

Government of National Capital Territory of Delhi
Directorate of Education (Act-I) Branch
Old Secretariat, Delhi-54

No. F/DE(15)(27)/Act-I/2015/29150-29158 Dated:- 23/02/2015

ORDER

Sub: - Prohibition of charging capitation fee at the time of admission in Private Unaided Recognized Schools of Delhi.

Section 2 (b) of RTE, Act 09 defines Capitation Fee as under:-

"Capitation fee means any kind of donation or contribution or payment other than the fee notified by the school."

Further, Section 13 (1) prohibits taking of capitation fee which is as under:-

No capitation fee and screening procedure for admission: "No school or person shall, **while admitting a child**, collect any capitation fee and subject the child or his or her parents or guardian to any screening procedure."

If any school or person contravenes Section 13(1), it is liable to be penalized under section 13 (2) (a) of the RTE Act, 09 which reads as under:-

Any school or person, if in contravention of the provisions of sub-section (1)-

(a) receives capitation fee, shall be punishable with fine which may extend to ten times the capitation fee charged;

In the light of above referred provisions, taking of capitation fee while admitting a child in the school is illegal and punishable, therefore, the managements of all Private Unaided Recognized Schools are, hereby, directed not to charge any 'Capitation Fee' at the time of granting admission in their schools.

Further, in order to maintain transparency in the admission process and also to make the general public aware of the provisions of RTE Act , 09 related to prohibition of charging capitation fee, following directions are issued for all the concerned for strict compliance:-

1. All Heads/Managers of Recognized Unaided Private Schools are hereby directed to get a flexi board fixed at the main entrance of

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their schools within three days of the issue of this order containing the information as per the specimen enclosed.

2. All the Unaided Private Recognized Schools shall send compliance report to this effect to Education Officer concerned on the very next date of fixing the said flexi boards.
3. The flexi board to be fixed shall have the minimum dimension of 4 feet x 3 feet and be placed at the height of approximately 5-6 feet above the ground level.
4. The base colour of the board shall be blue and the contents be written in white colour. It must be written in bilingual (Hindi & English) as per specimen enclosed.
5. District DDEs shall monitor this exercise and send the final report of completion of this task within a week of issue of this order to ADE (Act-I) branch for appraisal of Hon'ble Minister (Education).

Non-compliance of the order shall be viewed seriously.

This issues with the prior approval of the Competent Authority.


ADDITIONAL DIRECTOR (ACT 1)

No. F/DE(15)(27)/Act-I/2015/29150-29158 Dated:- 23/02/2015

1. All Districts DDEs
2. All Zonal Education Officers
3. HOSs/Managers of all unaided recognized private schools for compliance.

Copy for information:-

1. Pr. Secretary to Chief Minister, Delhi
2. PS to Minister of Education, GNCT of Delhi
3. PS to Pr. Secretary, Education
4. PS to Director (Education)
5. All Spl DE/RD/ADE of Directorate of Education.
6. OS(IT) with direction to upload the order on the website of the department on the link 'Public Circulars and Orders.'
7. Guard file.


(P.Lata Tara)
ADE (Act-I)

Notice Board in Schools

दाखिले के समय कैपिटेशन फीस लेना गैरकानूनी और दण्डनीय है

जनसाधारण को यह सूचित किया जाता है कि कोई भी स्कूल दाखिले के समय कैपिटेशन फीस वसूल नहीं कर सकता है क्योंकि यह गैरकानूनी व दण्डनीय है। यदि कोई स्कूल दाखिला देने के एवज में कैपिटेशन फीस (कोई अन्य शुल्क जो स्कूल द्वारा निर्धारित नहीं किया गया हो) की माँग करता है, तो उसकी लिखित शिकायत साक्ष्य सहित (जैसे विडियो/ऑडियो रिकॉर्डिंग आदि) संबंधित शिक्षा अधिकारी को करें, ताकि ऐसे स्कूल के विरुद्ध कार्यवाई की जा सके। संबंधित शिक्षा अधिकारी का विवरण निम्नलिखित है :-

- 1 शिक्षा अधिकारी का नाम
- 2 क्षेत्र संख्या
- 3 कार्यालय का पता
- 4 मोबाईल नम्बर या कार्यालय टेलिफोन नम्बर
- 5 ई-मेल आई डी diredu@nic.in

Notice Board in schools

Charging of Capitation Fee for admission is illegal & punishable

General Public is informed that no school can charge capitation fee while admitting a child in school as it is illegal and punishable. If any school or person demands capitation fees (any other fees which are not prescribed by the school) for granting admission in the school, the written complaint thereof with evidence (like video/audio recording etc.) may be made to the Education Officer concerned so that action could be taken against such school. The particulars of the education officer are as under:-

1. Name of the Education Officer:-
2. Zone No.:-
3. Office address:-
4. Mobile No./office telephone No.
5. Email ID:- diredu@nic.in