

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT: DELHI
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI.

No.F.1(704)/GA/Estt./2012/594

Dated: 15/2/16

ORDER

In continuation of this office order no. F.1(704)/GA/Estt./2012/555 dated 11/02/2016 regarding, the allocation of work at Revenue Headquarter, amongst the Sub-Divisional Magistrates is, hereby modified as under with effect from 12/02/2016.

Sl.No.	Name and Designation of Officer	Work Allocation
1.	Shri P.R. Kaushik SDM-I(HQ) Head of Office	1.Caretaking Branch including "Swachh Bharat Mission" work of HQ. 2.Work related to Yatras, Wakf matters. 3.Vigilance Branch. 4.R.T.I. 5.Minority Affairs.
2	Sh. Tapn Jha SDM-II (HQ)	1.Work of Registration and Stamp Branch/COS (HQ) upto 15/03/2016/till further order
3	Shri Dinesh Jha, SDM-III (HQ)	1.General Administration Branch. 2.Treasury Branch. 3.Nazarat Branch & Central Record Room situated at Tis Hazari
4	Shri Virender Singh SDM-IV (HQ)	1.Coordination Branch. 2.Legal & Judicial Cell. 3.Any other work not allotted to any other SDM.
5.	Shri Vikas Pandey SDM-V (HQ)	1.Parliament Cell and Relief Branch. 2 CCS Branch. 3 Revenue Matters. 4.Land Acquisition Matters including concerned Court Cases. 5 R & I and Control Room.
6.	Shri S.K. Chugh Consultant	1.Marriage Cell. 2. Disaster Management Cell. 3. Call Centre. 4. NPR/SECC/Aadhar & UID matters. 5.Environment Matters. 6 Panchayat Matters.

Sh. Ajay Kumar Arora, SDM (Mayur Vihar) has been allocated all works pertain to Civil Defence, Delhi HQ Level.

This issues with the approval of Secretary (Revenue)/Divisional Commissioner, Govt. of NCT of Delhi.


(Dinesh Jha)

Sub-Divisional Magistrate-HQ (IV)

Dated: 15/2/16

No.F.1(704)/GA/Estt./2012/594

Copy forwarded for information and necessary action to:-

1. All Deputy Commissioners, Revenue Department, Delhi.
2. Shri Satyendra S. Dursawat, IAS , SDM (Punjabi Bagh), Revenue Department, Delhi,
3. All Sub-Divisional Magistrates (HQ), Revenue Department, Delhi.
4. DCA (HQ), Revenue Department, Delhi.
5. AD (Planning) , GNCT of Delhi, Tis Hazari, Delhi.
6. The System Analyst, Revenue Department (HQ) with the request to upload the order on the website of Revenue Department.
7. Shri S.K. Chugh, Consultant.
8. PS to Secretary (Revenue)/Divisional Commissioner, Delhi.
9. PS to Deputy Commissioner (HQ), Delhi.
10. Guard File


(Dinesh Jha)

Sub-Divisional Magistrate-HQ (IV)