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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DELHI DISASTER MANAGEMENT AUTHORITY
REVENUE DEPARTMENT (HQ)
5, SHAM NATH MARG, DELHI -110054

F. No: PA/DM/EAST/2015/ 194

Dated: 26/05/2015

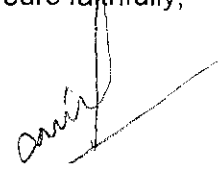
Subject: **Minutes of the meeting of the State Executive Committee (SEC) of Delhi Disaster Management Authority held in the Conference Room of the Office of Chief Secretary, GNCTD on 30/04/2015 at 12:00 Noon**

Madam/Sir,

Kindly find annexed herewith Minutes of the meeting of the State Executive Committee (SEC) of Delhi Disaster Management Authority held in the Conference Room of the Office of Chief Secretary, GNCTD on 30/04/2015, for information and further necessary actions.

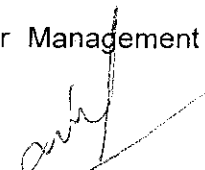
Yours faithfully,

Encl: As above


(P.R. Kaushik)
SDM (HQ-I)

To:-

1. The Pr. Secretary (PWD), PWD Secretariat, 5th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
2. The Pr. Secretary (Urban Development), Urban Development Department, GNCTD, 9th Level, Delhi Secretariat, IP Estate, New Delhi-110002
3. The Pr. Secretary (Home), 5th Level, C-Wing, Delhi Secretariat, C-Wing, IP Estate, New Delhi
4. All the Dy. Commissioners (Revenue)/Chairpersons, District Disaster Management Authorities of Delhi


(P.R. Kaushik)
SDM (HQ-I)

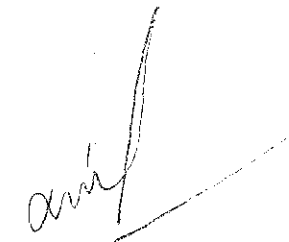
F. No: PA/DM/EAST/2015/ 194

Dated: 26/05/2015

Copy to:-

1. OSD to Hon'ble Lt. Governor of Delhi, Raj Bhawan
2. Secretary to Hon'ble Chief Minister of Delhi, Delhi Secretariat
3. OSD to Chief Secretary, 5th Floor, Delhi Secretariat, Delhi-54
4. P.S. to Secretary (Revenue), GNCTD

Copy to:-


(P.R. Kaushik)
SDM (HQ-I)

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5, SHAM NATH MARG, DELHI -110054**

F. No: PA/DM/EAST/2015/ 194

Dated: 26/05/2015

Minutes of the meeting of the State Executive Committee (SEC) of Delhi Disaster Management Authority held in the Conference Room of the Office of Chief Secretary, GNCTD on 30/04/2015 at 12:00 Noon

A meeting of the State Executive Committee of Delhi Disaster Management Authority was held at 12:00 noon on 30/04/2015 under the chairpersonship of Chief Secretary in the conference room of the O/o Chief Secretary, Delhi Secretariat. The agenda of the meeting was discussion and finalization of draft State Disaster Management Plan of Delhi. Officers as per list attached attended the meeting.

At the outset Secretary (Revenue) welcomed the participants. Thereafter, Deputy Commissioner (Revenue), District East / Disaster Management (HQ) made a presentation on the draft State Disaster Management Plan of Delhi, inter-alia, focussing on the following themes:-

- a) Hazard vulnerability profile of Delhi
- b) Prevention, preparedness and mitigation plan
- c) Institutional Mechanism to manage disasters
- d) Communication plan
- e) Response plan and Standard Operating Procedures of response to disasters
- f) Roles of Emergency Support Functionaries of Delhi
- g) Financial arrangement for disaster management activities

Following were main discussion points:-

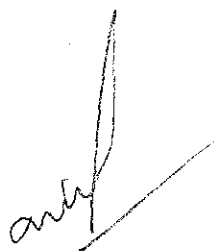
1. On the issue of **mitigation planning**, Chief Secretary emphasized upon the urgent need for retrofitting of lifeline buildings such as hospitals and schools. He desired that one or two schools in each ward may be retrofitted, to be used as shelters after disaster. He also pointed out that all the D.C. (Revenue) offices need to be retrofitted as these are used as command and control centres during any disaster. Chief Secretary also directed the Pr. Chief Engineer (PWD) to undertake a study and submit a plan urgently on registration and licensing of structural engineers in Delhi. Dy. Commissioner (Revenue), District North East pointed out that there are semi permanent school structures in district North East, which could not be used as shelters and therefore, separate community shelters are needed to be constructed.
2. Regarding **communication plan**, Dy. Commissioner (Revenue), District East / Disaster Management (HQ) apprised the house that emergency operation centres (EOC) equipped with telephonic as well as TETRA communication systems have been established in all the districts and HQ. Chief Secretary desired that all the

emergency support functionalities need to be brought under umbrella of TETRA communication and one separate EOC having structural resilience to earthquake shall be established in the Delhi Secretariat. He also advised Secretary (Revenue) to explore the feasibility of procuring satellite phones for emergency communication.

