016 received from Dy. Secretary (Services), Govt. of NCT of Delhi, along with a copy of letter No. 12017/02/2016-TNP (S) dated 31<sup>st</sup> August 2016 with its enclosure from Joint Secretary, Govt. of India, Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions on the above cited subject.

It is requested that the same may be circulated to all eligible officers for their information.

Yours faithfully,

Encl. as above.

  
(Gurpreet Singh)

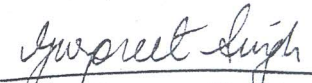
Sub-Divisional Magistrate-V(HQ)

Dated, 25/10/16

No.F.1(161)/Misc./GA/DC/2013/3059

Copy to :-

1. PA to Secretary(Revenue)/Divisional Commissioner for information of Secretary(Revenue)/Divisional Commissioner.
2. PA to DC-II(HQ) for information of DC-II.
3. PA to DC-III (HQ) for information of DC-III.
4. Sr. System Analyst(HQ), Revenue Department with the request to upload the letter on the website of the department.
5. Guard File.

  
(Gurpreet Singh)

Sub-Divisional Magistrate-V(HQ)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT (SERVICES-I BRANCH)  
DELHI SECRETARIAT, 7<sup>TH</sup> LEVEL, 'B' WING,  
I.P. ESTATE, NEW DELHI - 110002.  
(http://services.delhigovt.nic.in)  
PHONE: 011-23392146 Fax No. : 23392150/23392764

F.No. 2/25/2007/S.I/3123

Dated: 23/09/2016

To

All Pr. Secretaries/Secretaries/  
Heads of Departments/  
Local & Autonomous Bodies  
Govt. of NCT of Delhi, Delhi.

41951

**Sub: One week In-service training programme for AIS officers**

*DC (H&B) I*  
*[Handwritten signature]*

Sir/Madam,

Please find enclosed a copy of letter No. 12017/02/2016-TNP(S) dated 31<sup>st</sup> August, 2016 alongwith its enclosures received from Joint Secretary, Govt. of India, Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions on the above cited subject, for information and necessary action.

Yours faithfully,

*[Handwritten signature]*

(MUKESH KUMAR SHARMA)  
DY. SECRETARY (SERVICES)

Encl: As above

F.No.2/25/2007/S.I/

Dated:

Copy to:-

1. Sh. Jishnu Barua, IAS/Joint Secretary (S&Vig.-II), Govt. of India, Department, of Personnel & Training (DoPT), Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi-110001
2. Superintendent (Coordination), Services Department with the request to upload the above letter alongwith calendar for the In-services training programme 2016-17 on the website of Services Department.

*[Handwritten signature]*

(MUKESH KUMAR SHARMA)  
DY. SECRETARY (SERVICES)

SDM-V (HQ)  
Revenue Deptt.  
Date 19-10-16

1923

*OS (GA) - Circulate to all AIS officers in the deptt.  
to all DCs at HQ and all Districts.  
3640/COA  
20/10/16  
[Handwritten signature]  
26/10/16*

Jishnu Barua, IAS  
JOINT SECRETARY (S&Vlg.- II)  
TEL: 011-23093359  
FAX: 011-23092930

06 SEP 2016

Dy. No.

D.O. No. 12017/02/2016-TNP(S)

Govt. of NCT

06 SEP 2016

GAO/2016/40378

भारत सरकार  
कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नोर्थ ब्लॉक, नई दिल्ली - 110001

GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES  
AND PENSIONS  
NORTH BLOCK NEW DELHI-110001

Dated, 31<sup>st</sup> August, 2016

Dear Sir/Madam,

As you are aware Department of Personnel & Training arranges one week In-Service Training Programme for All India Service (IAS, IPS & IFoS), Officers working under Central Staffing Scheme and officers of Central Secretariat Service (CSS)/ Central Secretariat Stenographer Service (CSSS) (DS/Sr. PPS and above level) every year.

2. The calendar for the In-Service Training Programme 2016-17 has been finalized and uploaded in the website of this Department at [www.persmin.nic.in](http://www.persmin.nic.in). I am also enclosing a copy of the training calendar for 2016-17. I request you that the calendar may kindly be circulated among the eligible officers requesting them to submit their option before commencement of the course. All eligible IAS Officers are required to give their willingness through the Intra IAS portal and all other officers through the proforma linked at [www.persmin.nic.in](http://www.persmin.nic.in). IAS officers are requested to send mail mentioning their names, Allotment Year and Cadre to [persinfotech@nic.in](mailto:persinfotech@nic.in)/[tdp-tre@nic.in](mailto:tdp-tre@nic.in) for Username/Password related queries.

3. All AIS (IAS, IPS and IFoS) officers with minimum 4 years of service and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' officers working under the Central Staffing Scheme in the Government of India and officers of CSS/CSSS (DS/Sr. PPS and above) are eligible to attend the aforesaid training programme.

4. It is also requested that the officers may be encouraged to opt for those training programmes which are relevant to their current job as well as the kind of assignments they are likely to hold in future.

5. I solicit your kind cooperation for the successful conduct of the training programmes, by enabling wide publicity of the programmes amongst the officers and facilitating the attendance of a large number of officers in these programmes.

