

For Office Use only
 Regn. No.
 Date of Receipt

FORM A
 (See Clause 3)

The Delhi Specified Articles (Regulation of Distribution) Order, 1981.

Application for grant of Authorisation

Circle Authorised Wholesaler
 Fair Price Shop

Crossed Postal Order enclosed
 No.
 Value

1. Full Name of the applicant
2. Father/Husband's name
3. Complete Residential Address of the Applicant
4. Name and style of the Firm
5. Complete address of the business premises
6. Complete address of the godown, if any, where specified articles will be storied.
7. Whether the business premises/godown is in legal possession of the applicant.
 (Documentary proof in this behalf be enclosed)
8. Whether the firm is sole proprietorship of the applicant or a partnership firm or a cooperative society or a registered company. (in case of a partnership firm an attested copy of the partnership deed be enclosed)
9. In case of coop. society/company, state the names and addresses of all office bearers/directors.
10. Nature of present business of the
 - (i) firm
 - (ii) applicant
 - (iii) Each partner of the firm
11. Whether the firm or the applicant or any of the partners have any interest in any flour mill chhakki) or any FPS or PFES functioning in the Union Territory of Delhi. If so, give full particulars of such chakki, FPS or FPES.
12. Whether the applicant or the firm or any of its partners are running any provision(s) store in the locality for which authorisation is applied for. If so, give complete name and address of the store.

Name & Address

Designation

- 1.
- 2.
- 3.
- 4.

13. Had the applicant or the firm or any of its partners or previously been applied for grant FPS/FPES. If so when and with what results.
14. Whether the applicant or the firm or any of its partners has previously been running any FPS or FPES. If so, give full details thereof and reasons of its closure.
15. Whether the applicant or the firm or any of its partners is holding any licence issued under the Essential Commodities Act, DIR. If so, give full details thereof and address of the premises where the same is held.
16. Whether the applicant or the firm or any of its partners have ever been convicted of any offence under E.C. Act or D.I.R. If so, give full details thereof.
17. Whether any case is pending in the Food & Supplies Department or in the Court against the applicant or the firm or any of its partners.
18. Whether the applicant or the firm is financially capable of running the business under authorisation applied for without the aid and assistance of any third party.
19. Description of the proposed business premises (A site plan of the business premises be enclosed).

Length	Width	Weight
Storage	Capacity	Bags
	Yes/No	
	(Strike which is not applicable)	

20. Whether the proposed business premises is part of the residence
21. Whether the applicant is ex-service man member of the scheduled Caste/Tribe. If so, documentary proof in this behalf be enclosed.

DELHI

DATED THE

(SIGNATURE OF THE APPLICANT)

INSTRUCTIONS

- All columns shall be filled legibly.
- Clear and precise information shall be given against each columns in the space provided.
- If any column is left blank or not properly replied to or the application is not accompanied by the crossed postal order of the requisite value, the application is liable to be rejected summarily. Please note that is an offence punishable with imprisonment or fine or both to give wrong or false information in this application.
- The Authorisation granted is liable to be cancelled forthwith if subsequently it is found that the applicant had given wrong or false information in the application for the issue of authorisation.

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**OFFICE OF THE COMMISSIONER OF FOOD AND SUPPLIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
K-BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI
(POLICY BRANCH)**

Sub: Circulation of latest Instructions for filling the application form and eligibility criteria for PDS Outlets.

I am directed to forward the Instructions for filling the application form and eligibility criteria for PDS Outlets, which have been amended with the approval of the C.F.S for making use in future. A copy of the said instruction is enclosed herewith for information and further necessary action at your end.

Encl: As above.

To

All Zonal Asstt. Commissioners


(HARISH TYAGI)
ASSTT. COMMISSIONER (P&C)

U.O No. 12(5)/CFS (D)/99/Vol. III/377

Dated 13-7-2011

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150/c
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INSTRUCTION FOR FILLING THE APPLICATION FORM AND ELIGIBILITY CRITERIA FOR PDS OUTLETS:-

