



O.O No. 43

Date.30/09/2015

OFFICE ORDER (2015-2016)

The Chief Executive Officer, DJB Govt. of NCT of Delhi vide his orders dated 25/09/2015 has accorded approval to following officers of DJB to visit New York City USA (for off Shore) for inspection of Electrical & Mechanical equipments for sludge Management System- Construction of 230 MGD Sewage Treatments at PappanKalan Phase-II as per the provision of contract agreement w.e.f. 12/10/2015 to 16/10/2015 (excluding travel time) The visit is being organized by M/s. VA TECH WABAG Limited, 516-520, 5th Floor International Trade Tower. New Delhi.

- (i) Sh. R.S. Tyagi, Member(Water Supply)
 - (ii) Sh. Bir Singh , Chief Engineer (SDW)
- 2) The entire expenditure during the visit in respect of above named officer on account of air-tickets to & fro, boarding & lodging, visa fee, travel insurance, & other logical support will be borne by the organizer i.e. M/s. VA TECH WABAG Limited,
 - 3) The period of visit abroad w.e.f 12/10/2015 to 16/10/2015 (excluding travel time) will be treated as official purpose.
 - 4) The following allowances / will be released in advance by the DDO concerned to the nominated officer as per guidelines issued from DoP&T, Govt. of India, Ministry of External Affairs (Foreign Section) dated 21-9-2010 subject to adjustment.

Foreign visit Daily allowance as per entitlement	Payable amount to each officer
Daily allowance @ 100 per day X 5 days = 500 USD / 25% 125 USD X 68.80 (INR) = 8600/- only.	Rs.8600/-
International Call charges Rs. 500/- per day X 5 days = 2500/-	Rs.2500/-

- 5) The Officer will be entitled for daily allowance in foreign currency i.e. US\$ 125 for 05 days each officer (US\$ 25 each day , each participant). The employee shall be required to submit bill / receipt against this and the same in INR Rs. 8600/- may be released in advance from the respective office of EE(SDW)-VI.
- 6) The payment as mentioned in para no.4 (i) Foreign exchange is to be released in advance in favour of Balmer Lawrie & Co. Limited through RTGS/ Cheque is to be sent directly from the respective division of EE(SDW)-VI and International call charges will also be released in advance salary account of officer concerned.
- 7) During the period of deputation, the member of the delegation will continue to hold their post and draw normal pay and allowance as would have been admissible to them but for their deputation abroad. The post of the officer will not be filled during their deputation aboard.
- 8) On return the officer concerned would submit a consolidated account of the visit for various expenses as admissible. Any surplus against advance after calculation of expenditure incurred would be refunded to the EE(SDW)-VI
- 9) The officer will not be allowed to draw his salary or any part thereof in foreign exchange.

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- 10) Any extension of stay abroad will be treated as unauthorized absence resulting in starting of disciplinary proceedings against the officer.
- 11) The officer will not be allowed to resign from his present post while staying abroad
- 12) In case of extension of stay necessitated due to medical reasons, the medical certificate has to be produced from hospital approved by the Indian Embassy/ Consulate. Any medical certificate from any other source will not be valid.
- 13) A brief report on the outcome of the visit may be submitted to the CEO, DJB.
- 14) The departure report will be submitted to his reporting officer and a copy to may be sent the undersigned's office, as per guidelines of the Ministry of External Affairs. GOI.
- 15) The officers are requested to make necessary departure arrangement in consultation with Mr. Rajiv Mehta, DGM(Construction) 11-40774444, 11-40774433 or fax no. 40774433.


(Ms). Alka Sharma
Assistant Commissioner (Training)

No. DJB/ F.5/PD (Trg) 2014-15/

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Date 30/09/2015

Copy for kind information to;

1. Chief Executive Officer, Delhi Jal Board.
2. Member(Administration/ Member (Finance)/ Member(Water)/Member(Drainage)
3. Secretary, DJB / Addl. CEO / All Chief Engineer concerned.
4. Director (A&P)/ Director (F&A) / Director (Vigilance) / Director (Rev)
5. All Chief Engineers
6. SE (Mapping Cell) / EE (EDP-Cell) for uploading the order on the website of Delhi Jal Board
7. AC(T)/ DD(F&A)-III
8. Mr. Rajiv Mehta, DGM(Construction)
9. Officer Concerned..
10. Office Order Register/ Office Copy.


Assistant Commissioner (Training)