



DELHI JAL BOARD
GOVERNMENT OF N.C.T. OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (W)
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI – 110 005
Phone No. 011-23544796
Email : ac.water22@yahoo.co.in

F.No.195(15)/AC(W)/2015/ 706

Dated : 18.02.2015

To
The Secretary (IT),
Govt. of NCT of Delhi,
Department of Information Technology,
9th Floor, B-Wing, Delhi Sachivlaya,
Delhi – 110 002

Subject : Appointment of Nodal Office for Maintenance of Departmental Website
based on Content Management Services(CMS).

Sir,

In reference to your letter No. F10(21)/2007/IT/Part-V/105 – 279 Dated 15.02.2015, as desired, I am directed to inform you that competent authority of DJB has appointed/nominated nodal officer for the above said purpose as detailed hereunder:

Name of the Department	:	DELHI JAL BOARD
Departmental Website Address	:	www.delhijalboard.nic.in
Name of Nodal Officer	:	✓Shri Deepak Srivastava
Designation of the Nodal Officer	:	Ex. Engineer(EDP) Cell
Office Address	:	Office of EE(EDP) Cell, Delhi Jal board, Room No.506 , Varunalaya, Phase – I Karol Bagh, New Delhi – 110 005.
E-mail ID	:	eeedp.djb@nic.in
Contact Number	:	Off. 011 – 23620235 Mob. No. 9650290888



(AMIT KUMAR JAIN)
ASSITANT COMMISSIONER(W)

Copy for kind information to:

1. Member(A)/(F)/(WS)/(DR)
2. Director(A&P)/(F&A)/Addl. CEO/Secretary, DJB
3. Secretary to CEO.
4. ✓ Individual – for further necessary action along with the copy of above said letter dated 15.01.2015.

AE(EDP)

Mr. Sanjay

Prog I

ASSITANT COMMISSIONER(W)

18-2-15

Govt. of NCT of Delhi
Department of Information Technology
9th Floor, B Wing, Delhi Sachivalaya, Delhi -110002

F.No: F10(21)/2007/IT/Part-V/ 105-279

Date: 15/01/15

CIRCULAR No. 1/2015

Department of Information Technology, Government of NCT of Delhi is providing support to the Departments in uploading and maintenance of Departmental websites based on Content Management Services (CMS). Department of Information Technology has already provided the User-Id and password to the departments and also imparted training for updating/uploading the contents using Content Management Services from time to time.

In order to streamline the usage of CMS, you are requested to provide the details of nodal officer responsible for maintenance of the departmental website in the enclosed Performa (Annexure-I). The nodal officer may be authorized to contact the support team at email id webupdate@nic.in and m.sankanth@nic.in in case any help required.

Details of the nodal officers in Annexure-I may be sent within one week from the receipt of this circular. Departments are also requested to intimate the change of nodal officer immediately to avoid any inconvenience. Department of Information Technology will not entertain communication for updation from any other Officer/Officials.

CEB VL

Add: CEO

RAA AC(W) for n.e.

Encl.:- As above

To

All Pr. Secretaries/ Secretaries/HODs
Govt. of NCT of Delhi



(Arun Baroka)
Secretary (IT)

A. P. O.
S. K. Singh
28/1/15
M. S. Sankanth
28/1/15

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27-1-15

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Annexure-I

Name of the Department : _____

Departmental Website Address : _____

Name of the Nodal Officer : _____

Designation of the Nodal Officer : _____

Office Address : _____

Email ID : _____

Contact Number Office : _____

Mobile : _____

Signature of Head of the Department

Name of HOD : _____

Designation : _____

Date : _____

[Faint stamp or signature]