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DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE DY. DIRECTOR (LW)
'B' BUILDING, VARUNALAYA OFFICE COMPELX
KAROL BAGH, NEW DELHI

OFFICE ORDER No. /12

DATED:-31-01-2014

It has been decided that henceforth Sh. Gaurav S/o Sh. Gokal Chand, PCAMR working in this office will attend the office at 9.00 AM for cleaning, setting and ready of rooms of this office including undersigned before coming all the staff so that the work of this office will be started in time at 9.30 AM.

From now, onwards his duty timings will be from 9.00 AM to 5.30 PM.

However, he will also mark their attendance on biometric attendance machine for arrival and departure following the above schedule strictly.

(S K SHARMA)
ASSTT. COMMISSIOINER (BULK)
Dated : 30-01-2014

No. DJB/DY. DIR.(LW)/14/D-164

Sh. Gaurav
S/o Sh. Gokal Chand
PCAMR
C/o AC(B)
Copy to:-

1. Dir. (A&P) for kind information.
- ✓ 2. AC (EDP) for entry of timing in the bio-metric attendance machine

ASSTT. COMMISSIOINER (BULK)

EXECUTIVE ENGINEER (EDP)
DIARY No. 388
DATE 31/1/14

Sayay
31/1