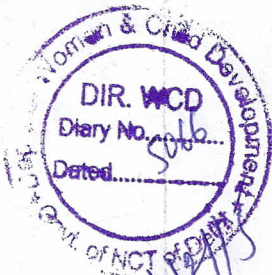


Dairy No. 3753  
 Date 2/12/15  
 Addl. Director (WCD)



Office of the Minister  
 (Social Welfare, Women & Child Development,  
 Welfare of SC/ST)  
 Government of N.C.T. of Delhi  
 Delhi Secretariat, IP Estate, New Delhi  
 Ph. No. 23392369, 23392370, 23392386, 23392348-Fax

In the note dated 06-11-2015, Hon'ble Minister (Social Welfare) has observed that large numbers of files are pending in the department (copy enclosed). He has also advised that all such matters/files be identified and time schedule may be fixed under intimation to him. However, no response has been received from the departments.

It is requested that action on the advice of the Hon'ble Minister be expeditiously taken.

*(Signature)*

27.11.15

(A K Kaushal)  
 Secretary to Minister

Pr. Secretary (SC/ST/OBC/Minorities)

Secretary/Director (WCD)

Secretary (Social Welfare)

2426-2428  
 Dispatch No. 27/11/2015  
 Dir. Minister of Women & Child,  
 Social Welfare, Language, SC & ST  
 Govt. of NCT of Delhi  
 7th Level C. wing, Delhi Secretariat,  
 (P. Estate, New Delhi-110002)

Secretary SW/WCD  
 Dy. No. 720/MW  
 Dated 27/11/15

D.D (Adm)  
 A.D (Ladli)  
 D.D (CPUL/CPs)  
 A.D (Estate)

~~DNCD~~  
 Addl. dir (Adm. Ladli/CPUL/Estab) 27/11/15  
 Addl. dir (JCOs/C.T.B.)  
 J.D. (FAS/W.E.C.)

SO Adm  
*(Signature)*  
 27/11/15

30/11/15  
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 09/12/15  
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Office of the Minister  
(Woman & Child Development, Social Welfare, SC & ST)  
Government of NCT of Delhi  
C-Wing, 7<sup>TH</sup> Floor, Delhi Secretariat, IP Estate, New Delhi  
Tel. No. 23392369, 23392386 Fax-23392348

No.PA/Secy/Min/WCD/2015/ 2305 - 2307

Dated: 6/11/2015

It has come to my notice that a large number of files are lying pending in the department. The head of department is therefore, advised to identify all such matters / files and fix time schedule for its disposal. The list may also be email to the undersigned at 'secyminsw.delhi@gmail.com' within 03 working days.

*Sandeep Kumar*  
6/11/15  
( Sandeep Kumar )  
Minister

Pr. Secretary (SC/ST)

Secretary / Director (WCD)

Secretary (Social Welfare)