1. Preliminary Requirements

- a) The applicant should have valid possession over the premises in the area for which vacancy has been notified. The shop should be of permanent nature and should not have more than one door/shutter.
- b) The premises (Proposed) should be located at a central point which is accessible to traffic and the size of the premises should be:
 - i) 5(L) x 3(B) x 3(H) Meters : For Fair Price shop
 - ii) 4(L) x 3(B) x 3(H) Meters : For K. Oil depot
- c) The premises should be on a minimum 15 Ft. road.
- d) The Land title of the premises whether owned or rented should be clear.
- e) The applicant should not be below 18 Years and above 60 year of age on the date of the submitting application. In case of an Ex- serviceman the upper age limit shall be 65 years. The applicant should also attach a copy of authentic document issued by the Govt./Govt. agency.
- f) The applicant should have a minimum bank balance of Rs. 50000/- which must be retained till finalization of allotment.
- g) The applicant should be financially sound.
- h) The applicant should be educated (having minimum education qualification 10th pass) enough to maintain books of accounts.
- i) The applicant should not be proprietor or partner of a cancelled FPS/K.Oil Depot nor should be connected in any way with any FPS/ K.Oil Depot cancelled prior to the date application. The applicant should also not be proprietor/partner of FPS/ K.Oil Depot is being run at present.
- j) The family members (as defined by Deptt. of Food & Supplies from time to time), should not have any license under Essential Commodities Act. 1955.
- k) The applicant should not have been convicted under the Essential Commodities Act. 1955.
- l) In case of FPS, no Atta Chakki should be in the adjoining premises and the applicant should not have any license of food grains, Wheat, Edible Oils or Sugar, issued by the department..

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note 1231C

- m) In case of KOD there should not be any Halwai shop, Dhaba or any such fire hazard establishment in the immediate proximity. The KOD should have adequate number of fire extinguishers functional.
- n) The applicant should be a resident within the circle area for the last one year where the vacancy is notified.

2. It is also notified for the information that other things being equals, preference will be given to the applicant belonging to:-

- Physically handicapped (Not totally incapable in running the PDS outlet).
- Ex- serviceman.
- Co- operative Society/ Nominated agency of the Govt. like Kendriya Bhandar, DSCSC, DCCWS etc.
- Unemployed graduate.
- Women's self help group.
- Co-operatives Societies.
- Village Panchayat.
- Urban Local bodies and other Self Help Groups.

3. The application form obtained from the circle office should be duly filled in and accompanied by the following supporting documents:-

- An affidavit as per performa that the applicant has read the terms & condition for the said license and promises to abide by them.
- Self attested copy of documents in support of preferential category or reserved category.
- Proof of Identification.
- Proof of residence (Viz. Passport, Driving license, EPIC, UID card etc.)
- Proof in support of educational qualification.
- Proof of legal possession business premises (Viz. Sale deed, Rent agreement etc.)
- Proof of financial status (Viz. Copy of Bank statement of account).

Photo Copy of all the above documents must be attested by any gazetted officer/ Notary public/ Oath Commissioner/ area MLA

- Those applicants who do not fulfill the conditions above, need not apply.
- Application will be submitted in the prescribed form obtainable against payment of Rs. 5- (Rupees Five Only), in the form of TR-5 issued by the cashier of this Department.
- Application not accompanied with any of the above-mentioned documents will be summarily rejected.

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L.H.C.

AFFIDAVIT

_____ S/o,D/o,W/o Sh. _____ R/I
do hereby solemnly affirm and declare as under:-

1. That I am citizen of India and a resident of the circle area where the vacancy is notified.
2. That I am proprietor/partner/office bearer/director of the firm by name M/s_____.
3. That I have valid possession over the premises in the area for which vacancy has been notified. The structure of shop is permanent nature and has not more than one door/shutter.
4. That the Premises is located at a central point and accessible to traffic. The size of the premises is _____ (LxBxH in mtr.) and it is not less the size prescribed by the department.
5. That I am financially sound and capable to run PDS outlet on my own.
6. That my educational qualification is _____ and I can maintain books of accounts meant for the PDS outlet.
7. That I am not a proprietor or partner of a cancelled FPS/K.Oil Depot and not connected in any way with any FPS/K.Oil Depot cancelled prior to the date application.
8. That I am not a proprietor /Partner of any FPS/K.Oil Depot being run at present. None of the family members as defined by Deptt. of Food & Supplies from time to time, has/have another licence under Essential Commodities Act. 1955.
9. That I have not been convicted under the Essential Commodities Act.1955.
10. That no Atta Chakki exists in the adjoining premises and I am not a licensee of food grains, wheat or edible oils.

OR

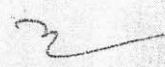
That no Haiwai shop, Dhaba or any such fire hazard establishment exists in the immediate proximity and adequate numbers of fire extinguishers are functional in the shop.

11. That I belong to _____ category for which vacancy has been notified.

DEPONENT

The facts given above are true and correct to the best of my knowledge.

DEPONENT



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127/c
~~27/c~~

FORM A

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER : FOOD SUPPLIES & CONSUMER AFFAIRS
ACKNOWLEDGEMENT

Received from Shri/Smt./Miss. _____

application for allotment of FPS/KOD published vide notification dated ____

Following enclosures also submitted.

1. _____
2. _____
3. _____
4. _____
5. _____

Date.

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