

**OFFICE OF THE ASSISTANT COMMISSIONER (L&E)
DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI
Ph. No. 011-23510241, E-mail:-acle309@gmail.com**

Office Order No. 62

Dated : 03-06-2015

Consequent upon the recommendation of Allotment Advisory Committee and approval of the Competent Authority, following Change/Allotment of type-II quarters are made subject to the terms and conditions mentioned below:-

Same type change in same locality

Sl. No.	Name (Employee No.), Father Name, Designation , DDO and Govt. Accommodation (if any).	Quarter Allotted
1	Sh. Vinod Kumar S/o Lt. Sh. Kalyan Singh, LDC (40006910) C/o EE(E&M)W&S South-I R/o qtr. no. 83, type-II Jal Vihar Lajpat Nagar	113/II, Jal Vihar
2.	Sh. Rajkumar S/o sh. Gopi Chand, Chair Re-cooner cum Beldar (20003490) C/o AC(D) G-7/II, Jhandewalan	G-6/II, Jhandewalan
3.	Sh. Om Prakash S/o Sh. Bhim Bahadur, Beldar (20006566) C/o EE(E&M)-I R/o Qtr no. 10 type-II Chandrawal No.I	G-23/II, Chandrawal WW-I
4.	Sh. Virender Pal Yadav S/o Lt. Jai Ram, R/Keeper (7985) C/o OS(South)-II R/o Qtr. No. 87/II, Jal Vihar	44/II, Jal Vihar
5.	Sh. Dharamvir Singh S/o Sh. Shri Chand, Shift Incharge (20006676) C/o EE(E&M)HP-I R/o Qtr .no. 4 type-II Varun Niketan Haiderpur	1/II, Haiderpur
6.	Sh. Sompal Singh S/o Sh. Begraj Singh , Beldar (20008061) C/o EE(SDW)-IV R/o Qtr .no. 9, type-II Varun Enclave Kondli	1/II, Kondli

Allotment on Seniority Basis

Sl. No.	Name (Employee No.), Father Name, Designation , DDO and Govt. Accommodation (if any).	Quarter Allotted
1	Smt.. Khazoodi S/o W/o Sh. Chirnagi Lal, Cooli (40012216) C/o ZE(NW-III) VII	35/II, Rithala (Under Ladies Quota)
2	Sh. Mahender Pal s/o Sh. Jeewan Singh, LDC (20006119) C/o EE(Proj.)-I R/o Qtr. No. 3/I, Kondli	13/II, Kondli (Under: ST Quota)
3	Sh. Tej Parkash S/o Sh. Pooran Chand, Daftri (40002106) C/o ZRO(East)-I	G-3/II, Chandrawal WW-II

