

**DIRECTORATE OF EDUCATION
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
(ACT- 1 BRANCH), OLD SECTT. DELHI-54**

No.F.DE-15/Act 1/08/155/part file/29122-29124

Dated: 25/02/2015

ORDER

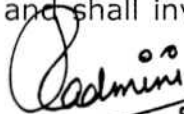
Subject: Refund of Fee and other charges by Unaided Private Recognized Schools.

Attention of all unaided private recognized schools of Delhi is invited towards clause 12 & 13 of this Directorate's order No. F/DE/15/1031/ACT/2007/7002 dated 24/11/2007 wherein directions were issued to all the private unaided recognized schools of Delhi for refund of fee and other charges by the unaided private recognized schools and the same was reiterated vide this directorate order No.15 (DE)/Act/2010/726-36 dated 11/02/2011 which is again reproduced.

- (a) If any fee is collected from the parent(s)/guardian(s) of a child, whose admission is cancelled subsequently due to non-submission of original documents by the due date, or any information or document submitted at the time of registration being proved to be wrong or false, the entire fee except registration fee shall be refunded.
- (b) If any parent or guardian after depositing the full fee for admission of a child, chooses to withdraw the child from the school within one month from the date of admission, the school shall retain the Registration charges, Admission fee and the Tuition fee for one month only, and shall refund all other amounts of fees or other charges within fifteen days of the request made by the parent(s), or guardian(s) to the school under proper receipt.

Therefore, all unaided private recognized schools are hereby again directed to comply with the above directions.

Non-compliance of the order shall be viewed seriously and shall invite stern action under the provisions of DSEAR, 1973.


25/2/2015
**(PADMINI SINGLA, IAS)
DIRECTOR (EDUCATION)**

**Managements of All the
Recognized Private Unaided Schools of Delhi.**

No.F.DE-15/Act 1/08/155/part file/29122-29124

Dated: 25/02/2015

Copy to :-

1. Secretary to Minister of Education, GNCT of Delhi, I.P.Estate, Delhi Secretariat.
2. Addl. Directors/Regional Directors, Dte. of Education, GNCT of Delhi, Old Sectt. Delhi.
3. All Districts DDEs/EOs to dispose of the complaints in this regard directing the school to refund the fees and other charges.


25/2/2015
**(P. LATA TARA)
ASSTT. DIRECTOR OF EDUCATION(ACT-1 BRANCH)**