No.F.5/31/90/Acctts./Labour/ 64   Dated: 23/5/14

ORDER

In supersession to this office order of even number dated 28.10.2013, Shri Yogender Singh Mudgal, Gr.III(DASS)/UDC is hereby allotted the work of Cashier earlier being looked after by Shri S.M. Sharma, Gr.III(DASS)/UDC. The description of work is as under:-

"Work relating to Cashier & PAO, re-conciliation work at PAO level (including deposit/re-conciliation of receipts of Department & preparation of draft etc.), preparation of Cash Book, maintenance of record of Accounts Branch i.e. bills & challan etc. for audit purpose and any other work as assigned by AAO/AO".

This issues with the approval of Secy-cum-Commissioner (Labour).

(Dr. Rajender Dhar.)
Addl. Labour Commissioner/HOO

No.F.5/31/90/Acctts./Labour/ 64   Dated: 23/5/14

Copy forwarded for information and necessary action to the:-
1. Deputy Labour Commissioner (Admn.), Labour Department, Delhi.
2. Deputy Labour Commissioner (Care Taking Branch), Labour Department, Delhi.
3. Pay & Accounts Officer, PAO-XI, GNCT of Delhi, Old Secretariat, Delhi.
4. Accounts Officer/DDO, Labour Department, Delhi.
5. PA to Secy-cum-Commissioner (Labour), Labour Department, Delhi.
6. PA to Spl. Commissioner (Labour), Labour Department, Delhi.
7. Shri Yogender Singh Mudgal, UDC, Accounts Branch, Labour Department he is directed to submit the requisite I.Bond and Security Deposit as per rules so that Cash Handling Allowance could be released.
8. Shri S.M. Sharma, UDC, Accounts Branch, Labour Department.
9. System Analyst to upload on the website of Labour Department
10. Guard File.

(Dr. Rajender Dhar.)
Addl. Labour Commissioner/HOO