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4	Sh. Ganesh Sharma S/o Sh. Ram Sharma, Daftri (B-2633) C/o AO(D) Esstt. R/o Qtr. No. 7/I, Varun Vihar Shadipur	F-10/II, Aram Bagh
5	Sh. Ajay Kumar S/o Sh. Shahdev Kumar, Khalasi (20011557) C/o EE(E&M)W&S S-I R/o Qtr. no. 24 type-I Varun Kunj Rithala	36/II, Rithala
6	Sh. Naresh S/o Sh. Ram Kishan, SG Mate (40004970) C/o EE(West)-II	G-6/II, Keshopur
7	Sh. Mukesh Kumar S/o Sh. Amar Singh, S.G Beldar (40003482) C/o EE (W)-III R/o Qtr. no. 95 type-I Varun Kunj Rithala	73/II, Rithala
8	Sh. Kundan Singh Bisht S/o Lt. Sh. Suraj Singh, PCAMR (40003527) C/o AO(F&G) R/o Qtr. No. 35/I, Jal Vihar	92/II, Jal Vihar (Under PH Quota)
9	Sh. Ravinder Singh, S/o Harbhajan Singh, Elect. 2nd (B-3528) C/o EE(E&M)-I R/o Qtr. No. H-2/I, Jhandewalan	G-48/II, Chandrawal WW-I
10	Sh. Ram Chander S/o Lt. Shanker, Elect. 2nd (20003491) C/o EE(E&M) SDW-II R/o Qtr. No. M-113/I, Kilokri	A-1/II, Kilokri
11	Sh. Zakir Ali Khan S/o Sh. Shakir Ali Khan, AE(Civil) (20004122) C/o EE(P)-Water R/o Type-IV/5 Varun Niketan Haiderpur	G-11/II, Okhla WW
12	Sh. Prem S/o Sh. Ram Lal, Beldar (40007532) C/o EE(East)-II	5/II, Jal Vihar (Under SC Quota)
13	Sh. Raj Singh S/o Sh. Jahar Singh, Khalasi (D-15748) C/o EE(E&M)W&S NW	62/II, Model Town
14	Sh. Mukesh Kumar S/o Sh. Raghu Nath Singh, Beldar (40012160) C/o EE(West)-II	6/II, Block-I, Keshopur
15	Sh. Shri Chand S/o Lt. Sh. Rati Ram, Beldar (20005017) C/o EE(E&M)-III	25/II, Kondli
16	Sh. Shankar Dey S/o Sh. Naini Gopal Dey, Shift Incharge (40005277) C/o EE(E&M)W&S South-I	5/II, Varun Vihar Shadipur Depot
17	Sh. Ramkishan S/o Lt. Sh. Chandu Lal Balmiki, AMR (40003615) C/o SE(E&M)W&S-I	22/II, Jal Vihar
18	Sh. Babu Ram S/o Sh. Ramji Lal, Sweeper (20003945) C/o EE(East)-I R/o Qtr. NO. 64/I, Kondli	12/II, Kondli
19	Sh. Kapleshwar Rai S/o Jung Bahadur Rai, Beldar (20013203) C/o CWA(Haiderpur) R/o Qtr. No. 10/I, Haiderpur	65/II, Rithala
20	Sh. Om Prakash S/o Lt. Murari Lal, Beldar (40012294) C/o EE(SDW)-IV R/o Qtr no. 22 type-I Varun Enclave Kondli	4/II, Kondli
21	Smt. Kanti Devi W/o Lt. Shri Pal, Beldar (40007934) C/o EE(South)-II R/o M-68/I, Kiokri	45/II, Jal Vihar (Under Ladies Quota)
22	Sh. Ashok Kumar S/o Lt. Bishamber, Balder (40007138) C/o EE(East)-II	3/II, Wazirabad (Under SC Quota)
23	Sh. Kesh Singh S/o Sh. Kunwar Singh, Khalasi (40014137) C/o EE(LD&I)	40/II, Jal Vihar
24	Sh. Mangat Ram S/o Sh. Kehar Singh, D/S (40003945) C/o ZE(Central)-II	7/II, Varun Vihar Shadipur
25	Sh. Gopi Choudhary S/o Lt. Biat Choudhary, S. Guard (40014101) C/o EE(SDW)-I	48/II, Jal Vihar
26	Sh. Rajender Parsad S/o Sh. Banwari Lal, Pump Driver (40003444) C/o EE(E&M)W&S West	88/II, Rithala
27	Sh. Ram Kishan S/o Sh. Mukhtiyar Singh, Fitter II class (40007724) C/o EE(West)-III	91/II, Haiderpur
28	Sh. Mahabir Singh S/o Sh. Ramji Lal, APD (D-4992) C/o EE(E&M)WS West R/o Qtr. No. 115/I, Haiderpur	14/II, Haiderpur
29	Sh. Nandan Singh S/o Sh. Padam Singh, Beldar (40013290) C/o EE(E&M)W&S S-II R/o Qtr. no. 123, type-I Kilokri Jal Vihar	71/II, Jal Vihar
30	Sh. Ved Prakash S/o Sh. Kanwar Lal, LDC (40014711) C/o Jt. Dir(S&DM)	72/II, Jal Vihar
31	Sh. Sita Ram S/o Sh. Akal Mehta, Fitter 2nd (D-5010) C/o EE(NW)-IV	37/II, Model Town
32	Sh. Samliya Ram Meena S/o Sh. Partap Singh Meena, APD (400014648) C/o EE(E&M)W & S S-III	93/II, Jal Vihar (Under ST Quota)
33	Sh. T.C. Palli S/o Lt. Sh. Girdhar Lal, UDC (20005153) C/o OS(Central)-II	G-47/II, Chandrawal WW-I
34	Sh. Ramesh Kumar S/o Sh. Ram Parsad, Beldar (40005825) C/o EE(SDW)-X	96/II, Jal Vihar
35	Sh. Azad S/o Sh. Lal Chand, Drain Sweeper (40005893) C/o EE(Central)-II	G-2/II, Chandrawal WW-I