Yours sincerely,

(Jishnu Barua)

To

Chief Secretaries of all State Governments/ UTs (As per DoPT's standard list)

50 to CS  
06.9.16

Pr Secy/ Home

Secy/ (H)

Secy (L&P)

O.S.D

Dr  
02/8/16

SS(S)



सूचना  
का अधिकार

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<http://persmin.gov.in>



**List of Institutes for In- Service Training Calendar for the year 2016-17:-**

Programme Shortlisted	Institute	Tentative dates
Fiscal Policy and Macro-economic management	National Institute of Public Finance & Policy(NIPFP), N. Delhi	19 <sup>th</sup> – 23 <sup>rd</sup> September, 2016
2. Climate Change and State preparedness: Impacts, Vulnerability and Adaptation	The Energy and Resources Institute (TERI), New Delhi	26 <sup>th</sup> – 30 <sup>th</sup> September 2016
3. Investigating Economic Crimes in Financial Markets	National Institute of Security Markets (NISM), Mumbai	3 <sup>rd</sup> - 7 <sup>th</sup> October, 2016
4. Competition Law and Market Regulation	Indian Institute of Corporate Affairs (IICA), Manesar, Haryana	24 <sup>th</sup> – 28 <sup>th</sup> October, 2016
5. Building Competencies for Personal Excellence in Public Governance	The Art of Living Foundation, NOIDA, UP	7 <sup>th</sup> -11 <sup>th</sup> November, 2016
6. Smart Cities	Housing and Urban Development Corporation Ltd. (HUDCO), N. Delhi	7 <sup>th</sup> -11 <sup>th</sup> November, 2016
7. Social Policy and Governance	Tata Institute of Social Sciences, Mumbai	21 <sup>st</sup> – 25 <sup>th</sup> November, 2016
8. The Sustainable Development Goals: Mainstreaming into the National Development Framework	The Energy and Resource Institute (TERI), New Delhi	28 <sup>th</sup> November – 2 <sup>nd</sup> December, 2016
9. Fiscal Policy and Macro-economic management	National Institute of Public Finance & Policy(NIPFP), N. Delhi	5 <sup>th</sup> – 9 <sup>th</sup> December, 2016
10. E-governance (opportunities and challenges)	Gujarat National Law University, Gandhinagar	12 <sup>th</sup> – 16 <sup>th</sup> December, 2016
11. Building Competencies for Personal Excellence in Public Governance	The Art of Living Foundation, NOIDA, UP	9 <sup>th</sup> – 13 <sup>th</sup> January, 2017
12. Ethics in Public Services	IC Centre for Governance (ICCG), Panchgani	16 <sup>th</sup> – 20 <sup>th</sup> January, 2017
13. Inner Engineering Leadership programme	Isha (Foundation) Yoga Centre, Coimbatore	23 <sup>rd</sup> -27 <sup>th</sup> January, 2017
14. Leadership, Innovation and Good Governance	Tata Institute of Social Sciences, Mumbai	30 <sup>th</sup> January-3 <sup>rd</sup> February, 2017
15. Developing Leadership Excellence	Tata Management Training Centre (TMTC), Pune	30 <sup>th</sup> January– 3 <sup>rd</sup> February, 2017
16. Developing Leadership Excellence	Tata Management Training Centre (TMTC), Pune	6 <sup>th</sup> – 10 <sup>th</sup> February, 2017
17. Innovations in Public Service Delivery	Administrative Staff College of India (ASCI), Hyderabad	6 <sup>th</sup> – 10 <sup>th</sup> February, 2017
18. Development vis-a-vis LWE/Insurgency Issues	S.V.P.National Police Academy, Hyderabad	13 <sup>th</sup> – 17 <sup>th</sup> February, 2017
19. Ethics in Public Services	IC Centre for Governance (ICCG), Panchgani	27 <sup>th</sup> February - 3 <sup>rd</sup> March, 2017
20. Inner Engineering Leadership programme	Isha (Foundation) Yoga Centre, Coimbatore	5 <sup>th</sup> -9 <sup>th</sup> December, 2016

General Guidelines for In- Service Training Programme for AIS Officers (IAS, IPS & IFoS), officers working under the Central Staffing Scheme, Central Secretariat Service (CSS) and Central Secretariat Stenographer Service (CSSS) Officers.

This is one-week In-Service Training Programme for the year 2016-17 for AIS officers (IAS, IPS & IFoS), officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographer Service (CSSS) Officers.

**2. Eligibility:**

- (a) AIS officers (IAS, IPS & IFoS)
- (b) Officers working under the Central Staffing in the Government of India.

With minimum of 4 years of Service up-to the rank of Secretary to the Govt. of India and Chief Secretary in the State Govt. and equivalent.

- (c) Central Secretariat Service (CSS) and Central Secretariat Stenographer Service (CSSS) Officers of the level DS/ Sr. PPS and above.

3. All the training programmes are residential in nature. Accommodation facility will be provided to the participants by the training institutes who are organizing the training programme.

4. The IAS officers are required to apply on-line through the Intra IAS portal. All other Officers are required to apply through the prescribed proforma available with these guidelines after obtaining approval of the competent authority of the Department/ Ministry/ State Government/ Cadre controlling authority concerned.

5. Officers who are due for retirement may not be sponsored for the training programme scheduled in the month in which they are due to retire.

6. The Officers can attend only one In-Service Training Programme during 2016-17.