

**Department of Food Safety  
Government of NCT of Delhi  
8<sup>th</sup> Floor, Mayur Bhawan  
Connaught Place, New Delhi-110001  
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No. F.6/PA/Commr. (FS)/2015/ 4760

Dated: 7/9/15.

**ORDER**

It is brought to notice of all that marking of Biometric Attendance is mandatory both by the gazetted and non-gazetted officers at all levels and offices. All the officers and officials working in the Food Safety Deptt. shall mark their attendance in Biometric machine at 9.30 AM sharp in the office. All Officers are directed to adhere to the instructions and direct their staff to be present in the office by 9.30 AM sharp. Administrative Officer is requested to link up the biometric attendance with the salary. The salary shall be strictly disbursed as per the guidelines of the Govt. in this regard.

  
( Dr. Mrinalini Darswal, IAS )  
Commissioner (Food Safety)

No. F.6/PA/Commr. (FS)/2015/ 4760 -4765

Dated: 7/9/15.

**Copy forwarded to:-**

1. Deputy Commissioner(Food Safety)
2. Administrative Officer (Food Safety)
3. All Branch Incharges/Designated Officers/FSOs, Deptt.of Food Safety
4. Chief Public Prosecutor, Patiala House Court, New Delhi
5. Programmer with the request to upload this order on the website of the department.
6. Guard file.