Revised
03/06/15
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	South-I R/o Quarter no. M-79/I, Kilokri	
67	Sh. Bhajan Singh Kandari S/o Sh. Dhan Singh, Beldar (40008378) C/o ZRO(West)-I R/o Qtr.no. 32/I Varun Niketan Haiderpur	51/II, Haiderpur
68	Sh. Virender Singh S/o Sh. Alam Singh, Mali (20007572) C/o Dy. Dir.(H)SDW R/o Qtr. no. R-122/I, Kilokri	54/II, Model Town
69	Sh. Mahesh Chand S/o Sh. Shri Ram, Beldar (B-7522) C/o EE(E&M)-III R/o Qtr. No. 56/I Kondli	27/II, Wazirabad
70	Sh. Chiranji Lal S/o Lt. Ram Lal, SBO (B-6521) C/o EE(E&M)SDW-II R/o Qtr. no. 56/I, Okhla Tank	56/II, Model Town
71	Sh. Shiv Shankar S/o Sh. Chhatar Paswan, Beldar (D-9669) C/o AO(T)	5/II, Haiderpur (Under SC Quota)
72	Sh. Ashok Kumar S/o Sh. Nasir Ali, APD (40009780) C/o EE(E&M)W&S S-III	16/II, Wazirabad
73	Sh. Shahid Idrisha, S/o sh. Yasin, LDC (20017867) C/o EE(SDW)-XIII	35/II, Model Town (Under PH Quota)
74	Sh. Ahita Bahadur S/o Lt. Sh. Bahadur, Beldar (20007175) C/o EE(C)Plant S/E R/o 15/I Jal Vihar Colony	36/II, Wazirabad
75	Sh. Abbal Singh S/o Sh. Kalyan Singh, Beldar (40008749) C/o EE(South)-II R/o Qtr. No. 64/I, Okhla Tank	60/II, Model Town
76	Sh. Dwarika Parsad S/o Lt. Sh. Ram Kishor, Beldar (20007530) C/o Dy. Dir(H)Water	1/II, Wazirabad
77	Sh. Sujan Singh S/o Sh. Naksey Singh, Mali (20007777) C/o Dy. Dir(H)Water	88/II, Model Town
78	Sh. Ram Anuj Mishra S/o Sh. Mani Ram Mishra, Beldar (40010728) C/o EE(South)-I R/o M-68, Kilokri Jal Vihar	30/II, Wazirabad
79	Sh. Hari Baksh Singh S/o Sh. Dina Nath Singh, Beldar (40011828) C/o ZE(Water)S-II R/o Type-I/14 Varun Enclave Kondli	32/II, Wazirabad
80	Smt. Seema Goyal W/o Sh. M.R. Goyal, UDC (B-7323) C/o EE(South)-II	39/II, Wazirabad (under Ladies Quota)
81	Sh. Satya Pal S/o Sh. Nathi Lal, LDC (20007176) C/o DD(H)SDW R/o Qtr. no. 43/I SDW Okhla Tank	40/II, Wazirabad (SC Quota)
