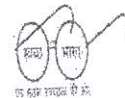




DELHI JAL BOARD  
GOVERNMENT OF NCT OF DELHI  
OFFICE OF THE ASSISTANT COMMISSIONER (W)  
VARUNALAYA PHASE-II, KAROL BAGH,  
NEW DELHI-110005. PHONE No. 011- 23544796  
Email: ac.water22@yahoo.co.in



OFFICE ORDER NO. 17

Dated: - 30.10.2015

In pursuance to directions dated 08.02.15 received from Department of Women & Child Development (Women Empowerment Cell), GNCT of Delhi, the competent authority of DJB is pleased to convert the existing Departmental Complaint Committee into "Internal Complaint Committee" consisting following members for prevention of sexual harassment of working women of Delhi Jal Board and providing Redressal mechanism to the complaints of sexual.

- |                      |   |  |
|----------------------|---|--|
| 1. Presiding Officer | : | Ms. Nidhi Srivastava, Addl. CEO, DJB           |
| 2. Member Secretary  | : | Shri S.K. Singh, E.E. (E&M)-Vigilance          |
| 3. Member            | : | Dr. Kalpana Chandra, MOI, Gokulpuri Dispensary |
| 4. Member            | : | Smt. Neelam Bhayana, A.C.W.A. C/o DTQC         |

The functions to be discharged by the Committee as circulated vide O.O. No. 01 dated 24.01.2000 shall remain the same which are reproduced as under:-

1. To inquire into the complaints of sexual harassment within the department and report the same to the State Complaint Committee within a specific time frame. For this purpose sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:
  - a) Physical contact and advances.
  - b) A demand or request for sexual favors.
  - c) Sexually colored remarks.
  - d) Showing pornography.
  - e) Any other unwelcome physical verbal or non-verbal conduct of sexual nature.
  - f) To recommend the action to be initiated in each case.
  - g) To ensure that the victims or witnesses are not victimized or discriminated against. They shall also examine whether the victim should have the option to seek transfer of the perpetrator or their own.
  - h) The Committee shall submit a detailed quarterly report of the complaints received and the action taken thereof, to the State Complaints Committee, with it's headquarter at I.P.Estate, New Delhi.

Contd.....P/2,

5803  
3/11/15  
Asstt. Commissioner (W)  
Delhi Jal Board  
Diary No.....5377  
Date..16.11.2015  
19/11/2015

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A.C.T.  
May please confirm to upload on DJB web-site.

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- i) Presiding Officer and Members shall hold office for not more than 3 years w.e.f. issue of this order.
- j) The committee is vested with powers of Civil Court under code of Civil Procedure 1908.
- k) The inquiry may be completed within 90 days.



(SHEKHAR KUMAR)  
ASSISTANT COMMISSIONER (W)

All DDO/Controlling Officers

F.No.111(11)/DJB/AC(W)/2011/

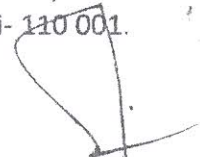
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Dated: 20.10.2015

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Copy for kind information to:-

1. Chairman/Vice Chairman, DJB
2. C.E.O., D.J.B.
3. Member (Accounts)/(Fin.)/(WS)/(Dr.)
4. Ms. Nidhi Srivastava, Addl. CEO, DJB – along with copy of letter dated 08.02.2015 bearing No.60(197)/DWCD/WEC/ICC/2014-15/39752 – 985 received from the Director, Department of Women & Child Development(Women Empowerment Cell),GNCTD.
5. All Members of Internal Complaint Committee – along with above ref. letter.
6. Dr. Ruchi Singh, MOI, Model Town.
7. Smt. Harbhajan Kaur, Z.R.O.(HQ)-II.
8. Asstt. Secretary, Delhi Commission for Women, Govt. of NCT of Delhi, C-Block, 2<sup>nd</sup> Floor, Vikas Bhawan, I.P. Estate, New Delhi-110002.
9. Director, Department of Women & Child Development(Women Empowerment Cell), GNCT of Delhi, Pt. Ravi Shankar Shukhla Lane, K.G. Marg, New Delhi- 110 001.



ASSISTANT COMMISSIONER (W)


S603  
19/11/15

EE EDP

In reference to observation by EE(EDP) it is requested that this may be uploaded on the website of DJB as it could not be mentioned/endorsed inadvertently.

Submitted please



  
EE(EDP) cell

