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**DEPARTMENT OF SOCIAL WELFARE
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GLNS COMPLEX: DELHIGATE: NEW DELHI 02.**

F.No. 10 (31)/2009/DSW/Training Prog./ 8063

Dated:

08 JUL 2015

ORDER

The Revenue Department vide letter No. F.3 (8)/GA/Estt./DC/(UTCS-Trg.)/Pt. file/2013/727-765 dated 24.06.15 has deputed following 07 IAS (Probationers) for attachment from 27.07.2015 to 28.07.2015 to know their functions and roles in the Department of Social Welfare and also for briefing on Administrative Machinery within this Department:

1. Ms. Cheshta Yadav, IAS (Probationers)(AGMU)2014
2. Ms. Kinny Singh, IAS (Probationers)(AGMU) 2014
3. Ms. Monica Priyadarshini, IAS (Probationers)(AGMU) 2014
4. Mr. Santosh Kumar Roy, IAS (Probationers)(AGMU) 2014
5. Ms. Soumya, IAS (Probationers)(AGMU) 2014
6. Ms. Shwetika Sachan, IAS (Probationers)(AGMU) 2014
7. Sh. Awanish Kumar, IAS (Probationers)(AGMU) 2014

The attachment plan for the above purpose is as under:

Time	Attachment Plan	Officer to be contacted
27/07/2015		
10.30 A.M. to 12.00 P.M.	Introduction & Briefing of the Department	Sh. P.R.Meena, Director (SW)
12.00 A.M. to 1.30 P.M.	Visit to FAS Branch, for briefing on organization structure, various schemes of the Deptt.	Smt. Saroj Rawat, DD (FAS)
1.30 A.M. to 2.00 P.M.	Lunch	To be arranged by CTB branch
2.30 P.M. to 4.00 P.M.	Visit to Disability and Social Defence Branch for briefing on various schemes of the deptt. related to Disability and Social Defence	Ms. A. Madhvi, DD(Disability) & DD(SD)
4.00 P.M. to 5.30 P.M.	Visit to Social Security Branch for briefing on various schemes of the deptt. related to Senior Citizen Welfare	Mrs. Arti Kapur, DD(SS)
28/07/2015		
10.00 A.M. to 1.30 P.M.	Visit to Asha Kiran Complex, Awantika, Rohini, Sector-3	Sh. B.S. Banerjee, Administrator, Asha Kiran
1.30 A.M. to 2.00 P.M.	Lunch	To be arranged by Administrator, Asha Kiran
3.00 P.M. to 5.30 P.M.	Visit to Kingsway Camp Complex(CPO &RCC)	Sh. Mahesh Kumar Sharma, Dy. Director

The above named officer will attend the office as per above schedule.

The Dy. Director (CTB) is directed to provide three/four vehicles to the above officer to visit the above places w.e.f. 27.07.2015 to 28.07.2015.


DY. DIRECTOR (ADMN)

F.No. 10 (31)/2009/DSW/Training Prog./

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Copy to:-

1. PS to Pr. Secretary (SW & WCD), GLNS Complex, Delhi Gate, Delhi.
2. PS to Director (SW), GLNS Complex Delhi Gate, Delhi.
3. PA to Additional Director (SW), GLNS Complex Delhi Gate, Delhi.
4. SDM-III(HQ), Revenue Department(GAD), 5- Sham Nath Marg, Delhi -54.
5. Asstt. Director (Training-III), Dte. Of Training, UTCS, Shahdara, Delhi.
- ✓ 6. System Analyst, EDP Branch, DSW (HQ), GLNS Complex, Delhi Gate, Delhi to upload the letter.
7. Smt. Saroj Rawat, DD (FAS), GLNS Complex Delhi Gate, Delhi.
8. Ms. A. Madhvi, DD(Disability) & DD(SD), GLNS Complex Delhi Gate, Delhi.
9. Mrs. Arti Kapur, DD(SS), GLNS Complex Delhi Gate, Delhi.
10. Sh. B.S. Banerjee, Administrator, Asha Kiran Complex, Avantika, Sector-1, Rohini, Delhi.
11. Sh. Mahesh Sharma, CPO, Kingsway Camp, Sewa Sadan Complex, Delhi.
12. Dy. Director (CTB), GLNS Complex Delhi Gate, Delhi.
13. Guard File.

DY. DIRECTOR (ADMN)