

**GOVERNMENT OF THE NCT OF DELHI  
OFFICE OF THE DIVISIONAL COMMISSIONER  
5-SHAM NATH MARG: DELHI**

No.F.1(7)/Misc./SDM(NL)/2013/5489

Dated: 28/7/14

**CIRCULAR**

It has been observed that the Collectors of Stamp are still issuing challans to the public directing them to deposit the stamp duty in SBI, Tis Hazari, Delhi. This is being done inspite of the instruction issued vide this office letter no. F. 1(7)/Misc./SDM(NL)/2013/943, dated 12.7.2013 (copy enclosed) that the requisite stamp duty may be taken in the form of e-stamp paper.

The deposit of stamp duty through the challan system in SBI, Tis Hazari, Delhi not only cause delay and inconvenience to the general public but also defeat the purpose of e-stamping.

All the Collector of Stamps are accordingly directed to collect the stamp duty through e- stamp only as verification of e- stamp can be done on system only by locking the e- stamp for which user -ID & password has been given for each COS. This will also reduce the unnecessary correspondence with Pay & Account Office & facilitate the public at large. In case any clarification, COS may contact SDM-II (HQ).

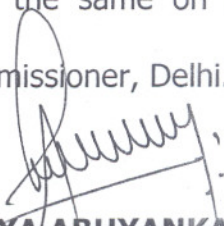
This instruction may be followed strictly.

  
**(AMEYA ABHYANKAR)**  
**SPL. IGR**

**All Collector of Stamps, Delhi/ New Delhi**

Copy to :

1. All DMs of all Districts, Delhi/ New Delhi with the request to ensure compliance of the order.
2. System Analysts of the department for uploading the same on the Department website.
3. PA to Pr. /secretary (Revenue)- Cum- Divisional Commissioner, Delhi.

  
**(AMEYA ABHYANKAR)**  
**SPL. IGR**

GOVERNMENT OF THE NCT OF DELHI  
OFFICE OF THE DIVISIONAL COMMISSIONER, DELHI  
5-SHAM NATH MARG, DELHI

13/c

F.1(7)/Misc./SDM(NL)/2013/

Dated: 12/7/13

To

The Chief Managing Director  
Delhi State Industrial & Infrastructure Dev. Corp. Ltd.  
Plot No.41, Functional Industrial Estate,  
Udyog Sadak, Patparganj  
Delhi-110022.

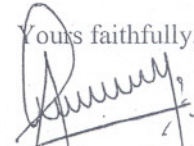
Sub: Regarding stamping of lease deeds/conveyance deed.

Sir,

I am directed to say that the matter relating to stamping of lease deeds/conveyance deeds of industrial plots allotted by DSIIDC has been examined in view of the legal implication as well as procedural delay. It has been decided that the duty payable can be calculated by the DSIIDC staff and the allottee shall procure the stamp paper of equivalent duty from designated bank. The document shall be executed by the allottee and the DSIIDC representative there and then, after which the allottee shall go to the Sub-Registrar for registration of the document just as he goes at present.

It is to inform that e-stamp paper may be purchased from any authorized bank, by the lease holder (list of authorized banks enclosed herewith). DSIIDC may also propose to authorize itself / any other banks near Bawana, Patparganj Industrial Area for issue of e-stamp. In order to make the system user-friendly, an e-stamp duty calculator will be given on website of the department so that the allottee can calculate stamp duty payable on lease deed/conveyance deed by given facts such as i.e. duration of lease, rent & other parameters.

Yours faithfully,

  
(Ameya Abhyankar)  
SPL IGR-I

F.1(7)/Misc./SDM(NL)/2013/

Dated:

Copy to :-

1. All Deputy Commissioners of Revenue Department, Govt. of NCT of Delhi.
2. All Sub-Registrars, Office of NCT of Delhi.
3. System Analyst for uploading on the website..

  
(Ameya Abhyankar)  
SPL IGR-I