



O.O. No. 75.....

Dt. 25/1/2016

**OFFICE ORDER (2015-2016).**

The Member (Administration) DJB, vide orders' dated 19/01/2016 is pleased to nominate the following officers to participate in the 3 day Training of UASB-DHS integrated system- A Sustainable Sewage Treatment Technology which is being organized by Tohoku University, Japan in Association with NRCD, UP Jal Nigam, JICA and JST to be held w.e.f. 3<sup>rd</sup> February, 2016 to 5<sup>th</sup> February, 2016 at the venue Dharpura 78 MLD STD and lecture hall Agra.

- (i) Sh. V.P. Gunjial OSD to Member( Drainage)
- (ii) Sh. S.P. Singh, EE(E&M) c/o CE(SDW)
- (iii) Sh. Anil Gupta, AE(E&M) c/o EE(SDW)-XIV

The expenses incurred during the programme, which includes boarding and lodging, for the night of 02<sup>nd</sup> February, 2016 to 05<sup>th</sup> February, 2016 will be provided by the Japan International Corporation Agency and other expenses like to & fro ( from Delhi to Agra & Back) & incidental charges in respect of the above officials will be borne by Delhi Jal Board.

The required advance to the nominated officials for travelling allowance & daily allowance as per their entitlement subject to adjustment after attending the visit is to be released from the respective DDOs as per the actual expenditure.

The period of training from 03/02//2016 to 05/02/216 and travel dates will be treated as spent for official purpose.

On return, the officer concerned will submit a consolidated account for various expenses as admissible. Any surplus after calculation of expenditure incurred should be refunded within 30 days to the DDO concerned.

The departure report will be submitted to his/her reporting officer of each official in question and a copy to undersigned as per the guidelines of the Training Policy of Government of India.

A brief report on the outcome training shall be submitted within a week's time after attending the training by each officer to the undersigned's office.

Further, it is compulsory for participants to attend the above said training as per the enclosed schedule. Mr. S.K. Singh, Deputy Director Ministry of Environment and Forest(NRCD) ( e-mail. Id [sanjaysingh.21@govt.in](mailto:sanjaysingh.21@govt.in)) and Mr. Ryosuke Iwasa, Project Coordinator of the project ( e-mail. Id [r-iwasa@ya3.so-net.ne.jp](mailto:r-iwasa@ya3.so-net.ne.jp)) may be contacted for any assistance his land line No. 011-24360009.

( ALKA SHARMA )  
Assistant Commissioner( Trg )  
Date: 25/1/2016

No. DJB/ F.5/PD (Trg) 2015-16 1766

Copy for kind information to the;

1. Chief Executive Officer, Delhi Jal Board.
2. Member( Administration ) / Member ( Finance ) / Member (Water ) / Member (Drainage)
3. Addl. CEO, / Chief Engineer (Concerned)
4. Director (A&P)/ Director (F&A)
5. Mr. Sanjay Kumar Singh, Deputy Director, Ministry of Environment and Forests)
6. SE (Mapping Cell) with a request to uploading the training order on DJB Website.
7. SE(Concerned)
8. Officer Concerned: With the request for any other assistance you may contact Mr. Bharat Bhushan, Coordinator of Visit at this cell no. 9643692254.
9. Office Order Register.
10. Office Copy.

SE (MAPPING CELL)  
Diary No. 2675  
Date: 27/1/16

Assistant Commissioner( Trg )

Sh. Sanjay  
Prst I