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**OFFICE OF THE ASSISTANT COMMISSIONER (L&E)
DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI
Ph. No. 011-23510241, E-mail:-acle309@gmail.com**

Office Order No. 51

Dated: 14-05-2015

Consequent upon the recommendation of Allotment Advisory Committee and approval of the Competent Authority following Change/Allotment of type-III quarters are made subject to the terms and conditions mentioned below:-

Same type change in same locality

Sl. No.	Name (Employee No.), Father Name, Designation, DDO and Govt. Accommodation (if any).	Quarter Allotted
1	Sh. Satish Chand S/o Lt. Sh. Mewa Ram, Shift Incharge (40005031) C/o EE(SDW)-II R/o Qtr. no. 19, Type-III Jal Vihar Colony Lajpat Nagar	57/III, Jal Vihar

Allotment on seniority Basis

Sl. No.	Name (Employee No.), Father Name, Designation, DDO and Govt. Accommodation (if any).	Quarter Allotted
1	Smt. Sushma Rani W/o Mahesh Kumar Garg, ZRO (40001773) C/o EE(NW)-III	E-8/III, Aram Bagh (Under Ladies Quota)
2	Sh. Panna Lal S/o Lt. Sh. Shiv Lal, AO(PRO), (40001928) C/o AO(T)	4/III, Jal Vihar (Under SC Quota)
3	Smt. Madhu Anand W/o Sh. Man Mohan Anand, Head Clerk (20002457) C/o ZRO(C)-II Pratap Nagar	6/III, Jal Vihar
4	Smt. Veena Sharma W/o Sh. Nand Kumar, OS (20002650) C/o AO(D)Estt.	14/III, Jal Vihar
5	Sh. Raveendran.C S/o Lt. K. Narayanan Nair, AO(Central) (20003417) C/o SE(Central) R/o Qtr.no. 7, type-II Jal Vihar	51/III, Jal Vihar
6	Sh. Jai Prakash S/o Sh. Devi Dutt, UDC (20003378) C/o CWA (SDW)Okhla R/o H.no.6, type-II Jal Vihar	40/III, Jal Vihar
7	Sh. Sunil Kumar S/o Sh. Hazara Ram, OS (40003285) C/o EE(NW)-III R/o Qtr.no. 27 type-II Model Town DJB Colony	15/III, Rithala
8	Sh. Bharat Singh S/o Lt. Sh. Kanwar Singh, UDC (20003539) C/o ZRO(South)-II R/o Type-II/ 115 Jal Vihar Colony	B-28/III, Kilokri
9	Sh. Rajender Singh S/o Sh. Amir Singh, H/Clerk (20003883) C/o CWA Haiderpur	26/III, Haiderpur

AC/1
19/5

Pragya Ram Sharma

Kucall
20/5/15

10	Smt. Sunita Arora W/o Sh. S.K Arora, Head Clerk (20003862) C/o Director (Revenue)	25/III, Rithala
11	Sh. Naresh Kumar Gupta S/o Sh. Raghunandan, Foreman (Elec.) (b-4497) c/o EE(E&M)-II R/o Qtr. No. 22/II, Haiderpur	E-2/III, Wazirabad
12	Sh. Shankar Bahadur S/o Lt. Sh. Dil Bahadur, Security Officer (20004562) C/o EE(E&M)-I R/o Qtr. no. 20, type-II, 2nd Floor Varun Kunj Rithala	6/III, Rithala
13	Smt. Radha Thapliyal S/o Sh. Ashok Kumar Thapliyal, UDC (20004998) C/o EE(SDW)-VI R/o H.No. 15 type-II Block-Ist Keshopur plant Staff Quarters	4/III, Keshopur
14	Smt. Balvinder Kaur W/o Sh. Arurik Singh, UDC (20005020) C/o EE(E&M)HP-I	30/III, Rithala
15	Sh. Suresh Kumar S/o Sh. Chottu Ram, Head Clerk (20005227) C/o EE(P)W-III	7/III, Rithala
16	Sh. K.D. Sharma S/o Sh. Tata Ram Sharma, AE(Civil) (20005673) C/o EE(East)-II	44/III, Haiderpur
17	Smt. Savita Arora W/o Jitender Arora, UDC (20005861) C/o EE(P)Dr. R/o Qtr. No. 60A/II Baba Kharak Singh Marg	11/III, Keshopur
18	Sh. Pushpendra Kumar S/o Sh. Siya Ram Singh, AE(Civil) (20006218) C/o EE(East)-II	5/III, Kondli
19	Sh. Devender Kumar S/o Sh. Ram Prasad, Shift Incharge (20007730) C/o EE(SDW)-IV	1/III, Kondli
20	Sh. Sheesh Pal S/o Lt. Sh. Mahavir Singh, FTM -Ist Class (20008757) C/o EE(E&M)-II	7/III, Kondli
21	Sh. Satyavir Singh S/o Sh. Kashi Ram, Fitter-II (40013201) C/o EE(W)-II	D-26/III, Bungakow Road Kamla Nagar
22	Sh. Pankaj Kumar Mishra S/o Sh. Mohan Lal Mishra, AAO (20011985) C/o EE(E&M)W&S S-CN R/o H-19, Chandrawal Water Works no. 2 Civil Lines	32A/III, Hari Nagar

