



DELHI JAL BOARD
GOVT. OF N.C.T. OF DELHI
PROJECT DIRECTOR (TRAINING)
VARUNALAYA PHASE-II KAROL BAGH
NEW DELHI:-110005
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#08826419692

O.O No. 39

7/11/2014

OFFICE ORDER (2014-2015)

Approval of The Hon'ble Lieutenant Governor, Delhi is hereby conveyed to following officers to attend the course on Water Supply Management under the Counter Part training programme for the Delhi Water Supply improvement Project to be held from 09/11/2014 and 19/11/2014 (excluding travel time) at Japan. This training course is being organized by the Japan International Cooperation Agency (JICA) Government of Japan with approval of Department of Economic Affairs, Government of India.

The delegation of the officers consisting the following;

- (i) Sh. Amit Satija, IAS, Additional Chief Executive Officer – Leader of delegation
- (ii) Sh. Ravindera Singh Negi, Chief Engineer(Water) Project
- (iii) Sh. Balwan Singh Jaglan, DANICS, Director (Bottling Plant/ Vigilance)
- (iv) Sh. Vikram Singh, Suptd. Engineer(Mapping)
- (v) Sh. Ajay Gupta, Suptd. Engineer(Central)
- (vi) Sh. Ajay Kumar Gupta Suptd. Engineer(Planning)Water / Ground Water Cell.
- (vii) Sh. Chander Prakash, Executive Engineer(Mapping)
- (viii) Sh. Naresh Kumar, Deputy Director(Revenue) RMS.

2) Further the Competent Authority has accorded its approval as under;

- a) The expenditure during the training course on account of boarding & lodging, air tickets, & local conveyance etc. in respect of above officers will be borne by the Japan International Cooperation Agency (JICA) Government of Japan.
- b) The tour will commence from the date of departure from India and the total period of absence from India will not be exceeding 12 days.
- c) Airport Tax if any in the country to be visited will be reimbursed to the nominated officer on production of receipt while submitting the adjustment of bill.
- d) The following allowances / charges will be released in advance to the nominee of the agency from office of EE (Project)Water-II subject to adjustment.

Continued....2

Bharat

S.E. (MAPPING-CELL)

EXECUTIVE ENGINEER (EDP)

Diary No... 1182

DIARY NO. 4021

Date... 7/11/14

DATE 10/11/14

Continued...2

Entitlement	Payable Amount Each Officer
Daily Allowance US\$ 100 per day for 11 days =1100USD X 25% =275USD X 64.65(INR) = 17779.00	Rs. 17779.00
Travel Insurance	Rs. 1068.00
Visa Fee(for visiting country)	Rs. 510.00
International call charges Rs. 500/- per days.x11 days is Rs. 5500/-	Rs. 5500.00

- 3) The payment as mentioned in para no. 2 (d) will be released in advance if favour of M/S. DTTDC Ltd. / officer concerned from the division EE(Project)Water-II subject to adjustment as per the actual expenditure.
- (i) M/s. Delhi Tourism Transpiration Development Cooperation Ltd is Rs. 150776.00 only
-Rs. 1, 42,232.00 for foreign currency of 2200 USD (275 X 8 each officer).
-Rs. 8,544.00 for travel insurance (Rs. 510/- each officer)
- (ii) The payment of Visa Fee and International call charges is Rs. 6010/- (Rs. 510 Visa Fee + Rs. 5500/- call charges) payable to officer concerned through cheque as mentioned in para no.1
- 4) The daily allowance (For food) would be accordance with Ministry of External Affairs, GOI order issued from time to time for various countries. This rate of Daily Allowance does not include any elements towards cost of transport for official journey, room rent, entertainment, official calls and other contingency expenditure. The employee shall not be required to submit bill / receipt against this.
- 5) The nominated officer will be entitled to medical assistance in case of emergencies in accordance with order issued by the Ministry of External Affairs from time to time.
- 6) The period of visit to aboard w.e.f. 9-11th November, 2014 and travel time will be treated as spent on the official purpose.
- 7) The departure report will be submitted to his reporting officer and a copy to Training Cell Delhi Jal Board as per the guidelines of Ministry of External Affairs, GOI.

no 10 M (PW) (Tsq) 817

M Bala
(MADHU BALA) 7/11/14

Administrative Officer (Training)

- Chief Executive Officer, Delhi Jal Board.
- Member(Administration/ Member (Finance)/ Member(Water)/Member(Drainage)
- Secretary, DJB / Addl. CEO / Chief Engineer concerned.
- Director (A&P)/ Director (F&A)
- SE (Mapping Cell) / EE (EDP-Cell) for uploading the order on the website of Delhi Jal Board
- EE(Project)Water-II With the request to release a payment in advance as per officer order immediately /latest by 07/11/2014
- Officer Concerned. The Copy of the programme is enclosed.
- Office Order Register/ Office Copy.

M Bala
7/11/14

Administrative Officer (Training)

Roona
2/11/14
2/11/14

Sh. Sanjay Prakash

Wes
13-11-14