

IMMEDIATE

TRANSPORT DEPARTMENT, GOVT. OF NCT OF DELHI;
5 / 9 UNDER HILL ROAD, DELHI (OPERATION BRANCH)

DC/OPS/TPT/225/2014/ 2174-95

Dated:30th October, 2015

ORDER

Attention of all the Registering Authorities / Licensing Authorities / Motor Licensing Officers of Transport Department is hereby again invited towards the instructions / directions issued from time to time .

In this connection, it is hereby again reiterated that:-

1. It should be ensured that no harassment to visiting public causes in any manner.
2. Polite and courteous behaviour must be maintained in public dealing. All co-operation and assistance must be provided to the public where ever requires.
3. All references and files must be dealt / put up as per its seniority of receipt and without any discrimination and pick and choose basis.
4. All proposals / requests / applications must be examined meticulously and strictly as per legal provisions and not on personal whims and fancies. If any deficiency exists, that should be intimated to the applicant in writing clearly.
5. All staff should maintain high integrity in their official dealings.
6. No touting activities of any kind in the zonal offices and to approach area SHOs for taking action against the persons found involved in touting activities in the vicinity of zonal authorities.
7. MLOs should take rounds of their zonal office frequently to ensure strict supervision and monitoring.

Non compliance of the above will be viewed very seriously and MLO concerned shall be held responsible.


(YOGESH PRATAP)
DY. COMMISSIONER (OPERATION)

DC/OPS/TPT/225/2014/


Dated:30th October, 2015

Copy forwarded for information & necessary action to:-

1. All the Licensing Authorities / MLOs of Transport Department.
2. System Analyst for uploading the same on the website of the department.
3. OSD to Secretary-cum-Commissioner (Transport).
4. PA to Jt. Commissioner (Operations)
5. PA to Dy. Commissioner (Operations)
6. Guard file.


(YOGESH PRATAP)
DY. COMMISSIONER (OPERATION)

Mr. Kajal Ji


02/11/15