

NO.F. 4(86)/Fin(Estt-II)/2010-11/DSV/213-214.

GOVERNMENT OF NCT OF DELHI
FINANCE DEPARTMENT
'A' WING 4TH LEVEL, DELHI SACHIVALAYA
I.P. ESTATE, NEW DELHI - 110 002

Dated 05/06/2014.

OFFICE MEMORANDUM

Sub: Guidelines for submitting proposal for purchases of new vehicles against condemned vehicles.

It has been observed that a large number of Govt. vehicles, declared condemned or fit for condemnation, lie outside or inside the office premises without any attention for long period. This not only results in further damage but also theft of various parts of such vehicles thereby causing loss of monetary value.

The matter has been examined in the context of proposals for purchases of new vehicles against condemned vehicles, being received in Finance Department. While submitting the proposals for purchases of new vehicles, the administrative Department generally do not furnish complete facts with respect to condemned vehicles against which proposals for purchases of new vehicles are being submitted.

It is, therefore, emphasised that in order to enable F.D. to examine the proposal for purchase of new vehicle against condemned vehicles the Administrative department concerned may ensure that :-

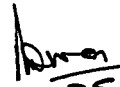
1. Total number of vehicles, type of vehicle, year of purchase and distance covered (in kms.) as prescribed under Staff Car Rules shall be included in the proposal submitted to FD for purchase of new vehicle.
2. That vehicle has been condemned after a certificate has been obtained from one of the following authorities to the effect that the vehicle is not fit for any further economical use.
 - (i) An electrical and mechanical workshop of the National Airports Authority;
 - (ii) The Workshop of a State Transport Corporation;
 - (iii) At locations where workshops mentioned at (i) and (ii) are not available, Transport Workshops under the Central or State Government Departments.

Done
05.06.14

3. Condemnation of vehicles has been carried out strictly in compliance of norms as laid down under Staff Car Rules and Delegation of Financial Power Rules.
4. Administrative Department has carried out auction of the condemned vehicle (s) as per the procedure prescribed under GFR.
5. Proceeds on account of auction have been deposited in the respective designated account and a mention of amount thus received and details of depositing the same viz. Challan No., date and bank branch etc. is to be specifically included in the proposal submitted for purchase of new vehicle.

In view the economy instructions proposals for purchase of new vehicles may be submitted only in case purchase of vehicle is absolutely essential.

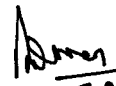
This issues with the approval of the Chief Secretary.


05.06.14

(ALKA DIWAN)
Spl. Secretary (Finance)

Copy to :

1. All Pr. Secretaries/Secretaries/HODs of the departments of Government of NCT of Delhi.
2. All the Executive Heads of all local / autonomous bodies of the Govt. of NCT of Delhi.
3. OSD to Chief Secretary for kind information of Chief Secretary, Government of NCT of Delhi, Delhi Sachivalaya, New Delhi.
4. All Dy. Secretaries, Under Secretaries/ Desk Officers, Finance Department, Government of NCT of Delhi, Delhi Sachivalaya, New Delhi.
5. Controller of Pr. Accounts Office, Vikas Bhawan, New Delhi.
6. Controller of Account, Dte. of Audit, Delhi Sachivalaya, New Delhi.
7. P.A. to Spl. Secretary (Finance).
8. Guard file.


05.06.14

(ALKA DIWAN)
Spl. Secretary (Finance)