

**REMINDER-I**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT: DELHI  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI-54**

33

No. F. 1(169)/G.A./Estt./DC/2014/3053

Dated:- 17/01/14

To,

All Deputy Commissioners,  
All Districts of Revenue Department,  
Delhi.

**Sub:- Manpower Requirement Assessment**

Sir/Madam,

Kindly refer to this office letter no. No. F. 1(169)/G.A./Estt./DC/2014/2937 Dated 07/01/2014 on the above cited subject vide which it was requested to send the requisite information in the prescribed proforma within 03 days but the requisite information has not been received till date.

Therefore, it is once again requested to kindly initiate the matter on an **Urgent Basis &** send the requisite information to the G.A. Branch (H.Q.) within 02 days.

Yours faithfully,

(A.K. SHARMA)

Sub-Divisional Magistrate-IV (H.Q.)

No. F. 1(169)/G.A./Estt./DC/2014/3053

Dated:- 17/01/14

Copy:-

- 1) System Analyst (H.Q.) with the request to upload this letter on the website of the department.
- 2) Sr. P.A. to Pr. Secretary (Revenue)/Divisional Commissioner, Delhi.
- 3) P.A. to Additional Secretary (Revenue).

(A.K. SHARMA)

Sub-Divisional Magistrate-IV (H.Q.)