

**GOVERNMENT OF THE NCT OF DELHI**  
**OFFICE OF THE DIVISIONAL COMMISSIONER: DELHI**  
**5-SHAM NATH MARG: DELHI**

**File No.:** 1(447)/CTB/HQ/Maintencae/ 6070 **Dated:-** 15/10/14

A Meeting was convened under the chairmanship of Secretary cum Divisional Commissioner on 09-09-2014 to discuss various issues relating to DTTDC. List of officers attended the meeting is attached.

Following points were discussed during the meeting:-

- 1. Maintenance of e-SR offices:** - It was intimated by CE, DTTDC that no administrative approval & Estimate sanctioned has so far been accorded by the Revenue Department for e-SR offices which were inaugurated and are being maintained by DTTDC since inauguration. Sanction for only housekeeping has been accorded in respect of some of these e-SR offices. Some of these e-SR offices are functional for more than a year. Divisional Commissioner directed SDM (HQ) to instruct all District Magistrates to issue administrative approval & E/S for maintenance work under their jurisdiction as per delegation of power and send the copy of sanction to the Head Quarter for intimation within one week.

**(Action: All Dy. Magistrate)**

- 2. Release of funds:-**The CE, DTTDC appraised the Divisional Commissioner about extra expenditure incurred against the funds received particularly for the works where the work has been completed and final Utilization Certificate has been submitted by DTTDC. The deviated amount is within 10% of the administrative approval & estimate sanction for which no revised estimate is required as per CPWD Manual. The Divisional Commissioner directed SDM (HQ) to examine all such cases.

**(Action: SDM-II(HQ))**

- 3. Completion of SR office at Najafgarh:-** CE, DTTDC pointed out that the estimate of SR office is pending since last 10 months. Presently the estimate is with Finance Department of Govt. Of Delhi. The Divisional Commissioner directed SDM (HQ) to peruse the estimate with planning/finance.

**(Action: DM (South- West)& SDM(HQ))**

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4. **Completion of SR office at Seemepuri:-** CE, DTTDC informed that the estimate is with DM (Shahdara). The Divisional Commissioner

directed Spl. IGR to discuss it with DM (Shahdara) and to get it cleared on priority

**(Action: DM (Shahdara)& Spl. IGR)**

5. **Completion of SR office at Bhalswa:-** It was pointed out by CE, DTTDC that the administrative approval & estimate sanction of S.R. Office at Bhalswa is still not received whereas the work is almost complete. The Divisional Commissioner directed SDM (HQ) to pursue the case with DM (N) and Finance so that the administrative approval & estimate sanction is issued on priority.

**(Action: DM (North) & SDM-II(HQ))**

6. **Completion of DC Camp Office and C/o of Boundary Wall & Earth Filling at S.R. Office, Kanjhawala:-** CE, DTTDC pointed out that the estimate of DC camp office is pending since last one year on the part of DM (NW) and the work of boundary wall & earth filling at S R Office has also been completed to facilitate inauguration of the S.R. office. The Divisional Commissioner directed the Spl. IGR to peruse with DM (NW) for these estimates.

**(Action: DM (N/W) & Spl. IGR)**

7. **Development of Parking & Boundary Wall at Alipur:-** The Divisional Commissioner directed the ADM (N) to clear the estimate at DM level at the earliest. The ADM (N) assured that the estimate will be cleared within a week as it has already been discussed with DM.

**(Action: DM (North)& ADM(N))**

8. **Completion of Civil Defence Office at Bawana:-** CE, DTTDC appraised the Divisional Commissioner about the difficulties coming across due to non demarcation of land till date due to which the work of construction of boundary wall is held up for the past more than six months. DM(N) is preparing a revised proposal for the land to be sent to Hon'ble L.G. The Divisional Commissioner directed ADM (North) to pursue with DM(N).

**(Action: DM (North)& SDM-V(HQ))**

9. **Completion of office of DM(W) at Basai Darapur:-** CE, DTTDC pointed out that the estimate of above office was submitted by DTTDC in July 2014 but administrative approval & estimate sanction is awaited. The Divisional Commissioner directed Spl. IGR to pursue the case with DM(W).