82	Sh. Vijay Partap Singh S/o Sh. Ram Kirpal Singh, Beldar (40011829) C/o EE(E&M)W&S South-I R/o Type-I/31 Varun Enclave Kondli	43/II, Wazirabad
83	Sh. Mahavir Singh S/o Sh. Chandgi Ram, S.G Beldar (40011500) C/o EE(NW)-III	67/II, Haiderpur
84	Sh. Som Dutt S/o Sh. Agya Ram, APD (40008995) C/o EE(E&M)W&S South-I R/o Qtr. no. 46, type-I, Varun Enclave Kondli	44/II, Wazirabad
85	Sh. Khazan Singh S/o Sh. Rambal Singh, Elect. 2nd Class (20006347) C/o EE(E&M) HP-I	75/II, Haiderpur
86	Sh. Om Parkash S/o Lt. Sh. Ishwar Dass, Beldar (40011917) C/o EE(E&M)W&S South-I	48/II, Wazirabad
87	Sh. Surender Singh S/o Sh. Vijay Singh, APD (20007630) C/o EE(E&M)W&S West	104/II, Haiderpur
88	Sh. Dalip Singh S/o Sh. Sher Singh, Beldar (40012173) C/o EE(SDW)-IV R/o Qtr. no. -50/I Varun Enclave Kondli	G-7/II, Coronation Pillar
89	Sh. Aan Singh S/o Sh. Bhawan Singh, Beldar (20006580) C/o EE(E&M)-I R/o H. no. 8/I, DJB Staff Quarters Hindu Rao	G-13/II, Coronation Pillar
90	Sh. Kishna Nand Pant S/o Lt. Ganga Dutt Pant, Beldar (40010234) C/o EE(SDW)-I R/o Qtr. No. M-86/I, Kilokri	90/II, Haiderpur
91	Sh. Karan Sinnggh Meena S/o Lt. Mangla Ram Meena, S. Guard (B-9245) C/o EE(SDW)-IV R/o Qtr. No. M-71/I, Kilokri	52/II, Model Twon (Under ST Quota)
92	Sh. Vijay Singh S/o Sh. Bakhtawar Singh, Beldar (40008920) C/o OS(NW)-II	85/II, Haiderpur
93	Sh. Kavinder Kumar Bajaj S/o Lt. Ghanshyam Dass, Beldar (40008560) C/o EE(West)-II	103/II, Haiderpur
94	Sh. Lakhi Ram S/o Shri Nand Semwal, Beldar (20007560) C/o EE(SDW)-VI R/o Qtr. no. 5 type-I Keshopur	1/II, Block-I, Keshopur
95	Sh. Krishan Pal Singhi S/o Sh. Lt. Ramchander, Beldar (40009563) C/o EE(E&M)W&S West R/o Qtr. No. 11/II, Block-I Keshopur	3/II, Block-II, Keshopur
96	Sh. Rohtash Singh S/o Sh. Badley Ram, Mali (20007574) C/o Dy. Dir.(H)Water	G-7/II, Keshopur
97	Sh. Jas Ram S/o Sh. Hari Chand, Beldar (20006624) C/o EE(South)-IV	44/II, Model Town