TERMS & CONDITIONS

1. The allottee will convey his acceptance regarding the change allowed/quarter allotted to him/her to the office of Asstt. Commissioner (L&E) within 05 days of receipt of this office order as per acceptance form enclosed.
2. Any representation for allowing more time for acceptance/occupation of above allotted quarter on any ground shall not be entertained.
3. As per rule SR 317-B-10, if an employee fails to accept the allotment within 05 days or take possession of the quarter after acceptance within 08 days of receipt of allotment letter, his entitlement shall be cancelled as he/she shall not be eligible for another allotment for a period of one year from the date of allotment letter. No further correspondence shall be made in this regard.
4. The electricity, water and gas charges etc. Will be borne and paid by the allottee.
5. Subletting or un-authorized addition/alteration/misuse or raising any un-authorized construction on the vacant land surrounding the quarter are strictly prohibited and shall result in automatic cancellation of allotment. For period of subletting, penal rent decided by the authority will be charged.
6. Recovery of HRA will be made by the DDO under the provision of FR-45-A and other relevant rules.

7. An employee may apply for charge of accommodation of the same type or of type to which he is entitled whichever is lower charge shall be allowed only once in respect of same type of quarter.
8. The allottee is a regular Govt. Servant. In case the allottee has expired or is unauthorized absent, the quarter will not be handed over.
9. The allottee will surrender the quarter allotted to him/her on his/her retirement as per rules.
10. Which taking over the possession, the checking inventory of the flat will be carried out and the allottee will sign it indicating fans furnishing in the flat. While handing over the vacant possession, if deficiencies are noted, the allottee will be liable to rectify the same of pay the damages.
11. Quarter will be handed over to the allottee on the basis of "**Possession Slip**" issued by the office of Assistant Commissioner(L&E) after accepting the terms & conditions, mentioned here.
12. The ownership of the quarter will vest exclusively with Delhi Jal Board. The allottee will not claim any ownership right for the above quarter.
13. In case of change of quarter, the allottee is directed to handover the vacant possession of the quarter in which he is residing at present on the very same day when takes over the possession of changed quarter.
14. No charge of accommodation, including allotment of higher type of accommodation, shall be allowed during the period of six months preceding the date of superannuation.
15. In case of change of quarter the allottee will clear the electricity/Bio-Gas of the quarter already occupied by him and gets the electricity connection disconnected from his name and submits the **No Due Certificates** in the office of Assistant Commissioner(L&E) within 15 days. The J.E concerned will ensure that the electricity/Bio-Gas charges are cleared by allottee, he will hand over the possession of quarter newly allotted after getting the clearance of electricity/Bio-Gas charges certificates. **Also at the time of submitting acceptance for change of quarter, the allottee will submit the copies of last paid electricity/Bio-Gas bills.**
16. **Allottee must submit photograph of his family members at the time of submission of acceptance.**

(Amit Jain)

Assistant Commissioner (L&E)

Dated: 14-05-2015

No. DJB/AC(L&E)/Allot./2015/

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Copy to:-

1. Vice-Chairman, DJB.
2. Member(A)/Director(A&P) for kind information please.
3. Secretary to CEO for information please.
4. Estate Manager/Ex.Engineer (C) Plant SDW SE/NW/WW/Central-II along with one spare copy of AE(C) concerned for handing/taking over of the quarter and with request to make the quarter in inhabitable condition.
5. DDO concerned with the request to place order copy in PF&SB of individual and ensure to deduct of licence fee of the quarter.
6. Account officer/AAO to ensure deduction of HRA and normal licence fee of the quarter.
7. HC (L&E)/Recovery Clerk.
8. Individual.
9. Office Order Book.

Assistant Commissioner (L&E)