

**GOVT. OF NCT OF DELHI
DEPTT. OF URBAN DEVELOPMENT
10TH FLOOR, A-WING, DELHI SECTT.
I.P. ESTATE, NEW DELHI**

Applications are invited from qualified and interested individuals for engagement as Technical Experts in the SMMU level in the Department of Urban Development. The position is a contractual engagement initially for two years. Renewal of contract is done every two years based on performance appraisal. Technical Experts are required in the fields of MBA or Masters in any other relevant discipline with 5 years experience or Graduate from Govt. recognised institute with 8 years of experience in social development works with poverty reduction programmes of considerable size and scale. Consolidated monthly emoluments will be fixed according to NULM guidelines, the qualifications and experience.

The detailed informations regarding qualifications duties, responsibilities and application format etc., can be downloaded from the website of this department at <http://ud.delhigovt.nic.in>

Signed applications in prescribed format should be submitted by post so as to reach the Office of the Additional Secretary (NULM), Department of Urban Development, Govt. of NCT of Delhi, 10th Level, A-Wing, Delhi Sectt., New Delhi on or before 31.07.2014.


(Dr. Philip Thangljenmang)
Addl. Secretary (UD)

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Educational Qualification, Experience and Competencies

Sl. No.	Position	Education and Experience Particulars	Competencies
1.	State Mission Manager- Social Mobilisation and Institution Development	Two year full time Post Graduate diploma in Management/ MBA OR Masters in any other relevant discipline with 5 years of experience in Social Development work with poverty reduction programmes of considerable size and scale	The person should be proficient with MS office; should have acknowledged; capabilities in partnership management; strong analytical, conceptual and strategic thinking skills; ability to handle large scale planning, handling MIS etc. Experience of working with government institutions will be given preference.
2.	State Mission Manager- Shelters and Social Infrastructure	Two year full time Post Graduate diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognised institutes with 8 years of experience in poverty reduction programmes involving social development and establishment/ monitoring/ maintenance of community infrastructures.	
3.	State Mission Manager-Skills and Livelihoods	Two year full time Post Graduate diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognised institutes with 8 years of experience in implementation of skill training and placement programmes with considerable size and scale.	
4.	State Mission Manager- Financial Inclusion & Micro Enterprises	Two year full time Post Graduate diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognised institutes with 8 years of experience in dealing with credit linkages, social security and/ or micro enterprises promotion in poverty reduction programmes/ financial institutions.	

[Signature]
Lachman Kaur

5.	State Mission Manager-HR & other Capacity Building	Two year full time Post Graduate diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognised institutes with 8 years of experience in staff recruitment, training and capacity building work with state level projects.	The person should have, in addition to the above mentioned competencies, acknowledged capabilities in client management; excellent negotiation skills; ability to handle large scale recruitment; developing a theme based capacity building strategy and modules etc.
6.	State Mission Manager- MIS & ME	Two year full time Post Graduate diploma/ Master in Computer Science, MSC (computer science), B.Tech (computer science) or MCA from government recognised institutes/ university with at least 5 years of experience in designing and implementation of MIS and ME for large development projects, preferably poverty reduction project and full understanding of Data Analysis Technique..	The person should have, in addition to the above mentioned competencies, very good documentation skills and should be very good at preparation of reports; Proficient with Project Management software; Database Management system; website development and management



Application Format

Application for engagement as Specialist in the field of **Technical Expert**.

Please paste recent photograph

1. Name in block letter :
2. Nationality :
3. Age and date of Birth :
4. Father's / Husband's Name :
5. Telephone Numbers :
6. Mobile Number :
7. E-mail Number :
8. Mailing Address (with PIN code) :
9. Education Qualifications :

S. No.	Exam Passed	Board/ Univ.	Subject of Specialization	Grade / Div	% of marks obtained

10. Details of employment :

Office/ Instt. / Firm	Post held	Scale of pay	Nature of duty	Total period (in years)

I hereby declare that the information given above are true to the best of my knowledge and belief. I am aware that if at any time, it is found that any information given above is false or incorrect then my candidature is liable to be cancelled apart from being liable to legal action. I understand that the NULM is offering this engagement on a purely temporary and contractual basis and shall be entitled to terminate this contract by giving 15 days notice.

Signature of applicant

Dated :