36	Sh. Bishanber S/o Lt. Sh. Gurdayal, Elec-II (20006040) C/o EE(SDW)-X R/o H.no. 12 ,RRPS	G-15/II, Chandrawal WW-I
37	Sh. Netrapal Singh S/o Sh. Sunhari Lal, PD (40006913) C/o EE(E&M)WS S-I	104/II, Jal Vihar
38	Sh. Kanwar Pal S/o Jai Lal, Elect.1st (B-5779) C/o EE(SDW)VI R/o Qtr. No. H-67/II, Keshopur	14/II, Block-I, Keshopur
39	Sh. Kuldeep Singh S/o Sh. Keshav Ram, UDC (20005904) C/o AO(D)Estt	12/II, Model Town
40	Smt. Santosh W/o Lt. Sh. Vinod, Beldar (20007424) C/o EE(E&M)-I	15/II, Model Town (Under Ladies Quota)
41	Sh. Rajbir S/o Sh. Shri Chand, S.G Beldar (40010872) C/o EE(NW)-IV	20/II, Haiderpur (Under SC Quota)
42	Smt. Kiran Sharma W/o Sh. Narender Sharma, UDC (20005846) C/o EE(SDW)-XI R/o Qtr. no. 59, type-I Jal Vihar Lajpat Nagar	111/II Jal Vihar
43	Sh. Dan Singh Bist S/o Gopal Singh, UDC (B-5910) C/o EE(SDW)XI R/o qtr. No. 93/I, Jal Vihar	109/II, Jal Vihar
44	Sh. Raj Kumar S/o Sh. Lekh Ram, Head Clerk (B-5889) C/o AC(D)	G-56/II, Chandrawal WW-I
45	Sh. Sanjay Sharma S/o Sh. P.N. Sharma, ASI (40012981) C/o EE(NW)-II	15/II, Kondli
46	Sh. Ranjeet Lal S/o Sh. Gageshar, Beldar (20006547) C/o Dy. Dir. (H)W	G-28/II, Chandrawal WW-I
47	Sh. Rishi Kant Tiwari S/o Sh. Gaza Nand Tiwari, AMR (40012767) C/o OS(Central)-I	23/II, Haiderpur
48	Sh. Jai Prakash S/o Sh. Kishan Lal, Beldar (40009100) C/o EE(East)-II Qtr .no. 27 type-I, Kondli	32/II, Kondli
49	Sh. Rakesh Mohan Sharma S/o Lt. Tikam Chand, LDC (40015044) C/o AC(D)	G-40/II, Chandrawal WW-I
50	Sh. Ram Prakash S/o Sh. Madan Kishore, Beldar (40008916) C/o Jt. Dir.(R)S/SW R/o Type-I/34 Varun Enclave Kondli	5/II, Kondli
51	Sh. Nain Singh S/o Sh. Bhura Singh , APD (40009762) C/o EE(E&M)W&S South West	G-45/II, Chandrawal WW-I (Under SC Quota)
52	Sh. Khem Singh S/o Sh. Padam Singh, APD (40009249) C/o EE(E&M)WS NW R/o Qtr. No. 110/II., Rithala	45/II, Haiderpur
53	Sh. Satey Singh S/o Sh. Narayan Singh , S.G Beldar (40008466) C/o OS(SW)-III R/o Qtr .no. 84 type-I Jal Vihar Colony	120/II, Jal Vihar
54	Sh. Rajender S/o sh. Lal Singh, SG Beldar (D-11806) C/o EE(Central)-I	G-68/II , Chandrawal WW-I
55	Sh. Yatender Singh S/o Sh. Kavinder Singh, Beldar (D-9408) C/o EE(E&M)WS S-I R/o Qtr. No. 70/II, Jal Vihar	G-67/II , Chandrawal WW-I
56	Sh. Brij pal S/o Sh. Baig Raj Singh, APD (40011010) C/o EE(E&M)WS S-I	G-11/II, Chandrawal WW-II
57	Sh. Sukhpal Singh S/o Sh. Moti Ram, Beldar (40009866) C/o EE(East)-I	G-12/II, Chandrawal WW-II
58	Sh. Ranjeet Singh S/o Lt. Ram Shankar, LDC (20007343) C/o EE(E&M)W&S South-I R/o M-60 Kilokri SDW	G-13/II, Chandrawal WW-II
59	Sh. Satish Kumar S/o Sh Vijay Singh, SG Beldar (D-11599) C/o EENW)-III	24/II, Model Town
60	Smt. Laxmi Devi W/o Lt. sh. Diwan Singh, Beldar (20007045) C/o EE(E&M)W&S S-I	G-15/II, Chandrawal WW-II (Under Ladies Quota)
61	Sh. Banai Singh Meena S/o Sh. Chajju Ram Meena, APD (40014015) C/o EE(E&M)W&S S-III	G-110/II, Chandrawal WW-II (Under ST Quota)
62	Sh. Gopal Krishan S/o Sh. Bardu Ram , Beldar (40009013) C/o EE(Central)-II R/o Qtr.no. 82, type-I Varun Kunj Rithala	80/II, Haiderpur
63	Sh. Dashrath S/o Sh. Narayan Dutt, SG Beldar (D-8584) C/o EE(SW)-III	26/II, Haiderpur
64	Sh. Bansh Raj S/o Sh. Ram Khilawan, Beldar (40010384) C/o EE(NW)-IV	92/II, Haiderpur
65	Sh. Mahabir Singh S/o Lt. Sh. Ramji Lal, LDC (40010625) C/o EE(South)-II	G-27/II, Chandrawal WW-I
66	Sh. Badari Parsad S/o Sh. Amirit Lal, APD (40010658) C/o EE(E&M)W&S	41/II, Model Town

