

DIRECTORATE OF AUDIT
GOVERNMENT OF N.C.T. OF DELHI
4TH LEVEL, C-WING, DELHI SACHIVALAYA
I.P. ESTATE, NEW DELHI
(Internal Audit Branch)

In partial modification of office order dated 22-04-2015, the revised work allocation in r/o the following officers as detailed below:-

S. No.	Name of officer/ Name of Link Officer	Designation	Brief Description of the jobs
1	Sh. Yogesh Gupta / Smt. Reena Khanna	AAO	1. Processing of audit reports, checking of compliance of pending audit reports and any other work related to PAO-8,9,11,12,18,19,20 & 24.
2	Sh. Ashwani Pandey/Smt. Reena Khanna	AAO	1. Processing of Audit Reports, checking of compliance of pending audit reports and any other work related to PAO-3, 7 & 25. 2. Transfer posting of field party officers/officials. 3. Allotment of programme to field parties, receiving the reports thereof and processing applications for extension time for audit. 4. Misc. Work.
3	Smt. Reena Khanna / Sh. Yogesh Gupta	AAO	1. Processing of Audit Reports and any other work related to Special Audits & PAO-15. 2. Preparation of Annual Plan and quarterly programme. 3. Preparation of monthly report. 4. Computerization of all audit reports/records to be done through DOEACC staff.

Sl. Nos. 1, 2 & 3 shall report to Sh. Sanjeev Mendiratta, A.O.

This issues with the approval of Competent Authority.

DY. CONTROLLER OF ACCOUNTS (AUDIT)

No. F.6(26)2001/IAC/

Dated:

Copy for information to:-

1. P.A. to Controller of Accounts
2. All concerned officers.
3. AAO (Website)

DY. CONTROLLER OF ACCOUNTS (AUDIT)