**(Action: DM (West) & Spl. IGR)**

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10. **Expansion of existing office of DM(South) M.B.Road, Saket:-** CE, DTTDC informed that the estimate was submitted in March 2014 and at present the estimate is pending with IT Department of Govt. Of Delhi.

The Divisional Commissioner directed DM(S) may be instructed to get it cleared on priority. Spl. IGR was instructed to talk to DM (South) in that regard.

**(Action: DM (South) & Spl. IGR)**

11. **Completion of New office complex for Saket Sub-Division at Office Complex DM(S):-** CE, DTTDC pointed out that the estimate of above office was submitted by DTTDC in July 2014 but administrative approval & estimate sanction is awaited. The Divisional Commissioner directed Spl. IGR to pursue the case with DM (S)

**(Action: DM (South) & Spl. IGR)**

12. **Reconstruction and addition work for Flood Rescue and Relief Management Centre on Yamuna Bank 4, Bela Road, Delhi:-** CE, DTTDC pointed out that the replies of Planning/Finance has already been submitted and the case is pending with the Finance Department. The Divisional Commissioner directed SDM (HQ) to pursue with the Planning/Finance for clearing this estimate.

**(Action: DM (East) & SDM-II(HQ))**

13. **Completion of Disaster Resource Management Centre at Rajokari:-** CE, DTTDC pointed out that the administrative approval & estimate sanction of the work has been received in July 2014. DTTDC is inviting bids for the work but no fund has been released for the work till date. The Divisional Commissioner directed that ADM (HQ) may pursue it with concerned DM and release the funds on priority.

**(Action : DM (SW) & ADM (HQ))**

14. **Providing compactors at Tis Hazari Court:-** CE, DTTDC informed that administrative approval & estimate sanctioned of the work has been received but decision has to be taken by Revenue Department whether manually operated compactors or fully automatic sensor based compactors are to be provided. In consultation with the present officers, Divisional Commissioner decided to provide manually operated compactors with bar coding facility and one computer.

**(Action : DTTDC & Tehsildar)**

15. Upgradation/extension of SR office Lajpat Nagar under DC (SE):- CE, DTTDC informed that DM (SE) has asked to down grade the specification/facilities for the proposed e-SR office. The Divisional Commissioner directed that the specification and facilities should be of similar standard as other e-SR offices and instructed Spl. IGR to discuss the matter with DM (SE).

(Action : DM (SE) & SPI. IGR)

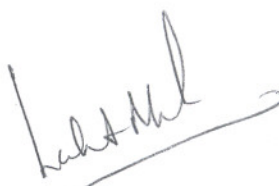
  
(Lalit Mohan)  
SDM-II (HQ)

File No.: 1(447)/CTB/HQ/Maintenance/ 6090

Dated:- 15/10/14

Copy to:

1. All District Magistrate (Revenue), Delhi/ New Delhi.
2. Chief Engineer, DTTDC, 18, DDA, SCO Complex, Defence Colony, New Delhi- 110024.
3. Deputy Controller of Accounts (Revenue), Delhi.
- ✓ 4. System Analysis (Revenue), Delhi with the request to upload the same on the departmental website for information of all concerned.
5. SDM-V (HQ), 5, Shamnath Marg, Delhi.
6. Tehsildar (HQ), Tis Hazari, Delhi.
7. P.A to Secretary (Revenue), Delhi.
8. P.A to Additional Secretary (Revenue).

  
(Lalit Mohan)  
SDM-II (HQ)

**A. REVENUE DEPARTMENT**

- |                     |                |
|---------------------|----------------|
| 1. Sh. Sanjay Kumar | Special (IGR)  |
| 2. Sh. Lalit Mohan  | SDM (HQ)       |
| 3. Sh. A.K.Sharma   | SDM (HQ)       |
| 4. Sh. Murugan      | System Analyst |

**B. DTTDC**

- |                        |                              |
|------------------------|------------------------------|
| 7. Sh. Jose Kurian,    | Chief Engineer               |
| 8. Sh. V. N. Vihok     | Superintending Engineer (PB) |
| 9. Sh. Sudhir K Gulati | Executive Engineer (PB-II)   |
| 10. Sh. Mukesh Sharma  | Executive Engineer (PB-III)  |
| 11. Sh. Ajoy Kumar     | Executive Engineer(E)        |