

Government of National Capital Territory of Delhi
Art, Culture, and Language Department
7th Level, C-Wing, Delhi Secretariat, New Delhi.

No. F. 1(64)/2015/ACL/10176

Dated: 17/3/16

ORDER


With reference to Circular no. E-12/6/2015-DS (Admn.)-Secy. (IT)/7611- 7735 dated 1.12.2015 issued from Department of Information Technology, GNCT of Delhi for successful implementation of e-office in Art, Culture and Language Department, following officials of Art, Culture and Language Department, GNCT of Delhi are hereby designated to receive all external Dak / Files at Central Dairy Counter :

| S. No. | Name and Designation of the Officer | Link Officer |
|--------|---|--------------------------------|
| 1. | Shri Manohar Lal , Pubjabi Typist – for Art and Culture | Smt. Nasira Ghazi, Urdu Typist |
| 2. | Shri Mohit Bhardwaj, LDC – for Languages | Shri Vipin Khulbe, LDC |

The above officials will receive all the Dak / files and upload/download it on the system and will further mark to concerned officer.

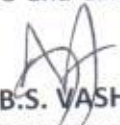
All officials of Art, Culture and Language Department are hereby also directed to start work in e-Office portal immediately.

This issues with the prior approval of the Secretary (Art & Culture).


(B.S. VASHISHT)
Dy. Secretary (ACL)
Ph. 23392307
Dated: 17/3/16

No. F. 1(64)/2015/ACL/ 10177 – 10183
Copy for information to:

1. - Secretary (IT), Department of information Technology, GNCT of Delhi, 9th Level, B-Wing, Delhi Secretariat, New Delhi.
2. Secretary to Minister (Art & Culture), 8th Level, B-Wing, Delhi Secretariat, New Delhi.
3. PA to Secretary (Art & Culture), GNCT of Delhi, Delhi Secretariat, New Delhi.
4. PA to Secretary (Language), GNCT of Delhi, Delhi Secretariat, New Delhi.
5. All officials of Art, Culture and Language Department, GNCT of Delhi.
6. Shri Mohd. Ahmed, Computer Operator, Art, Culture and Language Department, GNCT of Delhi to ensure that the aforesaid Circular is posted in the Web-site of Art, Culture and Language Department.
7. Guard File.


(B.S. VASHISHT)
Dy. Secretary (ACL)