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98	Sh. Shyam Singh S/o Sh. Gameshi Ram, PCAMR (20008193) C/o ZRO(W)NW-II	53/II, Haiderpur
99	Sh. Diwan Ram S/o Sh. Nain Ram, Beldar (20007990) C/o Dy.Dir(H)Water R/o G-14 ,type-II Chandrawal Water Works No-02	G-8/II, Chandrawal WW-I
100	Smt. Harwati Devi W/o Lt. Sh. Surender Pal, Beldar (40011129) C/o ZRO(W)E-I	89/II, Haiderpur (Under Ladies quota)
101	Sh. Hemraj S/o Lt. Daya Nand, SG Beldar (D-8533) C/o EE(P) Dr.	57/II, Model Town (Under SC Quota)
102	Sh. Om Prakash S/o Sh. Prem Singh, Beldar (40008806) C/o OS(South)-I R/o Qtr. no. 26,type-I Varun Enclave Kondli	7/II, Block-II, Keshopur
103	Sh. Banke Lal S/o Lt. Ramvirkash, Beldar (40009999) C/o OS(West)-II R/o Qtr. No. 45/I, Haiderpur	97/II, Haiderpur

TERMS & CONDITIONS

1. The allottee will convey his acceptance regarding the change allowed/quarter allotted to him/her to the office of Asstt. Commissioner (L&E) with in 05 days of receipt of this office order as per acceptance form enclosed.
2. Any representation for allowing more time for acceptance/occupation of above allotted quarter on any ground shall not be entertained.
3. As per rule SR 317-B-10, if an employee fails to accept the allotment within 05 days or take possession of the quarter after acceptance within 08 days of receipt of allotment of letter, his entitlement shall be cancelled as he/she shall not be eligible for another allotment for a period of one year from the date of allotment letter. No further correspondence shall be made in this regard.
4. The electricity, water and gas charges etc. Will be borne and paid by the allottee.
5. Subletting or un-authorized addition/alteration/misuse or raising any un-authorized construction on the vacant land surrounding the quarter are strictly prohibited and shall result in automatic cancellation of allotment. For period of subletting, penal rent decided by the authority will be charged.
6. Recovery of HRA will be made by the DDO under the provision of FR-45-A and other relevant rules.
7. An employee may apply for charge of accommodation of the same type or of type to which he is entitled whichever is lower charge shall be allowed only once in respect of same type of quarter.
8. The allottee is a regular Govt. Servant. In case the allottee has expired or is unauthorized absent, the quarter will not be handed over.
9. The allottee will surrender the quarter allotted to him/her on his/her retirement as per rules.
10. While taking over the possession, the checking inventory of the flat will be carried out and the allottee will sign it indicating furnishing in the flat. While handing over the vacant possession, if deficiencies are noted, the allottee will be liable to rectify the same or pay the damages.
11. Quarter will be handed over to the allottee on the basis of "**Possession Slip**" issued by the office of Assistant Commissioner(L&E) after accepting the terms & conditions, mentioned here.
12. The ownership of the quarter will vest exclusively with Delhi Jal Board. The allottee will not claim any ownership right for the above quarter.

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03/06/15
AO(L&E)

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13. In case of change of quarter, the allottee is directed to handover the vacant possession of the quarter in which he is residing at present on the very same day when takes over the possession of changed quarter.
14. No charge of accommodation, including allotment of higher type of accommodation, shall be allowed during the period of six months preceding the date of superannuation.
15. In case of change of quarter the allottee will clear the electricity/Bio-Gas of the quarter already occupied by him and gets the electricity connection disconnected from his name and submits the **No Due Certificates** in the office of Assistant Commissioner(L&E) within 15 days. The J.E concerned will ensure that the electricity/Bio-Gas charges are cleared by allottee, he will hand over the possession of quarter newly allotted after getting the clearance of electricity/Bio-Gas charges certificates. **Also at the time of submitting acceptance for change of quarter, the allottee will submit the copies of last paid electricity/Bio-Gas bills.**
16. Allottee must submit photograph of his family members at the time of submission of acceptance.
17. Quarter of choice preferred by the employees whose name stand at serial no. 35, 36, 44, 46, 49, 51, 52, 54, 55, 56, 57, 58, 60, 62, 65, 66, 68, 69, 70, 74, 75, 77, 78, 79, 80, 81, 82, 84, 86, 88, 89, 90, 91, 93, 96, 97, 100 and 102 are not available, therefore, they have been allotted quarter as per availability of quarter being within the last cut off point of seniority.


(Amit Jain)

Assistant Commissioner (L&E)

Dated: 03-06-2015

No. DJB/AC(L&E)/Allot./2015/

Copy to:-

1. Vice-Chairman, DJB.
2. Member(A)/Director(A&P) for kind information please.
3. Secretary to CEO for information please.
4. Estate Manager/Ex.Engineer (C) Plant SDW SE/NW/WW/Central-II along with one spare copy of AE(C) concerned for handing/taking over of the quarter and with request to make the quarter in inhabitable condition.
5. DDO concerned with the request to place the copy of this order in PF&SB of individual and ensure deduction of licence fee of the quarter.
6. Account officer/AAO to ensure deduction of HRA and normal licence fee of the quarter.
7. SCT/Recovery Clerk.
8. Individual through DDO.
9. Office Order Book.


Assistant Commissioner (L&E)

Received
03/06/15
AO(L&E)

AC (L&E) 1142
Diary No.....
Dated.. 3-6-15
DJB

Special Copy :-

① E.O.P. Cell for upload the office order on OJB website.