

OFFICE OF SECRETARY (REV.)-cum-DIVISIONAL COMMISSIONER
DEPARTMENT OF REVENUE: GOVT. OF NCT OF DELHI
5, SHAM NATH MARG, DELHI - 110054
Ph: 23962825, 23914805 Fax: 23931269

No:F.36(72)/Coord./Div.Comm/Pt.-I/2012/-723

Dated: 10/3/2015

MINUTES OF THE DCs REVIEW MEETING HELD UNDER THE CHAIRMANSHIP OF SECRETARY - CUM - DIVISIONAL COMMISSIONER ON 04.03.2015 AT 04:30 P.M.

List of Participants is enclosed as Annexure- 'A'

At the outset, Secretary, (Revenue)-cum-Divisional Commissioner welcomed all the participants present in the meeting. The following points were discussed in the meeting:-

1. Holding of Lok Adalat and identification of cases.:

Sh Dharmesh Sharma, Addl. District & Session Judge/ Member Secretary, Delhi State Legal Service Authority, Patiala House Courts, New Delhi informed that Second Monthly National Lok Adalat is being organized in all the States and Union Territories in the Country including Delhi on 14.03.2015 in respect of Revenue and Land Acquisition matters. He informed that during the first Lok Adalat held on 06.12.2014, all the Dy. Commissioners/ Addl. District Magistrates/ Sub-Divisional Magistrates had extended full cooperation and as a result of that 99 cases were decided in Delhi. He requested that all efforts should be made to make the Second Lok Adalat to be held on 14.03.2015 a great success.

Secretary (Revenue)-cum-Divisional Commissioner directed all the Dy. Commissioners to identify the cases under Section- 133/ 145 of Cr.P.C., Mutation cases, Recovery cases, which can be settled in Lok Adalat & make all preparations of the same with the Help of DSLSA.

(Action: All DCs)

2. Setting up of Nirbhaya Centres:

Secretary (Revenue) informed all the Dy. Commissioners about the central scheme regarding setting up of Nirbhaya Centres in each Revenue District. This scheme envisages one centre in each district to provide single window service to women affected by heinous crimes. The centres would be gradually maintained by a Society under the direct supervision of District Administration and Dy. Commissioner will play a critical role in ensuring justice and rehabilitation of the victims. All Deputy Commissioners were directed to identify space which should be within the office complex or nearby for this purpose so that the matter could be pursued with Deptt. of Woman and Child.

(Action: All DCs)

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3. Operationalisation of e District:

Deputy Commissioner (South-West)/ I.T. informed that e District project is ready to be launched within this month. The new software will be on trial for one week and during this period, training to all the staff will be imparted. He also stated that all the districts have been provided funds for their requirement of computer hardware. DCs should purchase the hardware as per the decision. S.I.O., NIC was requested to complete all formalities pertaining to the launch of e-District project.

Secretary (Revenue) directed all the Deputy Commissioners that switching over to the new software will be the responsibility of respective D.C.

(Action: All DCs, System Analyst (HQ))

4. Marriage Registration:

The issue regarding marriage registration was discussed in detail. S.D.M-III (HQ) informed that in one of the Public Grievances cases the Commission has advised the department to reduce the Tatkal fee from Rs. 10000 to Rs. 2000. In this regard, discussion was held and decided that matter may be examined for decision of the Govt.

Further, it was decided that slots for online registration facility be increased so that public is not put to inconvenience. It was also decided that proposal for appointment of retired S.D.M.s/ DANICS for appointment as marriage officers be submitted after examining the work load with marriage officers.

(Action: All DCs, System Analyst (HQ), SDM-III)

5. Computerization of land records:

DC (South-West) / DC (IT) informed that as per timeline given by the Ministry, the computerization of land records is to be completed by 31.05.2015. In this regard, software is already in operation. It was noted that data entry to computerize the land records in Delhi was taken up in the past.

Secretary (Revenue) directed that all D.C.s should take printout of one or two villages and then get the entries verified through Patwaries/Kanoongos for error and need to update changes resulting from mutation. If corrections required are limited, these may be carried out rather than doing data entry from clear slat. This exercise, if successful, may be replicated for other villages in the district. Verified data may be authenticated as done in South West District for further use and hoisting on internet. This should be in a campaign mode so that the entire exercise may be completed in three months.

(Action: All DCs, System Analyst (HQ))

s/c [Signature]
10/3/15

6. Revenue courts:

DC (South-West)/ DC (IT) informed that for preparation of cause list of each Revenue court, data entry work of the pending revenue cases of all the districts is to be done quickly. Once data entry of the revenue cases is completed cause list can be generated and automatic S.M.S. can be send to the Litigants/ Respondents. DCs were requested to got the data entry done.

(Action: All DCs)

7. Civil Defence Matters :

D.C. (East) informed about the organization and structure of Civil Defence and the methods to improve the working of Civil Defence cadres. He informed that to infuse discipline among the ranks the I.C.D.s should be made accountable to their work. It was also desired that training programme for Civil Defence volunteers will be organized.

(Action: SDM-IV (HQ)/JSO (CD))

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(S.K. CHUGH) 10/3/15
SDM(HQ)-III

1. All District Magistrates/ Deputy Commissioners, Revenue Department, GNCTD
2. All Addl. District Magistrates, Revenue Department, GNCT of Delhi.
3. Director (Panchayat), Revenue Department, GNCTD.
4. SDM (HQ)-I, II, III, IV & V, Revenue Department, 5, Sham Nath Marg, Delhi-110054.
5. DCA(HQ)/ System Analyst (HQ), Revenue Department, 5, Sham Nath Marg, Delhi.
6. Guard file.

S.K. CHUGH
SUB Divisional Magistrate
Revenue Department
Govt. of NCT of Delhi
5, Sham Nath Marg, Delhi-54

Copy for kind information to:

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi
2. Pr. Secy. to the Chief Minister, Delhi.
3. OSD to Chief Secretary, Delhi Secretariat, I.P Estate, New Delhi
4. Sr. P.A. to Pr. Secretary, (Revenue), Revenue Department, 5, Sham Nath Marg, Delhi-54.

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(S.K. CHUGH) 10/3/15
SDM(HQ)-III

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