

a8/c

**DEPARTMENT OF WOMEN & CHILD WELFARE  
GOVT. OF NCT OF DELHI  
1, CANNING LANE, K.G.MARG, NEW DELHI-110001**

No.F.9(9)/Admn./Misc./WCD/09/16919-927

Dated: 19 AUG 2014

**OFFICE ORDER**

66/08 CFB  
20/8/14

In pursuance of the office order No.F.14(1)/3/CI-IV/Promotion/2013/S-III/1617-29 dated 08.07.2014, the following officials holding Class IV/Group-C posts for appointment to the post of Grade IV(DASS) are appointed in the Pay Band of Rs.5200-20200/- + Rs.1900 (G.P.) on regular basis under Rule 6 of Delhi Administration Subordinate Services Rules, 1967, with immediate effect:-

S. No.	Eligibility No.	Name & Designation	Transferred from	Posted at
1.	1140	Manjeet Kumar, Caretaker	CHB(B), Narela, Delhi	LNH


The above officials will be on probation for a period of two years. They shall be required to pass a test in typewriting at at the speed of 30 w.p.m. in English or 25 w.p.m. in Hindi on manual typewriter or at the speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word) during the period of probation to be conducted by Directorate of Training & Technical Education, Govt. of NCT of Delhi, during the period of Prabation. Their services will be governed by the DASS Rules, 1967, as amended from time to time and any other administrative orders in-force.

These officials may exercise their option with regard to fixation of pay, if any, as per FR 22 within one month from the date of promotion or appointment to the post of Grade IV (DASS).

They shall not be granted any increment in the scale of Grade IV(DASS) unless either they qualify the typewriting test at the prescribed speed or they are exempted from passing type test by the Competent Authority. However, the officials who have already attended the age of 45 years as on the date of promotion, are hereby EXEMPTED FROM PASSING THE TYPE TEST. Their services governed by the DASS Rules, 1967 as amended from time to time.

These officials are directed to appear in the typewriting test to be conducted by Directorate of Training & Technical Education from time to time and should send a quarterly progress report to the Service Department.

The appointment to the post of Grade IV(DASS) is subject to the terms and conditions as stipulated in this orders. In case of failure of joining duties as Grade IV (DASS) intimation must be furnished to this Department. Further, the concerned HOOs are also requested to verify the original matriculation or equivalent certificate and SC/ST/OBC certificate at the time of appointment.

  
SUPDT. (ADMIN.)


No.F.9(9)/Admn./Misc./WCD/09/16919-927

Dated :

19 AUG 2014

Copy for information & necessary action to:

1. PA to Director, WCD (HQ)
2. PA to Dy. Director (Admn), DSW
3. Supdt., LNH, Delhi
4. Supdt., CHB(B), Narela, Delhi
5. DDO concerned
6. PAO concerned through DDO concerned
7. Official concerned
8. Asstt. Programmer for updating the data.
9. Sh. Akhilesh Kumar, WO
10. Guard File

  
SUPDT. (ADMN)