3. On the issue of **institutional mechanism**, Chief Secretary emphasized that Fire Service and Traffic Police have significant role in disaster management and need to be fully integrated into disaster management mechanism. He suggested that Traffic Police need to be included in the list of emergency support functionalities.
4. Regarding **preparedness planning**, Chief Secretary desired that 1 Battalion of **State Disaster Response Force (SDRF) for Delhi on the lines of National Disaster Response Force, need to be raised on priority basis**. Disaster Management Centres may be located in the fire stations units where units of SDRF may also be stationed.
5. Lack of pedestrian facilities being an important reason for road accidents, Chief Secretary desired that pedestrian facilities wherever missing, need to be provided along the roads and incidents of encroachments need to be tackled with firmness by concerned district authorities.
6. Chief Secretary advised that all the facts quoted in the draft plan should be fully backed by the figures. Planning for disaster management should be a continuous activity and the State Plan should be regularly updated.
7. It was decided that Blue Book on roles and responsibilities of key officers may be prepared so that in case of Disaster Management situation they may be ready with all information.

In the end, the State Executive Committee of Delhi Disaster Management Authority approved the draft State Disaster Management Plan with the advice to include the above mentioned suggestions. Chief Secretary desired that the State and District Disaster Management Plans may be presented before State Disaster Management Authority, for obtaining approval at the earliest.

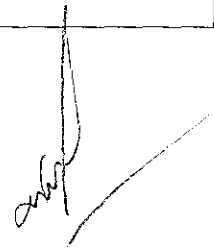
The meeting ended with a vote of thanks to the chair.



(P.R. Kaushik)
SDM (HQ-I)

**List of Participants in the Meeting req. discuss draft State Disaster Management
Plan chaired by Chief Secretary, GNCTD on 30/04/2015 at 12:00 Noon**

S.No	Name of the Official	Designation
1.	Mr. Dharam Pal	Pr. Secretary (Home)
2.	Mr. Ashwani Kumar	Secretary (Revenue) cum Divisional Commissioner
3.	Mr. Arun Baroka	Secretary (PWD)
4.	Mr. Kunal	District Magistrate (East)
5.	Mr. C.R. Garg	District Magistrate (West)
6.	Dr. Madhu Teotia	District Magistrate (North)
7.	Ms. Niharika Rai	District Magistrate (South)
8.	Mr. Sanjay Kumar	District Magistrate (New Delhi)
9.	Dr. R. C. Meena	District Magistrate (Central)
10.	Md. Azimul Haq	District Magistrate (North East)
11.	Mr. Sanjay Goel	District Magistrate (North West)
12.	Mr. H.P.S Sran	District Magistrate (South East)
13.	Mr. Abhishek Singh	District Magistrate (Shahdara)
14.	Mr. Ankur Garg	District Magistrate (South West)
15.	Mr. Biatluanga	Spl. Secretary (Urban Development)
16.	Mr. S. K. Agarwal	SE, M-43 PWD
17.	Mr. Mukund Joshi	Pr CE M-1, PWD



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DELHI DISASTER MANAGEMENT AUTHORITY
REVENUE DEPARTMENT (HQ)
5, SHAM NATH MARG, DELHI -110054

F. No: PA/DM/EAST/2015/ 200

Dated: 04/06/2015

Subject: Meeting minutes of the review meeting taken by chief minister on disaster preparedness of Delhi on 28.04.2015

Madam/Sir,

Kindly find annexed herewith Minutes of the meeting on disaster preparedness of Delhi chaired by Hon'ble Chief Minister of Delhi, for information and further necessary actions.

Yours faithfully,

Encl: As above



(Lalit Mohan)
SDM (HQ-II)

