



OFFICE OF THE ASSISTANT COMMISSIONER(GAB)
DELHI JAL BOARD; GOVT. OF NCT OF DELHI
VARUNALAYA PHASE-II, JHANDEWALAN, NEW DELHI.

No. DJB/Dir(A&P)/Electricity/2015/ 87054

Dated: 15/7/2015

INSTRUCTIONAL ORDER

In order to save electricity in HQ of DJB i.e. Varunalaya Office Complex the following floor wise Nodal Officers are appointed

1 **For Varunalaya Phase-II:**

Sl. No.	Floor	Name	Designation
1	GROUND	Sh. Praveen Mittal,	PS to Vice-Chairman, DJB
2	FIRST	Sh. K S Sharma,	Jt. Dir (F&A)-II
3	SECOND	Sh. Shekhar Kumar	AC(T)
4	THIRD	Sh. Vilas Rampal	AO(L&E)/AO(LW)
5	FOURTH	Sh. N Kannakumar	AO(Vig)
6	FIFTH	Sh. Naresh Kumar	DD(Rev.)
7	SIXTH	Sh. Ishwar Singh	AE(EDP)

2 **For Varunalaya Phase-I:** Sh. Ajay Gupta, SE(Central) will supervise the overall building of Phase-I and will propose floor wise Nodal Officers within 2 days positively to Dir (A&P).

3 **Varunalaya "B" Building :** Sh. Ravi Kant DD(F&A)-IV will work as Nodal Officer: for Varunalaya "B" Building.

The Nodal Officers will take all necessary measures to save energy in their respective floors and any deficiencies may immediately be brought to the notice of AE(E&M) Sub Station VP-II and a fortnightly report be submitted to Dir (A&P) for perusal of Higher Authorities.

AE(E&M) Phase-II will take all precautions to save electricity by removing heaters, extra light/fittings etc.

ASO(HQ) will take frequent rounds of Varunalaya Office Complex to save energy.

AE(E&M) Sub Station VP-II will give act as overall supervisor on the issue and take all necessary steps to conserve electricity in Varunalaya Office Complex.

This issues with the prior approval of Competent Authority

(S K SHARMA)

ASSISTANT COMMISSIONER (GAB)

ALL CONCERNED.

Copy to:

- 1 CEO for kind information.
- 2 Member (A)/(W)/Dr)/(Fin), Addl. CEO, CVO, Secy, DJB- for kind information.
- 3 All Dirs/Jt.Dirs/ACs- for kind information and necessary action
- 4 CSO,EE(Central)-I
- 5 EE(E&M) C/N- for kind information and necessary action.
- 6 ASO(HQ)/AE(E&M)-Sub Station VP-II- for information and n.a.
- 7 EE(EDP)- for uploading on DJB website.
- 8 Consultant (PR)- for Varun Patrika.

ASSISTANT COMMISSIONER (GAB)

