

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX: NEW DELHI
(CARE TAKING BRANCH)

No.F.71(109)/2011-12/DSW/Vehicle/ 14277-292

Dated:-

18 SEP 2015

To,

All DSWO
Deptt of Social Welfare
Delhi Gate, Delhi

Sub:- To submit the information/details in the proforma given below

Sir/Madam,

Please provide the details in the proforma given below, for hiring of car for the use of District Offices, as the requisite information sought by the Finance department for last 12 months.

Sr No	Name of the Homes/Institution/Office	Visited on (date month wise)	Total Visit

[Signature]
Dy. Director (CTB)

No.F.71(109)/2011-12/DSW/Vehicle/ 14277-292

Dated:-

18 SEP 2015

Copy to :-

1. PS to Pr. Secretary (SW), DSW, GLNS Complex, Delhi Gate, New Delhi
2. PS to Director (SW), DSW, GLNS Complex, Delhi Gate, New Delhi
3. PA to Addl Director (SW), DSW, GLNS Complex, Delhi Gate, New Delhi
4. Assistant Programmer, Computer Cell (HQ) to upload and send the letter through e-mail to concerned District offices.

[Signature]
Dy. Director (CTB)

O/C

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GOVT OF NATIONAL CAPITAL TERRITORY OF INDIA
DEPARTMENT OF SOCIAL WORKS
CENT. OFFICE, NEW DELHI
(CARE TAKING OFFICE)

10 SEP 2015

Comptroller (M)

To
ALLDWO
Dept of Social Welfare
Delhi (New Delhi)

Please provide the details of the children below for their care for the year
District Office or the respective institution/agency by the Finance Department for the year

Name of the child	Age	Sex	Religion	Address	Remarks

10 SEP 2015

1. To the Director, (S&T) DWT, Old Secretariat Building, New Delhi
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