To:-

1. The Pr. Secretary (PWD), PWD Secretariat, 5th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
2. The Pr. Secretary (Urban Development), Urban Development Department, GNCTD, 9th Level, Delhi Secretariat, IP Estate, New Delhi-110002
3. The Pr. Secretary (Home), 5th Level, C-Wing, Delhi Secretariat, IP Estate, New Delhi
4. The Pr. Secretary (Power), 8th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi
5. The Secretary (Health & FW), 9th Level, A-Wing, Delhi Secretariat, IP Estate, New Delhi
6. Secretary (Transport), 5/9 Under Hill Road, Delhi
7. The Commissioner, South Delhi Municipal Corporation, 9th Floor, Civic Center, Shyama Prasad Mukherjee Marg, Minto Road, Delhi
8. The Commissioner, East Delhi Municipal Corporation, 2nd Floor, Udyog Sadan, Patpargunj Industrial Area, Delhi
9. The Commissioner, North Delhi Municipal Corporation, 4th Floor, Civic Center, Shyama Prasad Mukherjee Marg, Minto Road, Delhi.
10. The Chairperson, New Delhi Municipal Council (NDMC), Palika Kendra, Sadan Marg, Delhi
11. The CEO, Delhi Jal Board, Varunalaya, Karol Bagh, New Delhi
12. The Director, Directorate of Health Services F-17, Karkardooma, Shahdara Delhi-110032
13. All the Dy. Commissioners (Revenue)/Chairpersons, District Disaster Management Authorities of Delhi



(Lalit Mohan)
SDM (HQ-II)

Copy to:-

1. OSD to Hon'ble Lt. Governor of Delhi, Raj Bhawan
2. Secretary to Hon'ble Chief Minister of Delhi, Delhi Secretariat
3. OSD to Chief Secretary, 5th Floor, Delhi Secretariat, Delhi-54
4. P.S. to Secretary (Revenue), GNCTD



(Lalit Mohan)
SDM (HQ-II)

F. No: PA/DM/EAST/2015/ 200

Dated: 04/06/2015

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DELHI DISASTER MANAGEMENT AUTHORITY
REVENUE DEPARTMENT (HQ)
5, SHAM NATH MARG, DELHI -110054

F. No: PA/DM/EAST/2015/208

Date: 04/06/2015

MEETING MINUTES OF THE REVIEW MEETING TAKEN BY CHIEF MINISTER
ON DISASTER PREPAREDNESS OF DELHI ON 28.04.2015

A meeting was convened by Chief Minister, Delhi to assess the disaster preparedness of Delhi on 28/04/2015 at Conference Room No 2, Delhi Secretariat. The meeting was attended by Dy. CM, other Cabinet Ministers, Chief Secretary and Senior Officers of the Delhi Government.

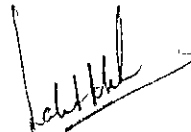
The draft Delhi Disaster Management Plan was presented before the meeting by officers of Delhi Disaster Management Authority. The vulnerability of different areas was discussed. CM emphasized upon all concerned to quickly update their plans and submit them before State Disaster Management Authority for approval.

Following items were discussed.

- 1. Finalization of Delhi Disaster Management Plan:** The draft plan was already assessed once in October 2014 and after the recommendation of the expert committee, the plan was suitably amended. CM emphasized on immediate calling of State Executive Committee and finalization of Plan by Delhi Disaster Management Authority.
- 2. Upgradation of Disaster Management Centres:** CM desired that Disaster Management Centres should be quickly upgraded and fully equipped to adequately respond to disaster situations.
- 3. Retrofitting of Lifeline and Important Buildings:** In past on a pilot basis 5 life line buildings were to be retrofitted from disaster management point of view. CM directed that PWD should prepare a rough estimate for retrofitting of all government hospitals, important government buildings and submit it to the Govt of India for seeking funds.
- 4. Enhancement of numbers of Quick Response Vehicles:** 11 QRVs, presently operated by the DDMA, are too inadequate considering the size and vulnerability of Delhi. CM directed that a plan should be made to have QRVs in every subdivision and at major locations so that response time for any disaster situation be minimized.
- 5. Enhancing Capacities of Hospitals:** Health Minister, Govt. of NCT of Delhi stated that at present water storage capacity of each hospital is around one day which is too less in case of major disaster when major infrastructure may collapse. He emphasized upon creation of additional capacity of at least 4 days storage so that in case of major breakdown hospitals should continue providing services.

6. **Disaster Management Lanes:** A proposal for marking disaster management lanes has already been submitted by Revenue Department to the Transport Department. CM desired its finalization and notification at the earliest.
7. **Registration of Structural Engineers:** CM desired that Structural Engineers may be empanelled by PWD and if required a Bill may be prepared to enact a law for registration and empanelment of structural engineers. The services of these registered structural engineers can then be availed by the public for getting expert advice towards strengthening their houses/buildings.
8. **Structural safety units in Municipal Corporations:** The municipal Corporations should establish /strengthen their structural safety units so that enforcement of structural safety norms can be enforced in the construction of buildings.
9. **State Disaster Response Force:** CM desired that a separate SDRF on the lines of NDRF may be created either on deputation basis or by raising force afresh so as to have specialized force in place for dealing with any disaster.

Meeting ended with Vote of Thanks to the Chair.


(Lalit Mohan)
SDM (HQ-II)

P. No: PA/DM/F&SI/2015/ 217

Date: 05/06/2015