

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
TRANSPORT DEPARTMENT: AUTO RICKSHAW UNIT:  
BURARI, DELHI-110084.

F.No.10(122)/AS/STA/2013/1092-1100

Dated: 15-7-14

ORDER

In suppression of all previous orders on the issue following guidelines are issued for strict compliance for scrapping, replacement and operation of Phatphat Sewa vehicles:-

**1. Operation and scheme for replacement of Phatphat Sewa vehicles.**

Owners of Phatphat Sewa vehicles may be allowed to replace the old vehicle against the same permit subject to following conditions:

- 1.1 The scheme is allowed for replacement only for new four wheeled motor vehicles, with seating capacity of seven to twelve passengers excluding the driver and having company fitted body (hard top) four wheeler duly approved by ARAI or any other agency as approved by the Govt. of India for this purpose.
- 1.2 The vehicle shall ply on clean fuel (i.e. CNG, O.E.) complying with Bharat Stage-IV Norms, fitted with Global Positioning System (GPS) and connect to the Control Room of the Transport Department at the terms and payments as may be decided by the Govt. of NCT of Delhi time to time. These vehicles shall be registered under same series i.e. DL 1Q and will be called as 'Phatphat Sewa' and shall be granted contract carriage permit as per provisions of MV Act and rules made thereunder.
- 1.3 The vehicles will operate as ordinary transport vehicle on Contract Carriage Permits (without fare meter).
- 1.4 The colour of the vehicle registered under Phatphat Sewa scheme shall be Cherry colour.

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- 1.5 The vehicle will be eligible for registration as Transport Vehicle and grant of Contract Carriage Permits, subject to fitness, payment of prescribed fees and taxes etc.
- 1.6 The vehicles registered as 'Phatphat Sewa' will be allowed to ply in Delhi State only.
- 1.7 The vehicles should have First-aid Box & Fire extinguisher.
- 1.8 The name, address and telephone number of permit holder shall be painted on the rear exterior body of the vehicle.
- 1.9 The **Helpline Number (42-400-400)** of the Transport Department & Traffic Police No. is (1091) shall also be displayed on both inside and outside of the vehicle.
- 1.10 The vehicle must be of such model which will not have height more than 2.5 meters and standing of passengers shall not be allowed.

All vehicles shall be required to obtain certificate of fitness under Section 56 of the MV Act and conform to the prevailing tail pipe Mass Emission Standards and safety norms and mandatory compliance thereafter.

## **2. Procedure for replacement and scrapping of old Phatphat Sewa.**

2.1 The permit holder of Phatphat Sewa shall apply for NO Dues Certificate if the vehicle has completed 15 years or not giving satisfactory service and shall submit following documents;

- a) Application for replacement on prescribed format.
- b) Challan clearance (Traffic + Transport Department)
- c) Original Registration certificate, Permit, Fitness Certificate.
- d) No suspension pending report (under section 86 of M.V. Act,) from Traffic Police.
- e) Applicant's residence I.D. Proof & three recent passport sizes Photographs.



2.2 After obtaining required documents and completion of formalities by permit holder, department shall issue No Dues Certificate. Original permit will be deposited in the replacement mode at the time of grant of No Dues Certificate (NDC).

2.3 The permit holder shall submit the chassis number embossed cut portion and give under taking that the vehicle has been scrapped and request for deregistration of his existing Phatphat Sewa.

2.4 The department shall issue LOI for purchase of vehicle under the norms as mentioned below.

### **3. PROCEDURE AFTER PURCHASE OF NEW VEHICLES.**

#### **DOCUMENTS REQUIRED FOR FITNESS, REGISTRATION & PERMIT.**

- a. Application for registration of a motor vehicle (Form-20).
- b. Sale Certificate issued by the dealer (Form 21).
- c. Initial Certificate of Roadworthiness to be issued by the manufacturer (Form 22)
- d. Initial Certificate of Roadworthiness to be issued by the manufacturer (Form 22A)
- e. Application for a Contract Carriage Permit (P.C.A.)
- f. Manufacturing Invoice
- g. Sale Invoice from Dealer
- h. Form 34 (in case of Hypothecation)
- i. Certificate of Installation of GPS and other related documents.
- j. Copy of certificate fitness.
- k. Permit holder Police verification as required vide order no. 23(423)/TpT/OPS/2009/1352-1377 Dated 05/02/2013.
- l. Copy of PAN Card and Voter Identity Card (self attested) or any Other photo ID issued by Govt. Agency having complete present address.
- m. Original Letter of Intent (LOI).
- n. Copy of Valid insurance.



#### **4. PERMIT CONDITIONS FOR PHATPHAT SEWA VEHICLES**

4.1 Vehicles seeking to ply as Phatphat Sewa shall be granted contract carriage permit on an application made under section 73 of the M V Act with particulars such as type and seating capacity of the vehicle as shown in the certificate of registration and other particulars, as may be prescribed. However, such vehicles shall not qualify for Inter-State permits/All India Tourist permits.

