

**DELHI JAL BOARD : GOVT. OF N.C.T. OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (D)
VARUNALAYA PH-II, KAROL BAGH, NEW DELHI-110005**

Office Order No. 161 (Min.)

Dated:- 30/6/2015

The Competent Authority vide orders dated 30.06.2015 is pleased to reorganize the structure of Security wing of Delhi Jal Board for strengthening and smooth functioning as under:-

1.	Dy. CSO (South/West)	1. S.O (South)	1. ASO (South)
			2. ASO (South/West)
		2. S.O. (West)	1. ASO (West)
			2. ASO (North/West)
2.	Dy. CSO (Central-North/East)	1. S.O. (Central/ North)	1. ASO (Central)
			2. ASO (North)
		2. S.O. (East)	1. ASO (East)
			2. ASO (North/East)


1. Dy. CSO (South/West) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs including ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of Chief Engineer (South) & Chief Engineer (West). Dy. CSO (South/West) will be responsible to make/have proper security arrangements at aforementioned areas.
2. SO (South) will look after the security charge of all installations of Delhi Jal Board i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of Chief Engineer (South) and will be responsible to have proper security cover on his areas.
3. ASO (South) will look after the security charge of all the installations of Delhi Jal Board i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which come in the jurisdiction of SE (South) and will be responsible to make proper security cover on his areas.
4. ASO (South/West) will look after the security charge of all the installation i.e. WTPs, STPs, BPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (South/West) and will be responsible to have proper security cover on his areas.
5. SO (West) will look after security charge of all the installation i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of Chief Engineer (West) and will be responsible to have proper security on his areas.
6. ASO (West) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (West) and will be responsible to have proper security cover on his areas.



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7. ASO (North/West) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (North/West) and will be responsible to have proper security on his areas.
8. Dy. CSO (Central-North/East) will look after the security charge of all the installations i.e. WTPs, STPs BPSs, SPSs including ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of Chief Engineer (Central/North) and Chief Engineer (East). Dy.CSO (Central-North/East) will be responsible to make/have proper security arrangement in his jurisdiction.
9. SO (Central/North) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of Chief Engineer (Central/North) and will be responsible to have proper security cover on his area.
10. ASO (Central) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (Central) and will be responsible to have proper security on his areas.
11. ASO (North) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (North) and responsible to have proper security cover on his areas.
12. SO (East) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of Chief Engineer (East) and will be responsible to have proper security cover on his areas.
13. ASO (East) will look after the security charge of all the installations i.e. WTPs STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (East) and will be responsible to have proper security cover on his areas.
14. ASO (North/East) will look after the security charge of all the installations i.e. WTPs, STPs, BPSs, SPSs, ZRO's Offices and Water Emergencies etc. which fall in the jurisdiction of SE (North/East) and will be responsible to have proper security cover on his areas.
15. SOs and ASOs will perform their duties under the directions of CSO/Dy. CSOs. SOs and ASOs will ensure that their respective areas are under the proper security cover. SOs will pass suitable directions to their subordinate ASOs and will ensure that ASOs under them are performing duties efficiently.
16. One of the ASOs will be deployed at Head Quarter (DJB) who will be responsible for the security of HQ. In case of any incident or security lapse if takes place there, he will directly be accountable for the same.

17. One ASO will perform his duty at CSO Office who will be deployed in any area if any emergency arise in the jurisdiction of CSO. He will perform his duty as reliever when any ASO goes on leave. CSO will also be incharge for inspection / night patrolling etc.
18. All the above mentioned security concerned officers will perform their duties at a place of posting only for a period of six months after that all will be transferred/shifted to other installations for next six months.
19. CSO will remain the overall incharge of the security wing. All security concerned officers and personnel will perform their duties under the supervision of CSO. Any type of mishap/incident if takes place in the jurisdiction of Dy. CSOs, they will immediately inform to CSO.
20. All kinds of leave and submission of ACR will be done as per OO NO. 278 of AC (D) dated 06.10.2003.
21. All private security personnel engaged by DJB for various installations shall be deployed by the CSO and after joining duty at various installations they shall abide by the instructions given by respective DY. CSO/SO's/ASO's.

 30/6/15

(S.K. Sharma)

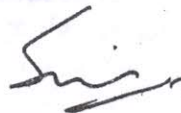
Assistant Commissioner (D)

Dated:-

No.DJB/AC(D)/Security/2015/

Copy to:-

1. Vice-Chairman, DJB for information pl.
2. CEO for information pl.
3. Members/CEs/Secretary, DJB/Directors for information pl.
4. Jt.Directors/ACs/Dy. Directors/SEs/LO/Dy.Dir.(LW)/Consultant (PR) for information pl.
5. CSO/Dy. CSOs/SOs/ASOs concerned.
6. EEs/AOs/ZROs.
7. EE (EDP) for uploading on DJB's Website.

 30/6/15

Assistant Commissioner (D)