#### **4.2 GPS / GPRS DEVICES**

The owner/permit holder or the driver authorized by the permit holder/owner to drive the vehicle shall have the vehicle fitted with GPS/GPRS from empanelled vendors authorized by the department through DIMTS.

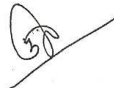
a) The permit holder/driver will keep the GPS/GPRS device and other equipments installed as a part of system in good working condition and shall bear the cost in the event of any loss, accidental damage, theft etc.,

b) The Permit holder shall make his vehicle available for inspection/repair of GPS/GPRS the vendors as authorized by the DIMTS within the 24 hours of lodging complaint regarding theft/loss/damage etc. failing which penalty as prescribed for violation of permit condition shall be imposed.

c) The operators of Phatphat Sewa are allowed to ply with all Delhi permit.

4.3 The Colour of the vehicle registered under Phatphat Sewa scheme shall be Cherry Colour with inscription of 'Phatphat Sewa' in between the horizontal stripes.


4.4 The name, address and telephone number of permit holder alongwith Helpline Number be painted on the rear exterior body of the vehicle.



- 4.5 (i) Passenger shall not be carried in excess of the seating capacity of the vehicle i.e. seven to twelve passengers excluding the driver.  
(ii) The vehicle must be of such model which will not have height more than 2.5 meters and standing of passengers shall not be allowed.
- 4.6 The permit holder shall ensure that the vehicle undergoes quarterly CNG leakage test from the workshops of Original Equipment Manufacturer (OEM's) duly authorized by the Transport Department, Govt. of Delhi.
- 4.7 The following safety considerations shall be deemed mandatory fitness / permit conditions for all Phatphat Sewa registration under this scheme:
- (a) The drivers of such vehicles covered under this scheme shall be required to undergo driver training including refresher driving training as may be prescribed by the Commissioner, Transport, Govt. of NCT of Delhi from time to time.
- (b) The vehicle shall be equipped with the following:-
- (i) First Aid Box (Rule 66 of DMVR).  
(ii) Fire extinguisher (dry powder type)  
(iii) Any other requirement as specified
- 4.8 (i) Vehicles shall be kept in neat and clean condition ensuring the comfort and convenience of the passengers without endangering the safety of the passengers i.e. unauthorized alteration of vehicle such as providing special platform at the rear and both sides of the vehicle, keeping the rear window opened to facilitate the seating of passengers etc. will not be permitted.
- (ii) The permit holder shall exercise such supervision as is necessary to ensure that the vehicle is operated in conformity with the motor vehicle act and rules made thereunder with due regard for the comfort, convenience and safety of passengers carried and shall not use or cause or allow to use the vehicle in the commission of an offence under the Indian Penal Code on local or special laws or any statutory control order.



- 4.9 The driver shall be cleanly dressed and shall wear grey uniform with PSV (Public service vehicle) badge.
- 4.10 While on duty, the driver shall not be under the influence of drugs / liquor. He shall also not play audio device in the vehicle during duty hours.
- 4.11 The Transport Department's Helpline number will be displayed prominently inside and outside the vehicle.
- 4.12 The permit holder / driver, as the case may be of the Phatphat Sewa shall be liable forthwith for suspension / cancellation of the permit and revocation of the driving license, as the case may be, in case of accident resulting in fatalities.
- 4.13 Phatphat Sewa Vehicle shall be driven by a driver who holds an effective driving license issued to him, authorizing him to drive the vehicle.
- 4.14 The conditions of the permit so granted shall not be departed from save with the approval of the State Transport Authority.
- 4.15 The permit holder should ensure that the vehicle is driven by the authorized driver having authorization card issued by the department and permit holder shall be fully responsible for any kind of violation of provisions of MV Act and the Rules made thereunder.
- 4.16 No hypothecation of these vehicles in favor of individual shall be allowed nor will any change of hypothecation from Bank/Govt. financial institution to individual be allowed.
- 4.17 Except in the circumstance of exceptional nature, the plying of the vehicle or carrying of the passengers shall not be refused.
- 4.18 General conditions attached to all permits u/s 84 of MV Act are applicable for the Phatphat Sewa Permit Holders.



- 4.19 State Transport Authority may, after giving notice of not less than one month –
- (a) Vary the conditions of the permit
  - (b) Attach to the permit further conditions if any
- 4.20. No hazardous chemicals or explosive etc. will be allowed to be carried in the vehicle.
- 4.21. The life of the replaced vehicle in the Phatphat Sewa Scheme shall be 15 years from the date of initial registration.
- 4.22. The vehicle shall be equipped with Speed Governor device approved by the transport department.
- 4.23 The permit holder can replace in future his existing vehicle with new vehicle by obtaining the NOC of the existing vehicle with the compliance of the then applicable emission norms prescribed by transport department.



**(Rajender Kumar)**  
**Dy. Commissioner (ARU)**

Copy to:-

1. PA to Commissioner (Transport).
2. PA to Spl. Commissioner.
3. Additional Commissioner (ARU/VIU)
- ✓ 4. System Analyst with the request to upload on the department website.
5. MLO (ARU)/PCO (ARU)/MVI (ARU)/PLTI (ARU).
6. Notice Board of ARU.